



**FACULTY COUNCIL**

Minutes of the Meeting held January 19, 2021

4:15 PM-6:15 PM

MS TEAMS

**Members:**

Name	Present	Regrets	Name	Present	Regrets
Mike Bomford – Chair	√		Korri Thorlacius – Vice Chair	√	
Elizabeth Worobec- Dean	√		Jeff Dyck – Associate Dean	√	
Zena Mitchell – Registrar	√		Allyson Rozell		X
Amy Jeon – Senate	√		Astrid Opsetmoen	√	
Cameron Lait	√		Christina Iggulden	√	
Daryl Massey		X	Fergal Callaghan -- Senate	√	
Gary Jones		X	Jane Hobson	√	
Michael Adams	√		Michael Coombes	√	
Michael Nyenhuis	√		Nicole Tunbridge	√	
Serguei Novocelskii	√		Suzanne Pearce	√	
Tyron Tsui	√		Vicky Wei		X
Michael Ke	√		Kent Mullinix		X
Zena Mitchell	√				

**Guests:**

Keri Van Gerven	Meredith Laird	Ranminder Kaur
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**Recording:** Michelle Ikoma

- Keri Van Gerven – GV2 Revised Policy and Procedures update** – Overview of feedback from earlier consultations and revised procedures for GV2 was presented. The consultations from this round will be posted as a draft for consideration in March or April.
- Approval of the Agenda of December 15, 2020**  
*It was **moved** (Mike C.), **seconded** (Suzanne P.), and **carried THAT** the agenda be approved as amended.*
- Approval of the Faculty Council Minutes of November 17, 2020**  
*It was **moved** (Mike C.), **seconded** (Jane H.), and **carried THAT** the minutes be approved as amended.*
- Business Arising**
  - Results of correspondence with Provost on the add/drop dates.
    - Extended add/drop dates are not a Senate Policy. The decision was made by the Polytechnic University Executive. Prior to that it was discussed with the Deans. The idea was to implement it for 1 year, Sept 1, 2020 to August 31, 2021 and track data

on the impact (being done by OPA). Key points raised in discussion:

- Faculty should also be giving data on the impact, not just using student data
- Faculty Council suggested to take to department meetings for discussion and feedback gathering
- Possibly a Union issue as there was no consultation and should go to Senate as it is also an instructional issue.
- Lab staff should also be consulted as instructors.
- Specific information on exactly who has added or dropped should be made available to instructors (lab and faculty) as students do not always self-identify as new to a course.
- Require a definition of operational decisions

*ACTION: Chair email Provost with resulting concerns and bring response to next Faculty Council*

- It was suggested to bring this to next Faculty Council to consolidate feedback prior to bringing it to Senate.

*It was **moved** (Mike C.), **seconded** (Astrid O.), **and carried THAT** Faculty Council request from the Registrar, notification of adds or drops be provided to faculty and lab instructors*

## 5. Reports

### a. Chair's Report

- Chair has received a notification from Arts regarding concerns over pedagogical definitions such as capstone, seminar, and so forth as it relates to class size. After a brief discussion:
  - Defining these terms would impact instructional freedom pertaining to teaching style and mode of delivery
  - There is some language in place in collective agreements
  - No similar concern for FSH

*ACTION: Chair to ask ARTS for initial definitions in order to provide feedback.*

### b. Dean's Report

- 60 classes are currently running Face to Face components.
- Dean's office now working on summer Face to Face process which is even more streamlined
- Still waiting for ministry direction regarding the Fall 2021 term.

### c. Senate Reports – Amy Jeon

- Meeting is next week so little to report.
- Senate Nomination and Governance Committee approved Tomasz Gradowski as the FSH representative on SSCPR.
- A Vice-Chair position being added to the Governance positions has been approved by Senate Nominations and Governance Committee.
- Amy Jeon appointment to Senate expires at the end of August 2021 but is planning to run again.
- SSCPR- Fergal Callaghan
  - Follow up to concerns raised regarding the program review annual report not being 1 year after submission. It is an annual check in to report progress, not a pressure to have any specific components completed. There is no expectation on content.
- SSCAP and SSCUB – [EW1]

- Nothing to report
- SSCC – Elizabeth Worobec
  - CADD Diploma revisions were approved based on feedback from the SSPRC.
  - Writing intensive sub-committee is still working on the parameters for writing intensive courses.
- SSCR and Graduate Studies – Elizabeth Worobec
  - Discussion over the confusion regarding use of gift cards and honorariums relating to making the process less onerous and also without divulging personal information. It was noted that Finance should really determine this, not Senate.
- SSCTL – Amy Jeon  
Nothing to report

**d. Faculty Council Committee Reports**

- Nominations and Governance
  - No names for student representatives have been received by the committee as yet.

*ACTION: Faculty Council members to take request for nominations to department meetings.*

*ACTION: Forward all nominations to Nominations and Governance Chair, Mike Coombes.*

*ACTION: Jane Hobson to contact Michael Ke, former student representative to Council for recommendations and ask if he would be willing to explain the role to prospective candidates*

- Curriculum Committee  
Nothing to report
- Academic Planning and Priorities  
Nothing to report
- Teaching and Learning  
Nothing to report
- Research Committee  
Nothing to report

**6. New Business**

- No new business

*Meeting adjourned by Chair at 5:43 PM*

**Date of next Faculty Council: February 16, 2021**