



FACULTY COUNCIL

Minutes of the Meeting held January 17, 2023

4:15 PM-6:15 PM

MS TEAMS

Members:

Name	Title/Area	Present	Absent	Proxy
Allyson Rozell	CHAIR	√		
Amy Jeon	SENATE	√		
Alex Lyon	AGRI	√		
Asiyeh Sanaei	MATH		X	
Brett Favaro	DEAN	√		
Cameron Lait	HORT		X	
Catherine Chow	CHEM	√		
Christina Iggulden	SRY STAFF		X	Jeff Jiang √
Fergal Callaghan	SENATE	√		
Jeff Dyck	ASS. DEAN		X	
Kaylee Magee	BIOL	√		
Laura Bryce	HORT	√		
Leah DeBella	BIOL	√		
Martina Solano Bielen	LGLY STAFF	√		
Mary Hosseinyazdi	MATH	√		
Melissa Bodner	RMD STAFF	√		
Melissa Drury	EPT	√		
Michael Adams	CHEM	√		
Michael Kiraly	HOPS	√		
Mike Bomford	FSH SC Research Chair	√		
Mike Coombes	PHYS	√		
Samaneh Ghanfari Hashemi	CADD	√		
Sepideh Tahriri Adabi	ISH/Institutes	√		
Tanya Boboricken	MATH		X	
Tyron Tsui	PHYS	√		
Xavier Ardez	ST. REP	√		
Zena Mitchell	REGISTRAR	√		
Chani Joseph – Interim Dir. Planning, Dvlpmnt & Sustainability	Guest	√		
Sherri Magson – Dir of Advancement	Guest	√		

Recording: Michelle Ikoma

1. **Chani Joseph, Interim Director of Planning, Development and Sustainability** presented two options for a re-imagined Transit plaza entry to KPU Surrey and several Learning Gardens also to be located on the Surrey campus. It was noted that designs were achieved with collaboration and consultation with KPU elders and the greater indigenous community. The slide deck is available on the FSH SharePoint site for further review. If anyone has feedback or questions, please email chani.joseph@kpu.ca
ACTION: Michelle Ikoma to forward slide deck to Faculty Council
2. **Sherri Magson, Director of Advancement** presented an overview of the status quo with regards to FSH scholarships. It was noted that an update to the 2020 report would be available when a new advancement officer is hired. Concerns were raised about how funds are raised, how the Faculty departments are promoted and how departments can participate in pursuing funding opportunities. A robust discussion ensued with the result that if faculty and staff meet a potential source, they should contact the Advancement office with details and they will assist in securing funding for scholarships and awards. It was noted that having robust ongoing relationships with alumni is also very important for a number of reasons. Note that the Fundraising Gala is April 29. Student support is needed, student speakers are welcome with a compelling story of receiving financial assistance. If there are any comments or questions, please contact the confidential assistant, stephanie.nikita@kpu.ca
3. **Approval of the Agenda of Jan 17, 2023**
It was moved, seconded, and carried THAT the agenda be approved.
4. **Approval of the Faculty Council Minutes of Nov 15 2022.** *It was moved, seconded, and carried THAT the minutes be approved.*
5. **Business Arising -**
 - Dean reported that there was nothing further on SAFA information. Faculty Council will be updated when new advancement officer is hired.
6. **Reports**
 - a. **Chair's Report - no report**
 - b. **Dean's Report**
 - FSH still does not have a faculty representative on the SSC Curriculum. Dean encouraged FC members to take this back to departments.
 - Dean announced key budget items tentatively approved (still needing Board approval)
 - i. BIOL lab instructor
 - ii. A 2nd Associate Dean
 - iii. A Dean's Assistant
 - c. **Senate Reports – Fergal Callaghan**
 - Senate Engage: Monday, January 23rd at 6:00pm. KPU President Alan Davis presents: Building on Vision 2023 VISION 2026. All are welcome.
 - **SSC Program Review-** Sustainable Agriculture Quality Assurance plan was approved at November meeting (QA plan is one of the later parts of the prog rev process).

- **SSCUB** – At its January 6th meeting, SSCAPP and SSCUB voted in favour of recommending "that the Senate endorse and advise the President that the draft Fiscal 2023-24 Budget aligns with the Budget Principles and Priorities, as presented." The draft budget now goes to the Board Finance committee (Jan 17th), then Senate (Jan 23rd), and finally the Board (Feb 1st). Some of the main points are:
 - The budget approval process is 2 months ahead of its normal schedule. This is being done to ensure that each area will know their budget before the start of the fiscal year so that there will be more time to plan the upcoming year's spending.
 - Based on communications from the Ministry, our operating budget is expected to increase by \$8M.
 - There is also expected to be a large increase (\$13.8M) in revenue from international tuition fees. Regarding domestic enrollments, this year we have 15% more new domestic students than last year, and that is expected to remain roughly the same next year. However, efforts are ongoing to try to attract (and retain) more domestic students, particularly from non-traditional groups such as mature students.
 - A contingency fund of 2% of total operating revenues (approx. \$6M) is included. This will allow room for unexpected expenses and is in line with the amount that other Lower Mainland post-secondary institutions budget for contingency.
 - Of the increases in allocations for academic units, the largest are for the School of Business (\$295k) and FSH (\$266k). The increased allocation for FSH is for new a new Associate Dean position, a new Dean's assistant positions, and a biology lab instructor.
 - A 5% increase is being budgeted for faculty salaries. This is partly aimed at absorbing any salary increase that may arise from collective bargaining, as well as additional positions across the university.
 - A 4% increase is being budgeted for BCGEU salaries.
 - The budget for non-faculty and non-GEU salaries is increasing by around 20% for various new leadership and administrative positions across the university.
 - Approx \$1M of the new money for Student Affairs is for increased student support in the form of scholarships and bursaries.
 - Although additional funding to support research is not explicitly mentioned in the budget presentation, a new legal position is being created in the office of the General Counsel to deal with issues around the legalities of research projects. Also, there is a commitment to use revenue from endowment funds to support research chair positions and faculty release time, and to build up research infrastructure.
- **SSCAP – Allyson Rozell**
 - Institutional recognition of International Language School of Canada was approved. This is the first step in establishing transfer credits.

- **SSCC – Brett Favaro**
 - Significant changes were proposed for the BPN and BSN degrees because they had a crash in enrollment. Review showed that certain classes prevented students from getting in such as MATH 1115. Effectively, this will mean that 1 or 2 fewer sections will be needed. It is not yet clear how this will affect HSCI.
- **SSC Research and Graduate Studies – Brett Favaro**
 - The committee received verbal reports from all working groups.
 - There was a discussion regarding the challenges of hiring short term research assistants using Taleo. The process takes too long.
 - The committee is collecting information on current and aspirational goals for research and also a new data management process.
- **SSC Teaching and Learning – Amy Jeon**
 - As a result of a Jan 10 report on academic integrity cases from Fall 2021, Spring 2022, Summer 2022, the university is now considering Turnitin. A working group is being established and needs volunteers. The full report is available through the Agenda package for SSCTL January 5 2023.
 - Note that ST2 is on the policy blog. January 19 is the last date for comments. Policies HR 20 and 21 are also on the blog right now.

d. **Committee Reports**

- **Nominations and Governance -Michael Coombes**
 - Note was made regarding pushing for volunteers for the various empty positions on Senate committees.
 - Chair noted that an e-vote was conducted regarding approving Catherine Chow to serve on Senate Teaching and Learning. However, the vote did not get 75% response from Faculty Council.
NomGov nominates Catherine Chow for the Senate Teaching and Learning Committee. **CARRIED.**
- **Curriculum Committee – Brett Favaro**
 - There were revisions to two math courses
 - There is a Moodle course being developed for using CIM re course outlines.
- **Academic Planning and Priorities – Allyson Rozell**
 - No report
- **Research – Mike Bomford**
 - introduced a motion from the Research committee:

WHEREAS KPU has adopted a strategy of ensuring and encouraging an enriched, direct connection between our research activities and our teaching and learning mission (KPU Vision 2023)

AND WHEREAS research expands students' ways of learning by integrating learners into faculty-led and student-led research (KPU Vision 2023)

AND WHEREAS a new hiring process has substantially impeded hiring of student research assistants since it became mandatory on April 1st 2022

AND WHEREAS the new process was developed without consulting the Faculty of Science and Horticulture and announced on December 7th, 2021 – the beginning of the final exam period (Today@KPU 2021)

AND WHEREAS the process limits student assistant pay to the BC minimum wage rate, or 8% above minimum wage for students with a year of post-secondary education, which is below a living wage and reduces student assistant pay in many cases (Guidelines for Hiring Casual Employees and Student Assistants 2022)

AND WHEREAS the process mandates that student assistants undergo the same background checks, reference checks, and five hours of onboarding training as permanent employees (Guidelines for Hiring Casual Employees and Student Assistants 2022)

SO BE IT RESOLVED THAT Faculty Council for Science and Horticulture requests support for individual faculty members to facilitate rapid hiring of casual student research assistants. CARRIED

ACTION: Brett to re-send email to department chairs regarding information for research committee.

ACTION: letter to be sent to Research Services and Provost to solicit support from ORS, Provost, and AVP Research and Grad Studies.

ACTION: above letter to be forwarded to other Faculty Councils for information.

- Grad studies will be attending the next meeting of the FC Research committee and it was suggested that AP&P also do so.

7. New Business –

- President's Dialogue with Gwynne Dyer will not be offered online, but will be available as a later video offering.

Meeting adjourned by Chair at 6:10 PM

Date of next Faculty Council: February 21, 2023