

## FACULTY COUNCIL

Minutes of the Meeting held Tuesday, February 18, 2020

4:15 PM in Surrey Spruce 210A, Richmond Rm 3450B, Langley Rm 1010 and Skype

### Present:

Allyson Rozell – MATH Alt	Jane Hobson - BIOL	Nicole Tunbridge - BIOL
Amy Jeon - Senator	Joel Murray – Assoc. Dean	Paul Richard - EPT
Astrid Opsetmoen –Staff Langley	Kent Mullinex – Institute Rep	Serguei Novocelskii - MATH
Catherine Chow – Chem alt.	Korri Thorlacius – Staff Richmond	Rebecca Harbut – Senator
Cameron Lait - HORT	Layne Myhre – BIOL	Tyron Tsui - PHYS
Christina Iggulden – Staff Surrey	Michael Adams - CHEM	Vicky Wei - MATH
Daryl Massey - CADD	Michael Ke – Student Rep	Zena Mitchell - Registrar
Elizabeth Worobec – Dean	Michael Coombes- PHYS	
Gary Jones –HORT	<b>Mike Bomford (Chair) - AGRI</b>	
		Michelle Molnar – Recording
GUESTS: Michelle Molnar, Rita Zamluk – Employee Engagement		

### Regrets:

Leah DeBella - BIOL	Michael Nyenhuis – MATH	
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- Employee Engagement – Michelle Molnar and Rita Zamluk  
Michelle Molnar and Rita Zamluk presented an update on employee engagement at KPU. The full presentation can be seen [here](#). Faculty and staff who were unable to take part in the KPU Engage Summits held between October 2019 and January 2020 are encouraged to provide feedback through a short online [survey](#). All information gathered through the summits and survey will be used to inform the KPU Employee Engagement workgroups on creating action plans.
- Approval of the Agenda of February 18, 2020**  
  
*It was **moved** (Astrid O.), **seconded** (Nicole T.), **and carried THAT** the agenda be approved with amendments to New Business.*
- Approval of the Minutes of January 21, 2020**  
  
*It was **moved** (Korri T.), **seconded** (Michael A.), **and carried THAT** the minutes be approved with amendment.*
- Business Arising**
  - Chair sent the motion regarding streamlining the process for on campus visits to Joe Sass on February 14, 2020. There has been no response or acknowledgement as of this meeting. The Chair has not yet sent this to other Faculty Council chairs and asks for support on identifying who they are.  
ACTION: Michelle M to provide a list of Faculty Council Chairs to Mike B.
  - Zena M. will take the motion regarding Policy AR6 – Grading Reporting to Deans Council and other Faculty Councils for comment.

## 5. Reports

### a. Chair's Report – *Mike Bomford*

- A reminder was given to members that this is the time when this committee should be reviewing our bylaws and discussions for any changes should begin.
- Workshops were proposed as a good way to engage all members of FSH in discussions regarding Faculty membership, the research white paper, university governance issues, and anything else that Faculty Council should be considering that impacts FSH bylaws.

**Moved** *THAT* the Faculty of Science and Horticulture conduct workshops on all three campuses to evoke discussion on potential bylaw changes.

After discussion it was determined that given the sensitive nature, some members may not feel comfortable with face-to-face workshops. It was proposed to offer an anonymous online option. The motion was amended.

**Moved** *THAT* the Faculty of Science and Horticulture conduct in-person workshops and online dialog to evoke discussion on potential bylaw changes. **Seconded and carried.**

ACTION – Mike B to seek support for facilitating and drafting materials.

### b. Dean's Report - *Elizabeth Worobec*

- The Dean thanked everyone who participated in Surrey Open – in spruce atrium – approximately the same amount of people, lots of meaningful conversations.
- The Dean is now a member of an Adhoc committee regarding DFW rates. The committee will be meeting at the end of the month. Robert Ironside will chair this committee
- Faculty performance review has been piloting new forms with FSH, the committee met and the plan is to expand the pilot and add all other Faculties in the Fall.
- Mike C. asked about metrics regarding outreach. The Dean responded that registrations for events are tracked by the Future Students Office and they also track conversion.

### c. Senate Report - *Amy Jeon*

- Senator Jeon sent a summary email after the January meeting.
- The Farrier program was approved.
- Senator Jeon noted that there were no FSH members on the search for AVP Academic and that better representation is needed by FSH in searches for Administrative positions.

### d. SSCC – *Elizabeth Worobec*

- Minor change to Horticulture Diploma in Turf Management will be reviewed at the next meeting along with minor course revisions

### e. SSCR

- The Senate Standing Committee on Research has approved a motion to change its name to the Senate Standing Committee on Research and Graduate Studies. The change in committee name is going forward to Senate. Amy J noted that the FSH Research committee should also consider revising their name to align with Senate.
- A new pilot funding program for time release was discussed. “Komplement” would provide time release to faculty who have procured external grants.
- SSCR discussed titles for educators providing intellectual leadership to research and scholarship, i.e. Academic Director, Creative Director, Principal Investigator. These would have no monetary value however they would help clarify the intellectual leadership roles that educators play when guiding research and scholarly activities. Stay tuned for more about this.

- f. Nominations and Governance Report
  - Nothing to report.
- g. Curriculum Committee Report – Elizabeth Worobec
  - Revisions to the Bachelor of Science in Health Science Major and Honours were approved on February 14<sup>th</sup> and will be coming to Faculty Council in March.
- h. SSCUB - Rebecca
  - Nothing to report
- i. Academic Planning and Priorities
  - January SSCAPP was cancelled due to a lack of agenda items.
  - FSH Academic Planning meeting scheduled for Feb 19<sup>th</sup> from 8 am – 12 pm on the Surrey campus.
- j. Teaching and Learning Committee
  - A Teaching & Learning Commons for FSH was held on Feb 18<sup>th</sup> from 10 am – 12 pm. It was poorly attended. A few of the topics discussed involved student workload issues and scheduling of midterm exams (during the same week for multiple departments).
  - It was noted that an FSH rep is missing from the Senate Standing Committee on Teaching and Learning. Dean Betty mentioned that Daryl is listed in the Senate Agenda as being the FSH rep as of March 1<sup>st</sup>.  
**ACTION** - Mike B will following up with Senate regarding this.
- k. Research Committee
  - Paul Adams stepped down from his role on the SSCR committee because of a teaching conflict. His seat was not specific to FSH, and was replaced by an Arts faculty member. Our current FSH reps are Dean Betty and Deborah Henderson.
  - The white paper on research was endorsed by the FSH research committee.  
**Moved THAT** the white paper on research be distributed to the FSH Distribution list for comment.  
**Seconded and carried.**

**ACTION** – Mike B to distribute white paper to the FSH Distribution list.

**ACTION** –Mike B to add as agenda item to May meeting.

## 6. New Business

- Policy AC6 is currently posted in the [Policy Blog](#) for comment. After much discussion regarding items that can be found within comments on the blog Zena M. clarified many of the concerns raised. A list of revisions to the policy can be found [here](#). Members are encouraged to go to the blog and review updates.

*Meeting adjourned by Chair at 5:44 pm..*

**Date of next meeting: March 17, 2020**