



Present Board

Kristan Ash / Chair
Alan Davis / President
Geoff Dean
Sandra Hoffman
Richard Hosein
Chris McCue
Hanne Madsen
Lisa Skakun
Shira Standfield
Bruce Wendel

University Vice Presidents

Sal Ferreras / Provost & VP Academic

University Community Members

Jennifer Au / Vice Chair, Senate
Harry Gray / AVP, Administration
Sandi Klassen / University Secretary
Kathy Lylyk / Executive Director, Finance
Maggie MacKenzie / Office of University Secretary
Lori McElroy / Executive Director, Institutional Analysis
and Planning
Shelley Wrean / General Counsel

Regrets

Harpreet Bhatti
Upinder Chahal
Marc Kampschuur
George Melville / Chancellor
Ken Tung

1. **Call to Order** The Chair called the meeting to order at 3:30 p.m.
2. **Oath of Office** Kristan Ash welcomed Chris McCue to the Board of Governors and administered the Oath of Office.
3. **Approval of Agenda** **MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda with the addition of 8.4 Notice of Motion: Bylaw No. 4, Revision and 11.1 Mentor Assignment.**
4. **Consent Agenda** **MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:**
 - 4.1 Minutes November 19, 2014**AND**

THAT the Board of Governors receive the following for information:

 - 4.2 Third Quarter Financial Report Ending December 31, 2014 – Operating Fund Only
 - 4.3 Fall Interim FTE Report
 - 4.4 KPU IT Infrastructure Report
5. **Human Resources Committee Report** **5.1 Presidential Search Advisory, Appointment and Re-appointment Policy**

The Human Resources Committee reviewed and recommended the Presidential Search Advisory, Appointment and Re-appointment Policy for approval with the addition of “by the Board” inserted into C.4. to read, “The

Position Description and Candidate Profile will be developed by the Board in consultation with the PSAC.”

It was also noted that Senate approved the associated procedures outlining the process to be followed, as required in the University Act, Section 27(2)(f).

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Presidential Search Advisory, Appointment and Re-appointment Policy as amended.

6. Governance Committee Report

6.1 VISION 2018 – Proposed Targets and 2015 Interim Report

Alan Davis and Lori McElroy highlighted the 2015 Interim Performance Report reviewed by the Governance Committee noting that the document translates VISION 2018’s strategic goals into measures with performance indicators and proposed targets. Areas where baseline measures and corresponding targets are not yet established are identified. It was noted that the report will always be evolving and is as complete as possible at this time.

It was further noted that the Report was shared with Senate.

MOVED and SECONDED THAT the Board of Governors approve the performance targets for VISION 2018.

MOVED, SECONDED AND CARRIED THAT the motion be amended to include “as of February 3, 2015”.

MOVED, SECOND AND CARRIED THAT the Board of Governors approve the performance targets for VISION 2018 as of February 3, 2015.

The Board thanked Lori McElroy and her team for their hard work in developing the report.

6.2 Notice of Position

The Board Resourcing Office will advertise the upcoming Board Member vacancy and include the noted consideration for people with senior leadership experience in complex organizations with representation from Richmond, the Langley’s or Delta.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Notice of Position dated February 2015.

6.3 Board Retreat Update

Alan Davis reviewed the draft agenda for the Board Retreat being held at the River Rock Conference Center on February 21, 2015. The morning session will include a presentation on the top five challenges facing KPU followed by a presentation by Andreas Abele on KPU's culture. The afternoon session will focus on the role of the Board, both individually and collectively, with presentations by Marc Kampschuur and Ross Paul.

6.4 Board Evaluation Process

The Board Evaluation is conducted annually and the Governance Committee has recommended that the Board Chair and Committee Evaluations not be conducted this year.

Discussion followed and it was agreed that in light of recent changes the Committee Evaluations would be valuable and should be conducted for 2015.

MOVED AND SECONDED THAT the Board of Governors approve the Board Evaluation Process for 2015 as follows:

- 1. Evaluation Surveys for the "Board as a Whole" and "Individual Board Members are distributed to Board Members in March 2015.**
- 2. Evaluations Surveys are returned to University Secretary for compilation in late April 2015.**
- 3. Governance Committee reviews results in May 2015.**
- 4. Board of Governors reviews results in June 2015.**

MOVED, SECONDED AND CARRIED THAT the motion be amended to include Board Committees and Chairs.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Board Evaluation Process for 2015 as follows:

- 1. Evaluation Surveys for the "Board as a Whole", "Individual Board Members" and "Board Committees and Chairs" are distributed to Board Members in March 2015.**
- 2. Evaluations Surveys are returned to University Secretary for compilation in late April 2015.**
- 3. Governance Committee reviews results in May 2015.**
- 4. Board of Governors reviews results in June 2015.**

7. Board / Senate Task Force

Alan Davis advised that the Report from the Board / Senate Task Force on Bi-Cameral Governance was prepared by Dr. Jennifer Au and submitted to Senate. The Task Force meets bi-annually to discuss a wide range of issues of common concern and looks at policy development as identified and tracked in the Task Force Work Plan.

8. Provost's Report

Sal Ferreras highlighted the Provost's Report that outlines and provides an update on activities. The report also includes the student enrolment FTEs for Spring 2015.

8.1 Academic Plan Update

Sal Ferreras reviewed the Provost Report on the Academic Plan presented to Senate. The Academic Plan Implementation Task Force and the strategies and actions underway in support of the Goals of the Academic Plan were highlighted. Additionally, an update was provided on the status of the Strategic Enrolment, Research, Internationalization and Teaching and Learning Plans being developed in support of the strategic direction outlined in the VISION 2018 Strategic and Academic Plans.

Discussion followed regarding implications of offering exceptional learning environments, experiential learning and introducing learning outcomes including capital investment, budget constraints, facilities, curriculum, programming, faculty training and closer alignment with the skillsets in today's workplace.

It was also noted that a dashboard style report is in development for reporting on the Academic Plan.

8.2 KPU Research Plan

Sal Ferreras reviewed the draft Research Plan and its four strategic directions that align with the VISION 2018 Strategic and Academic Plans. The Research Plan identifies four major sectors of research and knowledge development and illustrates how research will be conducted and contributes to KPU's Vision.

8.3 Funding for Squamish First Nation Training

Sal Ferreras noted the Aboriginal Community-Based Delivery Partnerships Program agreement with Squamish First Nation, outlined funding for programming and advised that Continuing and Professional Studies will be providing oversight and administration of the contract.

As required in Policy 3.4, Financial Planning/Budgeting, Dr. Ferreras informed the Board that in order to facilitate the AVED Contract, a purchase request of \$324,224 for the Squamish First Nation Trades Centre has been submitted to cover expenses related to the programming which will be recovered from AVED.

8.4 Notice of Motion: Bylaw No. 4, Fees Revision

The Notice of Motion: Bylaw No. 4, Fees Revision was received and Sal Ferreras reviewed the proposed changes noting that the new fees for Adult Upgrading and English Language Studies are in line with other institutions.

An electronic vote will be conducted following the end of the notice period of two weeks.

9. President's Report Alan Davis highlighted activities and events included in the President's Report. The Report to the Board of Governors in the Information Package includes a 1-2 page report submitted by the head of each functional area. It was agreed that in future the name of the person submitting a report would be included.

**10. Senate Report
November 24,
December 15, 2014
and January 26, 2014** **14.1 President's Senate Update**
The Senate Reports of November 24, December 15, 2014 and January 26, 2015 were received.

11. Issues and Concerns **11.1 Mentor Assignment**
Lisa Skakun will act as a mentor to Chris McCue.

**12. Next Meeting Agenda
Contribution** Board members are asked to send contributions for the next meeting agenda to Sandi Klassen.

**13. For the Good of the
Order**

- Kristan Ash was recognized as one of Business in Vancouver's 'Forty under 40' winners for 2014 at the annual gala.
- KPU Alumni Lynn Cook and Sukhi Rai were also recognized at the event.
- Sandi Klassen announced her retirement on June 30, 2015. Members of the Board congratulated and thanked her for her contributions to KPU.

**14. Evaluation of the
Board as a Group** Hanne Madsen evaluated the Board's performance.
Noted:

- Meeting went well
- great and respectful dialogue
- respect for timing and agenda

15. Information Package An information package was received.

16. Next Meeting Wednesday, April 1, 2015 Cloverdale Campus, Boardroom 1853 at 3:00 p.m.

17. Adjournment The meeting adjourned at 5:22 pm.

**Electronic Poll Results –
December 11, 2014** The following motion was approved by electronic vote on December 11, 2014.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve a revision to Bylaw No. 4, Fees, effective for the Fall 2015 admission cycle, aligning the Bylaw with Policy AR2 (Admissions Policy and Procedures) with regard to payment of application fees and confirmation deposits.

**Electronic Poll Results –
December 24, 2014**

The following motion was approved by electronic vote on December 24, 2014.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the establishment of the Piping Foundation Program.

Board Chair