

FACULTY COUNCIL

Minutes of the Meeting held Tuesday, November 17, 2020

MS TEAMS only

Present:

Jeff Dyck – Associate Dean	Elizabeth Worobec - Dean	Mike Bomford – Chair
Amy Jeon	Gary Jones	Suzanne Pearce
Astrid Opsetmoen	Korri Thorlacius – Vice Chair	Mike Coombes
Christina Iggulden	Michael Adams	Zena Mitchell - Registrar
Cameron Lait	Michael Ke	Allyson Rozell
Daryl Massey	Michael Nyenhuis	Tyron Tsui
Fergal Callaghan		
Guest: Tara Clowes	Guest: Colin MacLeod	Michelle Ikoma - Recording

Regrets:

Serguei Novocelskii	Jane Hobson	Vicky Wei
Nicole Tunbridge		Kent Mullinix

1. Tara Clowes – Fiscal 2021-22 Budget Consultation

An overview of the proposed budget was provided through the use of a comprehensive PowerPoint presentation.

- The plan to maintain core teaching, learning, scholarship and service activities at KPU was emphasized. This will include sustained levels of staffing in all areas.
- The deficit budget presented is conservative in order to ensure business continuity through to the 2022/2023 fiscal year.
- A revised operating budget timeline for 2021/2022 will be presented to leadership in the spring after consultations have been completed.
- An overview was given of the key areas in which deficit reductions were able to be made, such as salary encumbrances, reduced contingency funds, ancillary expenditure reductions, and controlling international student admissions. Travel budgets have been reduced by 75% across portfolios.
- There is a move to reduce self-funded amortization and in addition, capital expenditures are restricted to essential items such as building components, accessibility upgrades, and so forth.
- The final budget will be presented after the stable enrollment date in the spring term.
- Query was made re the availability of details.
 - As this is a hold-over budget, there are not a lot of details as there are no wish lists for example. Some details were released to SSCUB. Please contact your Senator.
- Query was made as to whether salary increases are not governed by this budget.
 - Correct. That funding is separate and governed by bargaining.
- Query was made as to whether worst case scenarios are being contemplated since this budget is based on hopefully reduced enrollment from International students.
 - It was reinforced that this budget is based on fall actual data and is an achievable scenario based on past experience.
- Query was made about the assumption that 30% of the seats were for International students.
 - That number is normally in the range of 26-35%.

2. Approval of the Agenda of November 17, 2020

It was ***moved*** (Astrid O.), ***seconded*** (Suzanne P.), ***and carried THAT the agenda be approved with amendments to Business Arising.***

3. Approval of the Faculty Council Minutes of October 20, 2020

It was ***moved*** (Korri T), ***seconded, and carried THAT the minutes be approved.***

4. Business Arising

a. Campus plan

- Invites to Campus Planning meetings were forwarded from Brent Elliot, at FC request. Two planning meetings were held.

b. Senator Amy Jeon position on SSCTL

- Senator Jeon was moved from the Senate Executive Committee to the Senate Standing Committee on Teaching and Learning at the Chair's request. Senator Jeon's first three-year Senate term will conclude at the end of August, 2021. She is eligible for a three-year renewal if she is willing to continue serving on Senate.

5. Reports

a. Chair's Report

- Senate approved the revisions to FSH bylaws on October 26. The new bylaws are now in effect. Changes include:
 - All professional support staff are now voting members of Faculty of the Whole, and will vote for campus reps on FC next spring.
 - A simple majority is now required to pass most resolutions in FC or FoW.
 - The Associate Dean may serve on FC as an alternate for the Dean without prior notice.
- New AD Jeff Dyck welcomed to FC and invited to say a few words of introduction.
- Draft campus plan is being finalized. Chair attended planning workshop and was impressed with the genuine attempt to solicit ideas. A progressive and holistic plan could help KPU achieve its stated goal of net zero carbon emissions by 2050. Comprehensive reports are available at www.kpu.ca/kpu2050.
- Connections through FC become even more important as we scramble to complete another semester with limited personal contact.

b. Dean's Report

- New AD Jeff Dyck is in his third week in FSH. He has been dealing with academic integrity violations and will be attending program advisory council meetings. Please invite him to departmental meetings.
- Course presentations for the spring 2021 semester are due in the first week of December. Dean will vet them and they should be sent to students before the semester begins.
- During walk-throughs on the Langley campus, the Dean noted that she was very impressed at how well the face to face labs are being run. Dean noted that anecdotally, things are working well with necessary changes being made on the fly.
- Dean noted that the Spring Term will be similar to the implementation of the Fall term. There will be somewhat more face to face in labs, but essentially, this is a repeat of procedures for the past two terms.
- Dean noted that there have been problems with the signage for the COVID Testing Centre on the parking lot of the Langley campus, but that Fraser health has been very responsive.
- Query: When will summer timetabling begin?
 - A: Summer course schedules are required by the end of November. Face-to-face contact will likely still be limited. Chairs need to identify any face-to-face courses for the summer semester by November 30th.

c. Senate Report - Amy Jeon

- October 26th Senate meeting:
 - FSH bylaw revisions approved.
 - GPA requirement reduced for graduate certificate in Sustainable Food Systems.
 - The voluntary withdrawal date will be the last day of classes for the next two years.
 - The White Paper on Research and Scholarship was presented to Senate without any of the feedback forwarded from FSH. Senate directed the President, Provost, and Senate Vice-Chair to develop a plan to distribute the White Paper to appropriate committees.

SSCAPP & SSCUB Report – Allyson Rozell

- Several program discontinuances were approved. All programs were long gone so the decision was not difficult. The music department was not discussed.
- Tara Clowes gave same budget presentation that FC received
 - More cautious approach to creating positions
 - Ministry of Advanced Education increasing KPU's operating grant by \$330,000
 - Biggest budget change is re-allocation of ACA funds to FSH and FAS
 - Savings due to reduced campus activity
 - No plan to reduce research budget
 - Teaching & Learning budget increased, and will be maintained
 - Proposed budget going to Senate Nov. 30th

SSCC – Elizabeth Worobec

- See Greg Harris' report, distributed to all

SSCR

- Nothing to report

d. Nominations and Governance Report

- Terms ending for two FSH Senate Committee reps:
 - Allyson Rozell (SCAPP)
 - Michael Whitmore (Program Review)

*It was **moved** (Michael Coombes), **seconded**, and **carried THAT** Allyson Rozell's appointment to the Senate Committee on Academic Planning and Priorities be renewed for another term.*

e. Curriculum Committee Report

- CADD program revisions with new/revised course outlines will be vetted at next CurCom meeting. A large package will be coming to FC.

f. Academic Planning and Priorities Report

- Nothing to report

g. Teaching and Learning Committee Report

- Nothing to report

h. Research Committee Report

- Nothing to report

6. **New Business – Add/Drop Deadline Extension**

- Chair invited Colin MacLeod to present his concerns about the extended Add/Drop deadline:
 - Extension gives an extra week (2 weeks into term) for students to add a class without instructor permission.
 - Students can start class after missing 10% of the course.
 - There is often a quiz or assessment in weeks 3 or 4, so now students who have joined at 2 weeks have a high risk of failure or withdrawal.
- Registrar responded that change was made for several reasons:
 - Students now have an extra week to assess whether synchronous or asynchronous is a good fit for

- them.
- Financial penalty is reduced for drop instead of withdrawal.
 - International students and students receiving loans require a 9 credit load to retain their standing.
 - Registrar acknowledged the impact on faculty re: student success and that there is an impact for the institution as well.
 - Query regarding students who are registered and do not participate
 - Registrar noted that onus is on the student since their grade also affects their study permit.
 - It was noted that although the change increases the course fill rate, it will also increase the course fail rate. If students still required an instructor signature, then they would be making an informed decision.
 - Query was made as to the actual number of students who this situation refers to?
 - Registrar noted that no statistics are available yet, but that OPA will be looking into it after 2 or 3 terms. However, there are net negative seats lost for Domestic students (-370) and net positive gains for International (+127). There is no impact on waitlists.
 - Dean noted that that does not capture movement or net zero students.
 - Comment that struggling students can still withdraw and not suffer academically.
 - Dean noted that OPA reports a much higher GPA during online learning terms (more As and lower DFW numbers). Phantom students have not significantly impacted DFW rates.

It was moved (Mike C), seconded, and carried THAT FSH FC wishes to express concern about students being able to add courses in the second week without a permission to register. We feel that such late registration, without instructor consultation, is detrimental to student success.

ACTION: Faculty Council Chair will forward the above motion to the Provost in an email and will ask for a response informally. Chair to also forward the motion to other Faculty Councils.

Meeting adjourned by Chair 6:12 PM

Date of next Faculty Council: December 15, 2020