



FACULTY COUNCIL

Minutes of the Meeting held Tuesday, March, 2020

4:15 PM in Surrey Spruce 210A, Richmond Rm 3450B, Langley Rm 1010 and Skype

Present:

Allyson Rozell	Gary Jones	Mike Bomford – Chair
Amy Jeon	Jane Hobson	Mike Coombes
Astrid Opsetmoen	Joel Murray – Associate Dean	Nicole Tunbridge
Cameron Lait	Kent Mullinex	Rebecca Harbut
Christina Iggulden	Korri Thorlacius – Vice Chair	Tyron Tsui
Daryl Massey	Michael Adams	Vicky Wei
Elizabeth Worobec - Dean	Michael Ke	Zena Mitchell

Regrets:

Serguei Novocelskii	Suzanne Pearce	Michael Nyenhuis
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1. Approval of the Agenda of May 19, 2020

*It was **moved** (Astrid O.), **seconded** (Korri T.), and **carried THAT** the agenda be approved with amendments to New Business.*

2. Approval of the Minutes of March 17, 2020

*It was **moved** (Mike C.), **seconded**, and **carried THAT** the minutes be approved as amended.*

3. Business Arising

- Chair noted that a WordPress blog had been created to facilitate discussion of proposed bylaw changes. It can be found at fshcouncil.wordpress.com

4. Reports

a. Chair’s Report

- Chair noted that there were several proposals to consider before council.
 - Expand membership in Faculty Council to include all support staff.
 - Expand voting capability to include Dean and Associate Dean
Items 1 and 2 are bylaw changes which will be considered in camera, and voted on in the Faculty Council June 16 meeting.
 - KFA White Paper Endorsement. After discussion, it was suggested that rather than an endorsement of the paper, a full discussion of the points be summarized and provided as feedback to the KFA and University administration.
 - Faculty name change as suggested in the Spring visioning session. After discussion, it was

proposed that 3 or 4 names be suggested by faculty and staff, and voted on in a faculty wide poll.

- The requirement for asynchronous teaching for the Fall term. This was deferred to New Business.
- Chair noted that comments were open on the WordPress blog from May 7-18. Jane noted that she had received comments by email today and that Paul Adams was collecting comments from Biology. Korri Thorlacius noted that she had also received comments. After discussion, it was determined that these comments should be disseminated to faculty and voting staff for further consideration.

b. Dean's Report

- The Dean noted that the Faculty of the Whole would likely be held on September 1st as an MS Live meeting. Triona King and DeAnn Bremner are working on how to best facilitate it.
- The FSH administration were working through safety requests for face to face classes on campus. Dean noted that they were following Trades and Technology as they pilot procedures and logistics over the summer term.
- Degree advisors have been very busy with students.
- Academic integrity violations have been huge in Spring, particularly after the change to online only classes. Teaching and Learning are looking at proctoring software. Associate Dean noted that Since September 1 there have been 89 reports, and only 7 were from Fall. The previous year was a total of 46 for the entire academic year and the year before that was 62 (the year of the large international influx). The majority are first offenders, but there have been a few repeat offenders. Query was made as to suggestions to improve security. Referral was made to Teaching and Learning regarding types of assessments and exams.
- There has been no change in summer enrollment so no sections will be cancelled for the fall term. Query was made regarding registration priority for international students. Registrar responded that it used to be the case, but that now it has shifted to new students having priority which may include international students.

c. Senate Report - Amy Jeon

- Associate Dean for FSH has been extended to September 30, and a Search Committee is being created.
- HSCI program changes were approved for September 2020.
- Rebecca Harbut will be stepping down as of Sept 1, 2020 due to beginning her Ed Leave. Keep in mind that FSH will need a replacement Senator for the following year.

SSCUB – Rebecca Harbut

- Joe Sass provided his last report before leaving KPU. It will be shared when finished. KPU is in a precarious situation as there is only a \$4 million surplus. However, BC universities are requesting a waiver on balanced budgets in order to be able to use assets to cover costs due to COVID 19. Joe Sass thought it likely to be approved by the ministry. Query was made regarding summer enrollment and the forecast for fall enrollment. Summer enrollment is good; in some areas, it is higher than usual. Fall is still unknown and will depend on budget flexibility. If it is low, there will be some adjustments.

SSCC – Elizabeth Worobec

- Reference to completion of 40 courses has been removed from all Calendar entries for BSc degrees.

SSCR

- Daniel Bernstein has been named Chair

d. Nominations and Governance Report

- Mike Coombes ***moved*** THAT Faculty Council approve the following to serve on the Associate

Dean Search Committee:

- Kathy Dunster – Horticulture
- Jennifer Au – Chemistry
- Paul Adams – Biology
- Allyson Rozell – Math

Carried.

It was also noted that the KFA recommended two other faculty, Mike Bomford and Betty Cunnin.

Regarding nominations to Senate positions:

It was **moved** THAT Greg Harris continues in his position on the Senate Curriculum Committee; Karen Davison be reappointed to the Committee for Writing Intensive Courses; and Allyson Rozell replace Michael Nyenhuis on the Quantitative Courses Committee. **Carried**

It was noted that Rebecca Harbut would be on Educational Leave as of September 1 and someone would need to replace her for the remaining 1 year of her term.

e. Curriculum

- Nothing to report

f. Academic Planning and Priorities

- Nothing to report

g. Teaching and Learning Committee

- Nothing to report

h. Research Committee

- After a full discussion on the KFA White Paper, comment distribution and endorsement, It was **moved**, (Cameron Lait), **seconded** and **carried** THAT Faculty Council hold a special meeting on June 2nd to discuss major issues raised in the White Paper.

5. New Business

- Directive to deliver asynchronous instruction in the Fall term. Discussion raised the following key points:
 - Chair noted that this is a proposal, not a policy and there is a commitment to consult
 - Asynchronous in a lab is a problem of inefficiency in addressing clarification, explanation, and responding to questions
 - Dean noted that there would be a Senate discussion on May 25. As it is a proposal, there may be some changes. Dean has forwarded any concerns received by email to the Provost. The proposal is to deliver mostly asynchronous with limited synchronous teaching. Instructors will have to audio and/or video tape in order to facilitate students in other time zones.
 - Query was made as to where to send comments. It was noted that they should be directed to FSH Senators, Amy Jeon and Rebecca Harbut.
 - Comment was made that either/or implication limits instructor creativity as instructors have access to multiple formats for combining to the best delivery in a course. It was noted that the 2 modes can be used together. There is a need to timetable, but also a need for instructors to be flexible in their delivery. Final exams need to be synchronous to prevent students having 4 exams on one day.
 - Registrar noted that the goal was to provide options for students in being able choose classes.
 - Asynchronous needs start and end dates only.
 - Synchronous needs established meeting dates and times to be timetabled
 - Bandwidth is a significant problem for synchronous
- It was **moved**, (Mike Bomford), **seconded**, and carried THAT Faculty Council for Science and Horticulture recommend to Senate that Science and Horticulture requires the option of hybrid synchronous/ asynchronous online instruction with scheduling.

- Ensuring adequate English skills to ensure success. It was noted that many International students had poor communication skills in both verbal and written mode which severely impedes their ability to succeed. They are often unable to hold a technical conversation or understand an assignment.
- During full discussion, the following key points were noted:
 - Really a performance issue as students already meet admission and program requirements. It was noted that there was a danger of profiling.
 - Registrar suggested getting data from OPA to determine how to identify weaknesses in the administrative system.
 - Dean noted that International had been responsive to concern from FSH Dean's office and has changed their recruitment policies. Testing is also being done differently.
 - With the current COVID19 situation, in-person standard exam testing centres are closed in most countries. Hence, KPU adopted the Duolingo test as one of the approved English tests. We may not be able to adopt another exam for a while anyway.
 - Faculty name change as a result of the Faculty Visioning session in the spring. The name proposed was Faculty of Science and Sustainable Systems. After a full discussion, it was determined that Faculty Council solicit 3 or 4 alternate names.
- It was moved (Darryl Massey), seconded and carried THAT Faculty Council endorse a process of discovery to determine if a Faculty name change is desirable and then review options

Meeting adjourned to the Faculty Council in camera meeting by Chair at 6:31 pm.

Date of next regular meeting: June 16, 2020