



FACULTY COUNCIL

Minutes of the Meeting held Tuesday, June 20th, 2017

4:15 pm in Room 1840 (Richmond)

Present:	Michael Coombes (Chair)	Betty Cunnin	Elizabeth Worobec
	Jana Kolac	Kiran Johal	Cameron Lait
	Patrick Duffy	Megan Marcotte	Lily Liu
	Mike Bomford	Jennifer Au	Avtar Sadhra
	Joel Murray	Graham Rankin	Suellen Zhou
	Rabia Khan	Richard Popoff	Barbara Maloney, Recording

Visitors:	Jon Harding	Stefanie Singer
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Quorum was confirmed.

1. Visitors

Jon Harding, Vice-President, Finance and Administration and Stefanie Singer, Manager, Budgeting and Planning joined the meeting of FSH Faculty Council to discuss the upcoming budgeting exercise for 2018/2019. Their presentation included information on the substantial increase in international students, coming from India rather than from China as contributing to available funding. The budgeting process really begins in June/July. We need prudent investments in infrastructure in order to meet the needs of the academic plan.

Going forward, a zero-based budget will be developed with the use of improved design templates. Financial forums will happen four times a year for information and so that everyone can understand the budgeting process. Jon presented information on the global processes of how the budget is developed, built on administrative and academic priorities and ultimately reviewed by the Board to ensure that the budget is aligned with academic priorities.

2. Approval of the Agenda

Mike proposed an election item under Nominations and Governance Committee as well as the proposed Bylaw changes to include CADD. It was **moved, seconded and carried**

THAT the Agenda be approved with the above-noted changes.

Faculty Council members may note that there have been two new standing items added to the Agenda: Teaching and Learning Committee and Research and Scholarship Committee.

3. Approval of the Minutes of May 16th, 2017

The second paragraph under item 3. Business Arising is to be deleted and substituted with the following:

Mike met with the Senate Governance Committee about the dispute with the Senate Nominating Committee and the need for a clearer nomination process. The Senate

Governance Committee is reviewing the mandate of the Senate Nominating Committee. Mike has asked to be kept informed of progress.

It was **moved, seconded and carried**

THAT the Minutes be approved as amended above.

4. Business Arising

There was no Business Arising, other than is noted under the Reports.

5. Reports

a. Chair's Report

A list of proposed meeting dates for the next academic year's Faculty Council meetings has been circulated.

It was **moved, seconded** (Patrick Duffy/Suellen Zhou) **and carried**

THAT the meeting dates proposed for next year's meetings be approved as distributed.

b. Dean's Report

Betty expressed appreciation and thanks to everyone who attended the recent Convocation ceremonies. It is greatly appreciated by the graduating students and their families. We had two students from our Faculty who received important awards: Leanne Ejack and Michael Lundy.

Thanks also to 25 people who came out to participate in the Science Fair Fun Run. Thanks to all those who participated both by attending and making presentations at the Teaching, Learning and Scholarship Symposium.

The President called a number of Deans together to discuss how KPU can participate more in the Tech Summit. He wants to see technical aspects of programs at KPU becoming more prominent and to improve the KPU presence in the industry. There is a Bachelor of Technology degree in the School of Business which perhaps could be used for potential degrees. Also, the President wants see the engineering degree we have in the works moving ahead. As we are now a member of Polytechnics Canada, this is a good complement and this Faculty can have a bigger role in this field.

On July 25th, there will be a Science World presentation with Farhad Dastur and Lee Beavington speaking about their Amazon Field School trip.

Betty is now working with Department Chairs on the next year's budget.

c. Senate Report

Jennifer summarized a couple of recent issues which came before Senate.

One issue was a proposal to disband the SCC. This proposal has now gone through various steps and will be going to Senate for final approval next Monday. If anyone has concerns on this matter they should bring their comments forward.

The second issue was that the Senate Governance Committee decided to form a Governance Working Group to put together a proposal to have a Senate Standing Committee on Teaching and Learning and a Senate Standing Committee on Research and Scholarship and to identify Committee memberships and to develop Terms of Reference for each of these Committees. The proposal will be coming forward to Senate next Monday.

d. Nominations and Governance Report

It was **moved, seconded** (Mike Coombes/Patrick Duffy) **and carried**

THAT Faculty Council accept the recommendation that Greg Harris serve on SSCC for another three years.

An item remaining from the last meeting was whether or not CADD is a small department. It has now been confirmed that CADD is not a small department and, therefore, the Bylaws will be adjusted accordingly.

It was **moved and seconded** (Mike Coombes/Patrick Duffy).

THAT Faculty Council accept that the table in Bylaw item 6.1.4 be adjusted to include CADD with one representative on Faculty Council.

The vote was called and the **motion carried**.

Mike has circulated a corrected, updated copy of the Bylaws prior to a vote to take place at the Faculty of the Whole meeting to take place at the end of August, 2017.

At this point in the meeting, the two student members of Faculty Council were introduced to all.

e. Curriculum Committee Report

There was no Curriculum Committee business.

f. Academic Planning and Priorities

Allyson Rozell is planning a meeting of the Committee to take place on September 19th.

g. Teaching and Learning Committee/Research and Scholarship Committee

There was discussion about the newly formed Teaching and Learning Committee and the Research and Scholarship Committee. Some new members have agreed to join the Committees to provide balanced representation from all Departments. The Committees will be making presentations at the Faculty of the Whole meeting to take place on Monday, August 28th, 2017. For early consideration by these Committees is their role in other Faculties and discussion with the Vice-Provost regarding objectives.

Mike has been asked to request the Nominations and Governance Committee consult with FSH Academic Planning and Priorities Committee and Curriculum Committee, along with FSH Teaching and Learning Committee and Research and Scholarship Committee, to consider changing the ex-officio Senate representatives on that Committee to a member from the appropriate Senate Committee.

It was **moved, seconded and carried**

THAT Faculty Council thank members of the FSH Teaching and Learning Committee for their service.

Both of these new Committees will be planning regular reporting to Faculty Council.

6. Other Business

Mike will continue as Chair for the Faculty of the Whole meeting. There will be an election at that meeting for a new Chair.

It was **moved, seconded and carried**

THAT the meeting be adjourned.

Date of next meeting: September 26th, 2017