



## Faculty of Science and Horticulture

---

### FACULTY COUNCIL

Minutes of the Meeting held Tuesday, June 18, 2019

4:15 PM in Surrey Cedar 1140, Richmond Rm 3450B and Langley Rm 1010

#### Present:

Mike Bomford – Chair	Elizabeth Worobec – Dean	Cameron Lait - HORT
Xin Liu - CHEM	Vicky Wei -MATH	Colin MacLeod - MATH
Dan Regan – HORT	Tyron Tsui – PHYS	Jane Hobson – BIOL
Amy Jeon- Senate	Nicole Tunbridge – BIOL	Michael Ke - Student

#### Regrets:

Joel Murray – Assoc. Dean	Kent Mullinix - ISFS	Astrid Opsetmoen – Staff Lgly
Louis Saumier Demers- MATH		

Quorum was confirmed.

#### 1. Approval of the Agenda

*It was **moved, seconded, and carried***

***THAT** the agenda be approved.*

#### 2. Approval of the Minutes of May 21<sup>st</sup>, 2019

*It was **moved** (Jane H.), **seconded** (Nicole T.), **and carried THAT** the minutes be approved.*

#### 3. **Business Arising**

- Chair noted that regarding the motions voted on in the previous meeting, Clarification was needed to dispel confusion received as feedback.  
Motion 1 – Carried as is.  
Motion 2 – Carried and is being addressed.  
Motion 3 – Carried. Future discussions over next year (September 2019) on broadening membership in Faculty of the Whole.  
Motion 4 – Carried. Future discussions over next year (September 2019) including consultations on making Dean and Associate Dean voting members.  
Motion 5 - Carried and will be addressed in September 2019 including external and internal consultations that should proceed to inform Motion 4
- Regarding Teaching and Learning, on the FSH committee, Joanne Massey has agreed to be the Chair starting in September 2019. Richard Popoff will replace

Louis Saumier Demers on the Senate Standing Committee on Teaching and Learning while Louis is on paternity leave.

#### 4. Reports

##### a. Chair's Report

Chair encouraged Faculty Council and members of all departments to comment on Policy AC 14 as comments would be closing in 3 days. Chair noted that the policy had a potentially significant impact for FSH.

##### b. Dean's Report

- Chair noted that meetings have been initiated with the Biology, Physics and Math department chairs and the acting Dean and Divisional Business manager of ACA regarding the transfer of ACP Math, Physics and Biology faculty to the FSH. Continuous intake courses are to be discontinued over the next year.
- June 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> are the dates for the Finance Forums. Dean encouraged at least 1 member from each department to attend.
- Convocation showed FSH to great advantage again. Alex Stark, a Sustainable Agriculture Graduate addressed the students and several FSH students were recipients of Distinctions and Awards.
- In the past month the inaugural Math PAC meeting and the HSCI PAC meeting were held. Both were lively and informative discussions with a lot of valuable comments.
- ACP faculty members in the 3 aforementioned departments have been invited to attend the Faculty of the Whole in August. Dean encouraged departments to consider inviting them to department meetings in September and going forward. In response to a query, Dean noted that about 7 faculty would be joining FSH. There may be a couple of NR2s who could get regularized over the next year as well, but that is not certain. (1-2 BIOL, 1-2 PHYS, and 5 MATH)

##### c. Senate Report

- Amy J. reported that:
  - GV9 highlights for the dissolution of ACA required that changes will be enacted in September 2020 and besides the migration of ACP Science and Math faculty to FSH there will no longer be upgrading courses below Grade 10, and no continuous intake courses.
  - 
  - Post cutting down of trees in Surrey, the future use of the physical space was discussed, with suggestions from Farhad Dastur that it be used for Teaching and Learning opportunities. It was noted that it had been used extensively by FSH as well as other Faculties previously. An overall discussion on the use of Natural Space will continue. A call is planned for volunteers for an advisory committee.

- There will be call outs for Admin Search committees. We will need FSH representatives on these committees. Senator encouraged FC members and departments to consider participating in these key searches.
- Dean reported that:
  - In Senate Research committee AVP Research Deepak Gupta is updating the current strategic plan for research rather than writing a new one at this time.
  - The IP Policy is going to Board of Governors.
  - Training Modules have been purchased which will be free to interested Faculty and staff in writing Grant proposals and applying for funding for research.
  - There will be a new Animal Research Ethics committee established.
  - In SSCC, the two CADD programs changes were approved and will go to Senate..
  - Pre-Requisite standards will be left up to departments, but a section on good use of requisites will be updated in the course outline manual.
  - Regarding dormant courses, the proposal is now that if not used in past 4 years, courses will be auto-eliminated. Thus departments will need to keep an eye on them and either update and use or allow them to be retired.
  - Greg Harris noted Policy AC 14 concerns and although the policy developers revised the draft, there were outstanding concerns.
- Dean requested that Chair ask for monthly written updates from SSCUB and SSCAP to be sent to FC as they are extremely important, pertaining budget and academic planning
- Louis S.D. for SSCTL reported via email that:
  - Discussion regarding what would happen if a major event, both natural disaster and pandemic scenarios, disrupted classes for an extended period of time. There is currently no such contingency plan at KPU, so the committee suggested it was worth investigating.
  - Regarding the development of a no-show policy, as there are such policies at other institutions, the SSCTL will follow up on this in the future.

d. Nominations and Governance Report

- No report
- Dean suggested that all future nominations be announced to FC

e. Curriculum Committee Report

- Greg Harris proposed a motion regarding Policy AC14 to FC for voting and comments.
  - *For Faculty Council to draft an open letter to Senate expressing concerns regarding the implications to programs in the Faculty of Science and*

*Horticulture associated with upper credit limits being imposed on KPU Credentials. To be presented to Senate at the September 4 2019 meeting.*

- It was proposed to amend the motion as follows:
    - *For Faculty Council to draft a statement to the Senate Standing Committee on Policy Review expressing concerns regarding the implications of Policy AC 14 to programs in the Faculty of Science and Horticulture associated with upper credit limits being imposed on KPU Credentials.*
- Moved** (Nicole T), **seconded** (Jane H), and **carried**

ACTION: Mike B to work with Greg Harris to draft the statement and bring to September 24<sup>th</sup> FC meeting for a vote.

ACTION: Submit statement to an email vote prior to the next SSCPR meeting which occurs September 4<sup>th</sup>, prior to the September 24<sup>th</sup> FC meeting if necessary.

- Dean suggested checking the SSCPR agenda to see whether the statement is needed for September, or is needed prior to the October meeting which allows more time to bring it to FC. Dean noted that it is important to follow the protocols for Policy Review in order that the statement is effective.
- Dean noted that SSCC asked for the pertinent data to support the draft policy and suggested that comments on the Policy Blog to that would be effective.

f. Academic Planning and Priorities

- No report

g. Teaching and Learning Committee

- No Report. See New Business for personnel updates.

h. Research Committee

- The research survey results were shared with Faculty Council.

ACTION: results will be forwarded to the AVP Research and with the KFA

**5. New Business**

Nothing to report.

It was **moved, seconded, and carried** *THAT the meeting be adjourned.*

**Date of next meeting: September 24th, 2019**