



FACULTY COUNCIL
Tuesday, September 19th, 2023
Microsoft Teams Meeting (Online)
4:15 PM – 6:15 PM

Meeting Minutes

Attendees:

Brett Favaro; *Dean*
Jeff Dyck; *Assoc. Dean*
Ashley Schneider; *Recording*
Allyson Rozell; *Chair*
Alex Lyon
Casey McConill
Catherine Chow
Christina Iggulden
Christian Lange
Fergal Callaghan
Jane Shin
Korri Thorlacius
Laura Bryce
Martina Solano Bielen
Mary Hosseinyazdi
Melissa Drury
Michael Adams
Muskandeep Kaur
Nadia Henwood
Samaneh Ghanzafari Hashemi
Tyron Tsui
Xavier Ardez
Alicia Gowan; *Guest*
Lucas Ozols-Mongeau; *Guest*
Chani Joseph; *Guest*
Rebecca Harbut; *Guest*

Regrets:

Alan Davis
Erika Eliason; *Assoc. Dean*
Mike Coombes; *Vice-Chair*
Nicole Tunbridge
Kaylee Magee
Leah DeBella
Melissa Bodner
Cameron Lait
Michael Kiraly
Sepideh Tahriri Adabi

1. Guest Presentation: - Sustainability Monitoring and Reporting at KPU – Faculty Feedback

- Office of Sustainability (CCP) initiative: sustainability monitoring and reporting process to create an annual KPU-wide sustainability report illustrating a “Sustainable KPU”
- Opportunity to collaborate:
 - Feedback on monitoring and reporting process
 - The “Sustainability Hub”
- Reports will focus on Quantitative indicators and “Key project stories” (to highlight qualitative projects and initiatives in their early stages of implementation)
- CCP’s Sustainability Team is looking for feedback from the community during their development of this process, especially Faculty feedback in the education and outreach category, to ensure they are covering as many categories as possible
- Please reach out to CCP’s Sustainability Team if you have any questions, feedback, or interest in providing feedback in the Sustainability Monitoring & Reporting work they are undertaking; or for membership in the Sustainability Hub:

Alicia Gowan

Sustainability Specialist, Campus and Community Planning Department (CCP)

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Lucas Ozols-Mongeau

Manager of Planning and Sustainability, CCP

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Chani Joseph

Director of Planning, Development, and Sustainability, CCP

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2. Approval of the Agenda of September 19, 2023

*No opposition to the Agenda. **It carried THAT** the agenda be approved as distributed.*

3. Approval of the Faculty Council Minutes of June 20 2023

*No oppositions to the minutes. **It carried THAT** the minutes be approved as distributed.*

4. Business Arising:

- Nothing arising.

5. Reports:

a. Chair’s Report:

- FSH Bylaw changes regarding FSH Curriculum Committee were approved by the Senate Nominating and Governance Committee.

b. Dean’s Report:

- Welcome to our new Associate Dean – Dr. Erika Eliason
- Thank you to Allyson Rozell for her time as our Associate Dean pro tem!
- Both Associate Dean’s will have visibility on each other’s portfolios, but will be divided as follows:

Jeff: AGRI, HOPS, HORT, ENVI, CADD

Erika: BIOL, CHEM, PHYS, MATH

- The proposal to change the name of the Faculty to “Faculty of Science” passed at Faculty of the Whole. This change is currently being looked at to see if this will be possible to launch for September 2024.
- We attended the raising of the reconciliation flag event. Strongly encourage people to attend these types of events! There is another event occurring on September 28th to launch the Indigenous Studies Department.
- We go to a lot of events and want to make sure we are clear on our goals surrounding events (What are we trying to do, who are we trying to reach, etc.)
Please reach out to the Dean’s office for event support so we can make sure you have what you need to convert those events into student enrolment. The best practice is to funnel these requests through your department chairs first.

c. Senate Reports:

Report from the June 26th Senate meeting:

- After some discussion, Policy and Procedure ST13 (Course Withdrawal) was approved. This will keep the voluntary withdrawal date at the end of the semester, instead of 2/3 of the way through the semester as it had been pre-pandemic.
Related: a withdrawal will now automatically count as an attempt. This will prevent students taking courses more than twice without approval. Academic Advising and the Registrar’s office are reviewing the approval process for course repeats.
- Other policies and procedures that were approved: ST2 Student Academic Integrity, ST3 Grade Appeals, and ST7 Student Conduct (Non-Academic).
- A change to the start date of the Spring 2024 semester was approved. Classes will now start on Friday January 5th instead of Thurs Jan 4th. This to allow two full days for student orientation. To reduce impact, a Thursday has been added to the end of the semester.
- Changes to the course outline manual were approved. The changes were required as a result of the transition to the new CourseLeaf curriculum inventory management system
- The Senate Standing Committee on Research and Graduate Studies has been renamed the Senate Standing Committee on Research, and changes to the committee's mandate and membership were also approved.
- The Priorities and principles that will guide the development of the 2024/25 budget were approved.
- Our FSH colleague, Amy Jeon, was presented with a gift and thanked for her service as Senate Vice-Chair (and as chair of various senate standing committees) over the last few years.
- **Senate Standing Committee on Program Review (SSCPR):**
 - Nothing FSH-specific to report.
- **Senate Standing Committee on University Budget (SSCUB):**
 - Nothing to report. No SSCUB meeting since last Faculty Council meeting.
- **Senate Standing Committee on Academic Planning and Priorities (SSCAPP):**
 - Nothing to report. No SSCAPP meeting since last Faculty Council meeting.

- **Senate Standing Committee on Curriculum (SSCC):**
 - CADD Housekeeping program amendment regarding Math requirements was approved
 - Updates were provided on KPU 360 platform
 - The plan to bring Graduate Studies to KPU is moving forward. In discussion at this point.
- **Senate Standing Committee on Research and Graduate Studies (SSCRGS):**
 - Nothing to report. No SSCRGs meeting since last Faculty Council meeting.
 - Name is changing to SSCR (Senate Standing Committee on Research)
- **Senate Standing Committee on Teaching and Learning (SSCTL):**
 - Nothing to report. No SSCTL meeting since last Faculty Council meeting.
- **Senate Standing Committee on Policy (SSCP):**
 - We don't have anyone on this committee so cannot provide an update.

d. Committee Reports

- **Curriculum Committee:**
 - No meeting has occurred since last Faculty Council meeting, however there have been bylaw changes that have been approved.
 - One bylaw change simply clarifies the workflow of the committee.
 - The other bylaw change was approved to remove the Dean as chair of this committee and to elect a voting faculty member as chair and another as vice-chair for this committee. It is important to highlight that the same level of administrative support for this chair will be provided by the Dean's office. The role of this chair should not be any more substantial than the other members on this committee, and there are additional supports in place from the Provost's office CIM team now as well.
- **Academic Planning and Priorities:**
 - There was previously a proposal to create a BSc Double Minor, but this will likely not be supported by the province, so the alternate route would be to ask the Faculty of Arts to modify their Double Minor degree to allow students to graduate with a minor from the FSH.
 - The next step would be to submit the Ministry required "New Degree" form and hope that it is denied as a "new degree" and viewed as a change to an existing degree - which would allow a modification at KPU's governance level.

MOTION: THAT Faculty Council request the Faculty of Arts to amend the Bachelor of Arts, Double Minor, degree to allow students to graduate with a minor from the Faculty of Science and Horticulture.

Moved – Casey McConill; **Seconded** – Korri Thorlacius

Motion Carried

- **Research:**
 - Nothing to report,

- **Nominations and Governance:**
 - General callout for support. We have vacancies that we need filled. Please take a look at the [Master Committee list on SharePoint](#) and send any updates to Tammy Hulstra.
 - Nom Gov needs a new representative (can be from BIOL, HOPS, ENVI, HORT, MATH)
 - Senate Committee members needed:
 - Library (SSCL)
 - Curriculum (SSCC)
 - Writing-Intensive courses (SWIC)
 - Policy (SSCP)

6. New Business:

- Nothing arising.

***Motion to adjourn. Moved – Melissa Drury; Seconded - Laura Bryce
Meeting adjourned at 5:51 PM***

Date of next Faculty Council: October 17, 2023