



FACULTY COUNCIL

Minutes of the Meeting held June 15, 2021

4:15 PM-6:15 PM

MS TEAMS

Members:

Name	Present	Regrets	Name	Present	Regrets
Mike Bomford – Chair	√		Korri Thorlacius – Vice Chair	√	
Elizabeth Worobec- Dean	√		Jeff Dyck – Associate Dean	√	
Zena Mitchell – Registrar	√		Allyson Rozell	√	
Amy Jeon – Senate	√		Astrid Opsetmoen	√	
Cameron Lait	√		Christina Iggulden	√	
Daryl Massey		X	Fergal Callaghan -- Senate	√	
Gary Jones	√		Jane Hobson		X
Michael Adams		X	Michael Coombes	√	
Louis Saumier Demers		X	Nicole Tunbridge	√	
Asiyeh Sanaie	√		Suzanne Pearce	√	
Tyron Tsui	√		Kent Mullinix		X
Zena Mitchell	√		Laura Bryce	√	
Chelsea Allison	√		Monique Ly	√	

Guests:

AC4 - Josephine Chan	Don Reddick	Zena Mitchell
AC 13 – Josephine Chan	Brian Moukperian	

Recording: Michelle Ikoma

1. Josephine Chan, Don Reddick, Zena Mitchell – AC4 Student Evaluation and Grading

- An overview of the reasoning behind proposed changes was provided, including the need to separate policy and procedures into two components as they were integrated in the old document.
- A number of comments and queries were made relating to assessment requirements, definitions, clarifications of wording, and suggestions to improve language. Some discussion occurred regarding moving appropriate sections from Policy AR6 and then retiring that document in favour of AC4 after revision.

2. Josephine Chan, Brian Moukperian – AC 13 Minimum Faculty Qualifications

- A summary of the revisions made to date was provided. It was noted that this was not a complete rewriting, but rather, an update, clarification, and standardization. There was a need to outline roles and responsibilities regarding the process of determining minimum qualifications. It is proposed that this policy undergo periodic review going forward.
- Contact Josephine Chan regarding further comments, suggestions and inquiries for either of these two policies.

3. Approval of the Agenda of March 16, 2021

*It was **moved** (M. Coombes), **seconded** (K. Thorlacius), **and carried THAT** the agenda be approved.*

4. Approval of the Faculty Council Minutes of February 16, 2021

*It was **moved** (M. Coombes), **seconded** (A. Opsetmoen), **and carried THAT** the minutes be approved as amended.*

5. Business Arising - none

6. Reports

a. Chair's Report

- Korri Thorlacius' 2-year term as Vice Chair is ending August 31, 2021. A new vice chair will be elected at the first meeting in September 2021. Please submit your interest or nominations to Michael Coombes.
- Chair also noted that his term will end as of September 1, 2022.

b. Dean's Report

- A number of applications for COVID special funding were approved by Senior Admin including projects in Physics, Math and Chemistry. In addition, a number of submissions caught the eye of other departments such as the Office of Advancement and may receive funding from another source.
- FOW is set for August 31 as a virtual event. Provost Sandy Vanderburgh, Len Pierre (Indigenization updates), and Rajiv Jhangiani are all confirmed. Some sort of visioning exercise is being developed, but suggestions for other workshops or learning activities are welcome.
- Dean and Associate Dean attended the Canadian Council of Deans of Science annual meeting (virtual). There was a lot of discussion over the different institutions' COVID experience and it should be noted that KPU and BC fared much better than other jurisdictions which saw a lot of layoffs and closures of programs, departments, and institutions.
- Catherine Chow has been selected as the new FSH Educational Consultant 9September 1, 2021 – August 31, 2022) as a 25% time release to Teaching and Learning.
- The ACP faculty member who will be the FSH ESL recourse person will be introduced at the FOW and that person, yet to be determined, will outline the services they will offer to students, staff and faculty.

c. Senate Reports – Amy Jeon

- The new Senate Engagement series has begun with Paul Adams as the inaugural presenter.
- Amy Jeon has been acclaimed as the new vice chair beginning September 1, 2021.
- Senate was informed of the approval of the Quality Assurance Plan for the Horticulture Degree program.
- SSCPR- The Math External Review report was accepted as presented.

- SSCAP and SSCUB – The Fiscal Year 2022/2023 Budget timeline has been presented and is available as part of the agenda package. Board strongly requested a balanced budget for Fiscal year 22/23; zero based budget is no longer required unless budgets become problematic again in the future. Plans are being developed for a new building which will house a child care facility, and potentially also an ECE program for the KPU community to be housed on the Surrey campus.
- Senate approved institutional recognition from the Scottish Qualifications Authority, effective September 2021.
-
- SSCC – no items related to FSH.
- SSCR – no report
- SSCTL – no report

d. Nominations and Governance

It was moved that the word “Minimum” be inserted at the beginning of article 15.1.2 of the Faculty bylaws, dealing with composition of the Standing Committee on Teaching and learning. The revised article would read “Minimum five representatives on behalf of the broad scope of the Faculty of Science and Horticulture - voting members.”

- It was noted that although Senators must be faculty, Senate committee members can be staff.
- After discussion the motion carried.

e. Curriculum Committee – no report

f. Academic Planning and Priorities – no report

g. Teaching and Learning – no report

h. Research Committee – there was discussion regarding proposals for recognizing faculty research and student mentoring and how to calculate workload, but no specifics have been determined as yet.

7. New Business – none

Meeting adjourned by Chair at 6:00 PM

Date of next Faculty Council: September 21, 2021