

FACULTY COUNCIL

Minutes of the Meeting held November 16, 2021

4:15 PM-6:15 PM

MS TEAMS

Members:

Name	Title /Area	Present	Absent	Proxy
Allyson Rozell	MATH	√		
Amy Jeon	SENATE		X	
Asiyeh Sanaei	MATH	√		
Chelsea Allison	ST. REP		X	
Christina Iggulden	SRY STAFF	√		
Darryl Massey	CADD	√		
Dominic Bernard	HOPS	√	X	Martina Solano Bielen proxy
Elizabeth Worobec	DEAN	√		
Fergal Callaghan	SENATE	√		
Gary Jones	HORT	√		
Jeff Dyck	ASSOCIATE DEAN	√		
Kaylee Magee	BIOL		X	Monica De Boer (Sept 21 and Nov16)
Sepideh Tahriri Adabi	ISH/Institutes	√		
Laura Bryce	HORT	√		
Leah DeBella	BIOL	√		
Martina Solano Bielen	LGLY STAFF	√		
Melissa Bodner	RMD STAFF	√		
Melissa Drury	EPT		X	
Mike Bomford	CHAIR/SUST AG	√		
Mike Coombes	PHYS	√		
Monica DeBoer	BIOL	√		
Monique Ly	ST REP		X	
Suzanne Pearce	CHEM	√		
Tanya Boboricken	MATH		X	
Tyron Tsui	PHYS	√		
Xin Liu	CHEM	√		
Zena Mitchell	REGISTRAR	√		
Rebecca Harbut	Senate	√		

Recording: Michelle Ikoma

1. Approval of the Agenda of November 16, 2021

It was ***moved*** (Darryl Massey), ***seconded*** (Gary Jones), ***and carried THAT*** the agenda be approved as amended.

2. Approval of the Faculty Council Minutes of September 21, 2021

It was ***moved*** (Darryl Massey), ***seconded*** (Allyson Rozell), ***and carried THAT*** the minutes be approved as amended.

3. Business Arising

- Chair reminded Council that the position of representative for the research institutes had

been vacant, and introduced and welcomed the new representative for Research Institutes, Dr. Sepideh Tahriri Adabi to Faculty Council.

- Chair reminded Council that the position of Vice Chair of FSH Faculty Council was still open. Chair called for nominations. There were none. Chair nominated Suzanne Pearce. The nomination was accepted and affirmed by Council members present.
- Chair noted that a volunteer was still needed as the liaison to the KPU Anti-Racism Task Force and encouraged Faculty Council to consider volunteering for the role.
- Chair forwarded the statement from Faculty Council to Amy Jeon, and also shared with other Faculty Council Chairs.
- Chair noted that the FSH FC bylaw changes had not yet been forwarded to Senate, but that it would be done before the next Faculty Council meeting.

4. Reports

a. Chair's Report

- Chair noted that the meeting of Faculty Council Chairs had a discussion regarding the confusing and out of date SharePoint sites for faculties and plan to ask IT for assistance.
- Chair noted that the FOA passed a resolution calling for KPU accounts to use preferred names as the norm rather than changing them on a case by case basis. Zena Mitchell noted that there is a committee looking at this.
ACTION: Zena to forward the briefing document re preferred names to Chair for distribution.
- Chair noted that indigenization of curriculum has been a struggle for some areas, as has adding research to curriculum. Chair noted that the FoT has been able to implement some curriculum changes for the former, but not the latter so a broader discussion on the definition of research will be undertaken by the Chairs of Faculty Councils in the future.

b. Dean's Report

- Dean noted that Jennifer Anaquod spoke at the last Chairs and Coordinators' meeting and that she is willing to work with departments or individuals regarding indigenization and can also be booked for presentations.
- Marcelina Piotrowski also presented at Chairs on the draft budget for academic integrity. She is also open to department meeting visits. Dean suggested that Faculty Council consider inviting Jennifer and Marcelina to present to Faculty Council.
ACTION: Chair to look at inviting them to a future FC meeting
- Dean offered kudos to Chairs and departments regarding the fast response to funding offer for faculty releases. FSH received 6 and coverage has mostly been taken care of for those.
- Dean noted that she will be on vacation Nov 19-Dec 13, and asked that faculty contact AD Jeff Dyck or DBM Lana Mihell in the interim.

c. Senate Reports – Fergal Callahan

- President's report:
 - The President mentioned that the plan for the Spring semester is still for a 70/30 mix of in-person and online instruction across the institution.
 - There was some discussion about how Senate meetings will be held in the Spring. It is likely that Senate standing committees will continue to meet via Teams. Senate itself will probably start to have more opportunities for in-person attendance

(possibly every second month connecting three campus boardrooms via Teams).
Details to be announced soon.

- Provost's report:
 - This was presented by the new Provost, Dr. Diane Purvey. In a change to her written report, Dr. Purvey said that the search for a new AVP Program Planning & Curriculum has been cancelled and that the Office of the Provost is looking into other ways to support curriculum/program planning and development.
- Senate voted in favour of recommending that the Board of Governors approve the package of proposals for the 5 certificate & diploma programs associated with the Centre for Entertainment Arts. The proposals now go to the Board for final approval.
- SSCPR
 - Layne Myhre and Nicole Tunbridge presented the Biology Self-Study Report to the committee, and it was approved. Congrats to Layne and Nicole and to all on the team, which also included: Amy Jeon, Greg Harris, Kaylee Magee, and Monica De Boer.
 - Since becoming Vice-chair of Senate, Amy Jeon has been acting as chair for the program committee. That was formalized at the last meeting, when Amy was elected committee chair. Congrats Amy, and thanks for taking that on.
 - Part of the program review process is the external review, which includes a site visit by a team containing two members from outside KPU. Lori McElroy (AVP Planning & Accountability) reported that there have been 10 external reviews done remotely since the onset of the pandemic, and that, while these require a great deal of additional administrative work to perform, there have been advantages to holding the reviews in this way. There has been an increased ability to participate for Program Advisory Committee (PAC) members as well for students and alumni than when individuals were requested to attend in-person over several days.
- SSCUB
 - The information presented to SSCUB at the last meeting was all about revenue projections. Fergal asked about expected allocations for different areas (including Faculties) and was told that we are still in the early stages of the budget process, and that allocations and spending will be looked at more closely when the revenue is tied down a bit more.
 - The 2022/23 budget will be a "roll-forward" budget, it will be rolling forward from what it was a year ago. i.e. the starting point for the 2022/23 budget will be the 2020/21 budget, and the goal will be a balanced budget.
- SSCAPP – Allyson Rozell
 - There is a proposed ACCESS Citation of Communication Studies planned.
 - A new working group looking at English support for Biology students.
 - Dr. Burns has asked for a rubric from Faculties for judging Academic priorities from Faculty Council and/or departments.
ACTION: request to be sent to FSH AP&P committee to craft a response
 - Query was made regarding a fall reading break. It was noted that nothing is planned at this time, but that it would be reviewed again and background information was provided by the Registrar.

- SSCC – Elizabeth Worobec
 - Dean referred Faculty Council to Gregory Harris’ email distributed to FSH at large. The following items were included.
 - The committee welcomed the Vice-Chair of Senate Amy Jeon (as our interim Chair) as well as new members.
 - The new CourseLeaf software for curriculum workflow is being developed for testing in Nov. before going ‘live’. It is expected to solve many of our current issues and will be phased-in over the next couple of years beginning in Spring 2022
 - Two course outlines from Arts were removed from the agenda. The remaining course outline revisions (none from FSH) were recommended to Senate for approval.
 - Program changes were discussed and recommended to Senate (with minor revisions) for:
 - Certificate in Welding Foundations
 - Citation in Welding Level A
 - Citation in Welding Level B
 - It was noted that course outlines for Welding Level A and B will need to be revised.
 - Pedagogical Merit Review Workflow relating to Policy RS6: Animal Use and Ethics:
 - The proposed tick-box addition to the Course Outline Template was recommended to Senate with revisions to the wording and the implementation date.
 - Learning Resources Section of Course Outline:
 - There is ongoing discussion about the purpose of this field and whether to make it visible on the Course Outlines that will be made public to students and others.
 - Policy AC10: Development and Change of Senate-Approved Programs:
 - A number of revisions were made to the draft policy in response to feedback on the Policy Blog site.
 - There was discussion relating to the authority of the Provost to approve (or not) the development of new programs at a very early stage. It was recognized that program development requires joint support from both the proponent and the administration.
 - The draft policy was recommended to Senate for approval.
 - New Program Proposals: Centre for Entertainment Arts (Information item):
 - A set of new program proposals associated with a partnership involving licensed curricula from the Centre for Entertainment Arts is expected to be on next month’s agenda.
 - Programs will include a Certificate and Diploma in 3D Animation.
- SSR&GS – Elizabeth Worobec
 - No new business. The committee is still struggling with definitions such as research.
- SSCTL – Darryl Massey
 - no report, but it was noted that Jennifer de Benedictus is now the FSH representative to this committee.

ACTION: Chair to request either a written or in-person report from Jennifer.

d. FSH Committee Reports

- **Nominations and Governance – no report**

- **Curriculum Committee** - no report
- **Academic Planning and Priorities** – Rebecca Harbut
 - A reboot of the visioning process started 2 years ago is beginning. Two key areas for discussion are Sustainability and a Faculty name change. The committee is asking that departments consider the previous topics and comment pages which will be sent out by email very shortly, along with a survey regarding sustainability and what that means departmentally, and the name change.
- **Teaching and Learning** – no report. Note that Joanne Massey is retiring in January and a new Chair of this committee will be needed.

5. New Business – none

Meeting adjourned by Chair at 5:09 PM

Date of next Faculty Council: December 14 2021