



Present Board

Kristan Ash / Chair
Harpreet Bhatti
Upinder Chahal
Alan Davis / President
Geoff Dean
Sandra Hoffman
Marc Kampschuur
Hanne Madsen
Lisa Skakun
Shira Standfield
Ken Tung
Bruce Wendel

University Vice Presidents

Sal Ferreras / Provost & VP Academic

University Community Members

Harry Gray / AVP, Administration
Sandi Klassen / University Secretary
Kathy Lylyk / Executive Director, Finance
Maggie MacKenzie / Office of University Secretary
Debbie Mellenger / Advancement Officer
Nadia Rowe / Legal Counsel
Keri van Gerven / Confidential Assistant, Office of the President
Shelley Wrean / General Counsel

Regrets

Chris McCue
Richard Hosein
George Melville / Chancellor

Presentation

Debbie Mellenger, Advancement Officer, provided an update on the KPU Foundation, the Family Campaign, the Board of Governors Endowment Scholarship and the annual Scholarship and Awards Ceremony hosted by the KPU Foundation.

Debbie Mellenger was excused from the meeting and left the Boardroom.

1. Call to Order

The Chair called the meeting to order at 3:43 p.m.

2. Approval of Agenda

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.

3. Consent Agenda

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:

4.1 Minutes February 3, 2015

AND

THAT the Board of Governors receive the following for information:

4.2 Nominations for Board Elections

4.3 2014/15 Budget Letter

4. Human Resources Committee Report

4.1 Chair's Report

The Committee Chair's Report was presented.

4.2 Senior Executive Compensation Report Status

The committee received and reviewed the status report on the recommendations from the Harris & MNP reports on Senior Executive Compensation.

Action: The committee extended their appreciation for those employees who have worked so diligently on these matters and noted that the Committee Chair will draft a letter of thanks from the Board and circulate it to Board members prior to finalization.

5. Finance and Audit Committee Report

5.1 Chair's Report

The Committee Chair's report was presented.

5.2 Draft FY15/16 University Budget

The committee reviewed the Draft FY15/16 University Budget in detail and extended its thanks to Kathy Lylyk, the Finance Department and all the people involved across the university.

Discussion followed regarding domestic and international enrolment trends, current recruitment and enrollment initiatives, international diversification and expansion, capital project expenditures and the corresponding decrease in interest income, building capital reserves and investment strategies.

The open and transparent budget process implemented last year continued and is evidenced by the work resulting from collaborations, discussions and deliberations across the university and the recommendations from the Senate Standing Committee on University Budget (SCUUB) endorsed by Senate.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the FY 2015/16 University Budget.

5.3 Revision of Bylaw No. 4, Fees

The committee received and reviewed the revisions to Bylaw No. 4, *Fees*.

Discussion followed and it was confirmed that the 2015/16 University Budget is based on the revised fee structure. It was also noted that fees are set for new programming when introduced and are subsequently covered by the maximum increase allowed by the provincial government.

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve revisions to Bylaw No. 4, *Fees*.

**6. Governance
Committee Report**

6.1 Chair's Report

The Committee Chair's Report was presented by the Committee Vice Chair.

6.2 Program Proposal: Minor in Journalism

The committee reviewed the Program Proposal: Minor in Journalism. It was noted that the Minor in Journalism will serve to differentiate graduates in a competitive job market and aligns with KPU's polytechnic mandate.

MOVED, SECONDED AND CARRIED THAT the Board of Governors, with the endorsement of Senate, approve the Minor in Journalism.

6.3 Program Discontinuance: Gerontology-Based Therapeutic Recreation

The committee reviewed the Program Discontinuance: Gerontology-Based Therapeutic Recreation. It was noted that the Program has not been offered since 2011 and the competencies/specialties offered in the program are included in other areas of Health programming. Following approval, the program will be eliminated from the University Calendar.

MOVED, SECONDED AND CARRIED THAT the Board of Governors, with the endorsement of Senate, approve the discontinuance of the Gerontology-Based Therapeutic Recreation (GBTR) Program.

6.1 Notice of Election for Chair and Vice Chair

The Notice of Election for Chair and Vice Chair was received and it was confirmed that only appointed Board members are eligible for election.

Action: The Chair, Kristan Ash, will contact eligible Board members to discuss their future intentions.

**7. Board / Senate Task
Force Report**

The next Board/Senate Task Force on Bi-Cameral Governance Meeting is scheduled for May 26, 2015, from 4:00 pm – 6:00 pm on the Surrey Campus, Cedar Boardroom, Room 2110.

8. President's Report

The President's Report was received.

Alan Davis announced that Steve Lewarn has joined KPU as Executive Director, Office of Advancement and CEO of the KPU Foundation.

Shelley Wrean introduced Nadia Rowe who has joined KPU as Legal Counsel.

9. Provost's Report

The Provost's Report was received.

Discussion followed regarding the recent KPU/Squamish Ace-It Partnership Event and the role KPU plays in increasing Aboriginal participation,

development of Strategic Enrolment and Teaching & Learning Plans, Spring Convocation and discussions with the Faculty of Academic & Career Advancement for developing a programming model that will support students and address issues in funding.

**10. Senate Report
February 23, 2015**

The Senate Report of February 23, 2015 was received.

**11. Association of
Governing Boards
(AGB) Workshop
Reports**

Alan Davis, Geoff Dean, Lisa Skakun and Ken Tung attended the AGB Workshop hosted by Langara College and provided feedback on the event. Discussion followed regarding the value of the session which featured guest speakers and highlighted the relationship between the Board and President, onboarding for Board members and challenges and ways to work together to address common issues. The event also provided opportunities to meet staff and Board members from the BC post-secondary educational community.

Action: It was agreed that the Board would forward a letter to the Association of Governing Boards to thank them for their participation, express KPU's interest in expanding the program as an annual event and offer to act as host for the next workshop. Alan Davis will draft the letter on behalf of the Board.

Action: It was further agreed that the Board Governance Committee review the Professional Development section of the Board Governance Manual and consider the number and selection of conference attendees, additional professional development opportunities such as conferences and guest speakers at Board Planning Seminars or other education sessions.

**12. Public Sector
Employers'
Secretariat
Accountability &
Disclosure
Information Reports**

Kristan Ash, Hanne Madsen, Geoff Dean, Sandra Hoffman, Harpreet Bhatti, Ken Tung, Lisa Skakun, Alan Davis and Richard Hosein attended the Public Sector Employers' Secretariat Accountability & Disclosure Information Session. Discussion followed and the benefits for Board members and the value of the presentation handout included in the Board Package was noted. It was also agreed that the session could be offered as a webinar.

13. Issues and Concerns

- Shared service initiatives such as Information Technology and Purchasing requires significant investment although the payoff would be long term.
- Impact of the decline in oil and gas prices on Alberta's Provincial Budget

**14. Next Meeting Agenda
Contribution**

Board members are asked to send contributions for the next meeting agenda to Sandi Klassen.

**13. For the Good of the
Order**

Hanne Madsen and Dr. Jane Fee were recognized for their hard work and contributions in the community by the Surrey Board of Trade with a Women in Business Award in the Corporate / Leadership and Professional categories respectively.

14. Evaluation of the Board as a Group

Shira Standfield evaluation the Board's performance.

Noted:

- Good presentation on the KPU Foundation
- Succinct committee reports
- Informative professional development reports
- Thorough and respectful discussion
- Opportunities to expand discussion in line with planned agenda time frames

15. Information Package

An information package was received and it was noted that the Minister of Education will be attending the KPU Science Rendezvous & Education Expo at the Langley Campus on May 9, 2015.

16. Next Meeting

Wednesday, June 3, 2015 Surrey Campus, Boardroom 2110 at 3:00 p.m.

17. Adjournment

The meeting adjourned at 5:15 p.m.

Board Chair