

**FACULTY COUNCIL**  
**Tuesday, May 16th, 2023**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

**Meeting Minutes**

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**Attendance:**

Name	Position	Area	Present	Absent	Proxy (√/X)
Alan Davis	President	ADMIN		X	
Alex Lyon	Faculty	AGRI	√		
Allyson Rozell	Chair	MATH	√		Michael Nyenhuis X
Amy Jeon	Senator	SENATE	√		
Brett Favaro	Dean	ADMIN		X	
Cameron Lait	Faculty	HORT		X	
Catherine Chow	Faculty	CHEM	√		
Christina Iggulden	Surrey Lab Staff	SURREY	√		
Fergal Callaghan	Senate	SENATE	√		
Jeff Dyck	Associate Dean	ADMIN	√		
Kaylee Magee	Faculty	BIOL	√		
Laura Bryce	Faculty	HORT		X	
Leah DeBella	Faculty	BIOL	√		
Martina Solano Bielen	Langley Lab Staff	LANGLEY	√		
Mary Hosseinyazdi	Faculty	MATH	√		
Melissa Bodner	Richmond Lab Staff	RICHMOND	√		
Melissa Drury	Faculty	EPT	√		
Michael Adams	Faculty	CHEM		X	
Michael Kiraly	Faculty	HOPS		X	
Mike Coombes	Faculty Vice Chair	PHYS	√		
Muskandeep Kaur	Student Rep	ST. REP	√		
Nicole Tunbridge	Faculty	BIOL		X	
Samaneh Ghanzafari Hashemi	Faculty	CADD	√		
Sepideh Tahriri Adabi	Institute Rep	ISH/Researcher	√		
Tanya Boboricken	Faculty	MATH		X	
Tyron Tsui	Faculty	PHYS	√		
Xavier Ardez	Student Rep	ST. REP	√		
Nadia Henwood	Acting Registrar	OREG		X	

**Recording:** Michelle Ikoma and Ashley Schneider

**1. Approval of the Agenda of May 16, 2023**

*It was **moved** (Kaylee Magee), **seconded** (Melissa Bodner), **and carried THAT** the agenda be approved as corrected.*

**2. Approval of the Faculty Council Minutes of April 18, 2023**

*It was **moved** (Kaylee Magee), **seconded** (Catherine Chow), **and carried THAT** the minutes be approved as distributed.*

**3. Business Arising:**

- Nothing to report.

**4. Reports:**

**a. Chair's Report:**

- Vice Chair thanked Michelle Ikoma for her time and support as Ashley Schneider is taking over support of Faculty Council.
- Vice Chair introduced the new Dean's Assistant – Ashley Schneider, who gave a brief introduction.

**b. Dean's Report:**

- Associate Dean had no report.

**c. Senate Reports:**

- Revisions to the BSc in Health Science programs were approved (including a new co-op option for those programs).
- A revision to KPU's co-op declaration requirement was also approved: The maximum number of credits that students can have completed before declaring into an undergraduate co-op program is being raised from 75 to 90.
- After much discussion, Senate approved the cut scores for Accuplacer and piloting of Accuplacer as an additional admission assessment option for students starting September 2023 for a minimum of four semesters until such a time that data may be assessed. This is for assessment of KPU applicants' English proficiency.
- The discontinuation of eight Citations in Horticulture Technology was approved. (Note: this does not have any negative impact as: "all courses that are required for HORT citations are also part of other credentials. Therefore, no course cancellations or other negative impacts would follow from discontinuing these.")
- Senate voted in favour of endorsing VISION 2026 (with a few edits to the version presented in the agenda package).
- Senate voted in favour of approving Policy and Procedure AC9, Skills and Outcomes.
- Senator Catherine Schwichtenberg (Faculty of Health) was elected as the next Senate Vice-Chair for the period September 1st 2023 to August 31st 2024. Thanks to Amy for all the great work she has done in the role over the last couple of years!
- Senate Engage after next Senate meeting on May 30th: Dean Brett Favaro will give a presentation on the climate crisis and how we can help to fight it. As always, this will be open to the university community to attend.

- **Senate Standing Committee on Program Review (SSCPR):**

- Nothing to report.

- **Senate Standing Committee on University Budget (SSCUB):**

- 2023/23 Budget update (i.e. for the FY that just ended): As of Feb 28th, it was expected that the year-end surplus would be \$35M. The Ministry agreed to allow

us to defer \$23M of the surplus to next year for capital purposes; \$7M of the surplus went to the Foundation, leaving an estimated bottom-line surplus of \$5M (though that is likely to end up being closer to \$8M).

(Breakdown of the \$7M that went to the Foundation: \$4M to KPU Research Endowment, \$2M to reduce financial barriers for KPU students, and \$1M to establish a food endowment to support students in immediate need of food.)

- A draft timeline for the development of the 2024/25 was presented to the committee. The main difference from the previous year is that the process will start about one month earlier. This will give everyone more time to prepare their budget submissions and will also ensure the budget is approved sooner so that people can plan their spending further in advance.
  
- **Senate Standing Committee on Academic Planning and Priorities (SSCAPP):**
  - Nothing to report.
  
- **Senate Standing Committee on Curriculum (SSCC):**
  - Senate Vice Chair reports:
  - A Math outline was approved as a quantitative course for September 2023 implementation.
  - The [Response to the White Paper on Research survey](#) has been published and is available on the SSCC site in the most recent agenda package. If you have any questions, please contact Amy Jeon, Heather Harrison, or Daniel Bernstein. [Senate - Home \(kpu.ca\)](#)
  - A new digital badge on revised Introduction to Academic Integrity, will roll out in Fall 2023.
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- **Senate Standing Committee on Research and Graduate Studies (SSCRGS):**
  - Nothing to report.
  
- **Senate Standing Committee on Teaching and Learning (SSCTL):**
  - KPU is hosting the upcoming AAEEBL conference July 20 and 21. AAEEBL: The Association for Authentic, Experiential, & Evidence-Based Learning. Details can be found at <https://aaeebl.org/>
  - Semesterly report from Anna Robinson, the Manager of Academic Integrity was received. Of particular interest to faculty and instructional staff will be the SharePoint site they are developing, which will host resources on various topics, such as suspecting cheating during exams and guidance on students' use of ChatGPT. [Academic Integrity - Faculty Resources](#)
  
- **Senate Standing Committee on Policy (SSCP):**
  - Three policies will come to Senate for approval this month:
    - AR5 Dean's Honour Roll
    - ST6 Academic Standing
    - ST12 Academic Renewal
  - Please see the [Policy Blog](#) for more information.

#### d. Committee Reports

- **Nominations and Governance:**

- Workflow for Bylaw Changes suggested by committee:  
Rationale: Often suggestion for bylaw changes have come from FC and are sent to NomGov to work on the language and other details. CurComm is suggesting bylaw changes and wondered about process, does it go to FC or NomGov first? NomGov considered the matter and decided to follow the method Senate uses.
- Proposed workflow would be
  1. FSH Standing Committee approves a motion for changes to the bylaws governing said committee.
  2. Motion is sent to FSH NomGov. Motion must include a Rationale and proposed changes to bylaw language.
  3. NomGov reviews the motion and supporting information. It may seek clarification and rewording.
  4. NomGov brings the motion to FC. NomGov may support or oppose the motion with reasoning.Note: This is not a bylaw change.

**Motion:** *NomGov recommends that FC adopt the proposed workflow for bylaw changes originating at FSH committees. **Seconded** (Mary Hosseinyazdi) and **Carried**.*

**Motion:** *NomGov recommends minor changes to bylaws 14.2.1 and 14.2.5 in order to facilitate the aforementioned workflow. **Seconded** (Mary Hosseinyazdi) and **Carried**.*

- **Curriculum Committee:**

- Nothing to report.

- **Academic Planning and Priorities:**

- We asked Marketing to look at the names Faculty of Science, Faculty of Science and Horticulture, and Faculty of Science and Agriculture. Marketing came back and said that most traffic is looking at specific programs rather than the name of the faculty, so, generally, simpler is better and they recommend using Faculty of Science. At this point, reps have been asked to go back to consulting with their individual departments, and no motions have been made to recommend a change of name.

- **Research:**

- Nothing to report.

#### 5. New Business:

- Vice Chair confirmed visitor for June 20, 2023 Faculty Council meeting: Asma Sayed AVP Anti-Racism
- Senate Vice-Chair, Amy Jeon noted there are vacancies on Senate that need to be filled. FSH Representatives are needed for the following Senate Committees:
  - SSCP - Policy
  - SWIB – Writing-intensive courses
  - SSCL – Library



- SSCRGS - Research and Grad Studies, SSCT – Tributes, among others, have non-specific faculty openings available.

***Motion to adjourn (Melissa Bodner) Carried.***

***Meeting adjourned by Chair at 5:00 PM***

**Date of next Faculty Council: June 20, 2023**