



FACULTY COUNCIL

Minutes of the Meeting held Nov 15, 2022

4:15 PM-6:15 PM

MS TEAMS

Members:

Name	Title /Area	Present	Absent	Proxy
Allyson Rozell	CHAIR	√		
Amy Jeon	SENATE	√		
Alex Lyon	AGRI	√		
Vicky Wei	MATH	√		
Brett Favaro	DEAN	√		
Cameron Lait	HORT		X	Jamie Lamont √
Catherine Chow	CHEM	√		
Christina Iggulden	SRV STAFF	√		
Dominic Bernard	HOPS		X	
Fergal Callaghan	SENATE	√		
Jeff Dyck	ASS. DEAN	√		
Kaylee Magee	BIOL		X	Nicole Tunbridge √
Laura Bryce	HORT	√		
Leah DeBella	BIOL	√		
Martina Solano Bielen	LGLY STAFF		X	
Mary Hosseinyazdi	MATH		X	
Melissa Bodner	RMD STAFF		X	Korri Thorlacius √
Melissa Drury	EPT	√		
Michael Adams	CHEM	√		
Mike Coombes	PHYS	√		
Samaneh Ghanfari Hashemi	CADD		X	
Sepideh Tahriri Adabi	ISH/Institut	√		
Tanya Boboricken	MATH		X	
Tyron Tsui	PHYS	√		
Xavier Ardez	ST. REP	√		
Zena Mitchell	REGISTRAR		X	
Candy Ho – SDG Team	Guest	√		
Gurmanpreet Kaur	Guest	√		
Alexandra Taylor	Guest	√		

Recording: Michelle Ikoma

1. **Candy Ho, Gurmanpreet Kaur, and Alexandra Taylor** presented on KPU's UN Sustainable Development Goals (SDG). The intention is to align KPU programming as much as possible with the 17 SDGs identified by the UN. The group under the auspices of the VP Academic office have mapped many courses and asked that the map they have be circulated to the departments in FSH for review and updating. In the Spring, they will begin work towards a National SDG week.
ACTION: Contact Candy directly if you have questions or comments. candy.ho@kpu.ca
ACTION: Contact SDG team with student highlights and to cover student honorariums and/or share stories on the new SDG website.
2. **Approval of the Agenda of November 15, 2022**
*It was **moved** (Korri Thorlacius), **seconded** (Nicole Tunbridge), **and carried THAT** the agenda be approved as distributed.*
3. **Approval of the Faculty Council Minutes of October 18 2022.**
*It was **moved** (Catherine Chow), **seconded** (Nicole Tunbridge), **and carried THAT** the minutes be approved as distributed.*
4. **Business Arising –**
 - *ACTION: CHAIR to invite will be sent to Sherri Magson, Director of Advancement for the January Faculty Council meeting.*
 - *ACTION: Chair to invite someone from Campus and Community Planning re KPU Learning Gardens and Transit Plaza*
 - Regarding the Dean's compilation of data re FSH Scholarships and awards by department or program the Dean shared current information and discussion followed regarding per student dollars, number of awards by department, the dollar amounts of the awards, among other categories. It was noted that it would be helpful to consider tuition costs by department as a factor in determining award amounts.
ACTION: Dean to gather further data for Scholarships and awards per the discussion.
5. **Reports**
 - a. **Chair's Report – Allyson Rozell**
 - Bylaw changes were approved at the Senate Nominations and Governance committee
 - b. **Dean's Report**
 - Dean acknowledged all the hard work of Faculty and staff and the scrambling as needed to accommodate a variety of unexpected changes.
 - Regarding Safety, there has been a roll out of a safety moment at various meetings across the faculty. Examples of items range from an unsafe intersection for students crossing to the Garden City lands in Richmond to lab related safety concerns. Anything is on the table. Dean encouraged thinking outside the box.
 - Regarding the Provost funding of Faculty releases, the new process is for applications to first go to Chairs for operational assessment, and then be forwarded to the Dean's office. Note that the releases are for high level concepts such as the SDGs. Note that applications must include specifics regarding what/when/ how.
 - c. **Senate Reports – Fergal Callaghan**
 - **Senate**
 - Senate voted in favour of recommending that the Board of Governors approve the proposed Bachelor of Traditional Chinese Medicine.
 - Senate voted in favour of the motions related to academic schedules:
 - The Spring 2023 semester will now begin on Thursday January 5th instead of Wednesday January 4th. This corrects a misalignment with collective agreements.

- The 2023/24, 24/25, and 25/26 academic schedules were approved. Issues and problems that have been raised by faculty and staff regarding the late withdrawal date (including at Faculty Council) were brought to the attention of Senate. The Provost and Registrar responded to point out that: the late withdrawal date is a compassionate measure to help students deal with unforeseen pandemic-related issues that may prevent them from finishing their courses and that it remains in place while the pandemic is ongoing; that data on course withdrawals will need to be looked at when deciding whether or not to change it; and that all feedback will be taken into consideration when revising policy ST13. Although the schedules were approved, the 24/25 and 25/26 ones are not set in stone as they will be revisited next year.
 - Senate voted in favour of approving Policy and Procedures ST16 Work-Integrated Learning. Departments/programs that have work experience, placements, or practicums are encouraged to read the new policy.
- **SSCPR – Fergal Callaghan**
 - The Biology Quality Assurance Plan was approved at the October SSCP meeting and the Sustainable Agriculture QA plan is on the agenda of the November meeting.
- **SSCAPP – Allyson Rozell**
 - Schedules for the next few years were approved.
 - English Placement further discussion moved to following next month.
- **SSCUB – Fergal Callaghan**
 - No report
- **SSCC – Brett Favaro**
 - FSH vacancy on this committee.
 - Allyson Rozell has been reappointed to the Quantitative sub-committee.
 - Re Policy AC9, it has been renamed to Skills & Outcomes. A Curriculum mapping requirement against the Ministry Skills document (more holistic assessment) has been added. Program Review would also include this mapping. See the package at this link. <https://www.kpu.ca/senate/committees/curriculum>
- **SSC Nominations and Governance**
 - no report
- **SSC Policy – Amy Jeon**
 - No FSH representative on this committee.
 - There are no new approved policies. There are several in Phase 1. Check the policy blog.
- **SWIC – Amy Jeon**
 - no report
- **SSCRGS - Brett Favaro**
 - President Davis discussed research at KPU.
 - Brett is now the Vice Chair of the committee.
 - The committee is inviting presentations to increase knowledge of research at KPU. SSCRGS.research@kpu.ca
- **SSC Tributes**
 - no report
- **SSCTL – Amy Jeon**
 - No FSH representative on this committee.
 - After this meeting there was a workshop on the definition of quality education at KPU online. Ministry of Education working group hosted. This group is not looking at what was done as emergency measures during the pandemic, but specific requirements for good quality online education.

d. FSH Committee Reports

- **Curriculum Committee – Brett Favaro**



- Committee had a suite of Math courses to review. They have been sent back to MATH for revisions.
- Urban Ecosystems is functionally closed for now while courses are changed. There are a lot of procedural steps to suspend a program, so it is not being brought to Faculty Council at this time.
- **Academic Planning and Priorities – Allyson Rozell –**
 - Started taking a close look at the committee's mandate, particularly with regard to budget and program review, to make sure we are doing what is needed, without overlapping with other committees of FSH. We set up a working group to determine next steps toward realizing goals from the Visioning exercises.
- **Research – James Hoyland**
 - no report – no representative present
- **Nominations and Governance – Michael Coombes**
 - Have advertised for the Teaching and Learning sub-committees.
 - We still need a second student. Please let departments know that there is an opening.
 - We have no student members on Faculty Council currently. Please actively recruit in your departments. Forward a brief resume to Michael Coombes for review.

Move to adjourn meeting. Seconded (Nicole Tunbridge) at 5:23 PM

Date of next Faculty Council: December 13 2022