

Date submitted to SSCPR: August 31, 2023

Date Self-Study Report approved by SSCPR: November 23, 2022

Date of External Review: March 8 & 9, 2023

Date Quality Assurance Plan Approved by SSCPR: September 27, 2023

SUMMARY OF PROGRAM STENGTHS, CHALLENGES AND OPPORTUNITIES FOR IMPROVEMENT

STRENGTHS

Firstly, the Minor helps students acquire most of the essential skills, which are outlined by KPU and the Ministry of Education.

The program also offers a great range of subjects and topics. The unique aspect of the program is the flexibility to either focus on one language/culture or to study many, broadly. This diversity of courses gives the students the liberty to choose from a variety of courses at different levels and prepares them well for the diverse and interconnected world they will face after university. However, the External Review Report mentions that it could also be one reason for the difficulty in ensuring the regularity of course offerings and enabling student progression (see challenges, below).

The relevance of the program to pursue a career or further studies also appears as a strength. The skills and knowledge developed in our program are very important in a wide variety of industries where cross-cultural communication skills are in high demand, such as business, education, finances, foreign affairs, government, health care, immigration, media, research, tourism, and transportation. These skills are also essential to take leading roles in different communities and to thrive in today's globalized world. This aspect could be used to advertise our program more effectively.

Plus, the program offers high quality instruction and involves instructors who are enthusiastic, knowledgeable, and engaging. The program shows quality and a variety of teaching methods and assessments.

Finally, 1st-year French, 1st-year Spanish, 1st-year Punjabi and Bhangra dance courses have witnessed a surge in enrolment, and some of the waitlists are full every semester.

CHALLENGES

Even if the program offers a variety of courses at different levels, many are not offered anymore or are not offered regularly. FREN 2220 (French oral skills), FREN 3300 (Upper intermediate French I), FREN 3301 (Upper intermediate French I), FREN 3100 (French oral and writing skills), JAPN 4400 (Advanced Japanese I: conversation), JAPN 4410 (Advanced Japanese for business), LING 2120 (Grammatical patterns in language), LING 2400 (first and second language acquisition), PUNJ 2200 (Intermediate Punjabi I), PUNJ 2201 (Intermediate Punjabi II), SPAN 2200 (Intermediate Spanish I), SPAN 2201 (Intermediate Spanish II) and SPAN 3310 (Advanced Spanish conversation through film) are not offered anymore.

These courses are mostly 2nd and 3rd-year, which compromises the attractiveness of the program and the ability for students to take desirable courses and/or complete the program in a reasonable time. It affects the program's progression because students cannot proceed from an introductory course through to the 3rd or 4th-year studies without breaks.

This being said it has been challenging to reach steady and high enrollment in some 2nd and 3rd-year courses. This resulted in leadership canceling many courses with lower enrollment, which makes it even more challenging to try offering these courses again soon. Hopefully, this Action Plan can show our strong willingness to promote our program, build enrollments, and retain students more effectively, so that we can receive support from leadership to start offering some of our 2nd and 3rd-year courses again.

OPPORTUNITIES FOR IMPROVEMENT

Our program is suited to deliver courses in different modes. We are ready to move forward with different deliveries or teaching modalities if it helps grow or offer more courses and to better serve our students moving forward. However, we recognize the importance of practicums and live interactions in order to develop most of the skills in the program. Teaching blended courses or online courses with a mandatory synchronous component is an opportunity to consider.

As the first steps in the Indigenization of the LANC curriculum, CREE 1100 was added in the Fall of 2020, and LING/LANC 3390 (Indigenous languages in Canada) in the Fall of 2016 (taught for the first time in the Spring of 2017). Both courses have been very successful since their inception, and represent an opportunity to teach them more often, or to develop new courses teaching different Indigenous languages and cultures, as well as a collaboration with the Indigenous Studies department.

The current fit and relationships between the program and industry and further studies needs improvement.

The current opportunities for experiential learning also need improvement.

Communication between the program and Student Advisors needs improvement, in order to make sure our students are aware of our course offering, and to plan their studying path accurately and accordingly.

RECOMMENDATIONS THE QUALITY ASSURANCE PLAN DOES NOT ADDRESS

The Recommendations from the Self-Study Report and External Review Report that this Plan does not address as provided below, with a brief rationale for why these Recommendations cannot be addressed.

Recommendations	Indicate Self-Study Report (SSR) or External Review Report (ERR) and page number	The Rationale for Not Addressing
Collecting more relevant data from students and faculty regarding technology, and establishing which specific technology is needed to deliver the course content most successfully.	Self-Study p.45	<p>Course delivery methods and quality of instruction have been considered a strength of the program, according to students. New or specific technology does not seem to be missing or needed in order to improve teaching methods or quality of instruction.</p> <p>Also, if our faculty members need a specific technology, Teaching and Learning provides a wide variety of tools and workshops already, and their newsletters often inform us about new teaching technologies and platforms available. There is an overwhelming number of technologies available already to deliver our course content.</p> <p>Finally, we think there is no need to collect data, as the department already has good communication among faculty members regarding technology needs: we often ask each other if we need a new specific technology, and we have a budget available for such new needs.</p> <p>We do not think this recommendation is a priority at the moment.</p>
Cooperating in more course development with the Asian Studies department.	<p>Program relevance and Student demand, Self-Study, p. 43</p> <p>External Review Report, p.4</p>	<p>Considering the main challenges of the program, we think that the focus should be to strengthen/offer our existing courses, as well as create Indigenous Language and culture classes.</p> <p>Realistically, we don't think we can develop courses with Asian Studies in the next 5 years if we want to focus on the main goals.</p>
We recommend keeping existing language labs.	Self-Study Report, p.45	There is no plan to cancel or stop existing language labs. The Self-Study simply reported that they are important, according to the surveys we analyzed. Therefore, they should not be cancelled in the future.

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Recommendations	Indicate Self-Study Report (SSR) or External Review Report (ERR) and page number	The Rationale for Not Addressing
Allowing more spacious conversation lab classes	Self-Study, p. 46	The new space in Fir 110 (LANC Lounge) is next to our conversation class, and could be used during conversation class as well, for larger groups. Each instructor can also request a larger room for their conversation class, when the Department Assistant asks to provide the schedule of the next semester.
Providing a fuller assessment of Punjabi courses in the next report.	External Review Report, p.4	Our Punjabi instructor was on leave when we completed the Self-Study Report, which is why there is a lack of assessment of Punjabi courses. Our Punjabi instructor is back and will contribute to the remaining steps of this Program Review process.
Maximum class size in language courses (27) is too high for optimal proficiency outcomes. We recommend this being reduced to a target level of 17 maximum.	External Review Report, p.4	SSCPR memo says that this recommendation is outside of program review's scope.
A distinction should be made between English reading, writing, and oral proficiency on one hand and these skills in target languages on the other. Proficiency in target languages appear underemphasized in comparison to proficiency in English skills.	External Review Report, p. 4	It seems like "in the target language" is mentioned when the Program Learning Outcomes or the Course Learning Outcomes are linked with language classes. If there is no mention, we assume that we are talking about English language skills, as it is the official language KPU is using in their classes. Also, there are only 3 credits required in the Minor regarding language classes. Therefore, it seems normal that "target language" is not emphasized as much. In this document, we will suggest increasing the language requirement to 6 credits.
There are 4 full-time and 8 part-time faculty. The review team discussed whether having so many part-time and contract faculty members affected some aspects of the program unequally. Concern was expressed about the possible precarity and morale of part-time and contract faculty. This could also affect program development.	External Review Report, p. 8	The collective agreement often dictates when we need to search for non- regular or regular positions, and when an employee becomes "regularized". We wish to have more full-time regular employees, but this means that more classes need to be offered regularly, as we will suggest in this document.



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QUALITY ASSURANCE FIVE-YEAR ACTION PLAN

The Quality Assurance **Goals** for improving or maintaining program quality over the next five years are:

MONTH/YEAR WHEN THE FIVE-YEAR ACTION PLAN BEGINS: October 2023

GOAL 1: *Promote the program more effectively within KPU and across the communities we serve.*

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
Discontinuing courses that we don't plan to offer again.	Curriculum Review, Self-Study, p.42.
Promote our program more intensively and in new ways.	Program relevance and Student demand, Self-Study, p. 44 & 46
Better inform prospective LANC BA Minor students.	Effectiveness of Instructional Delivery, Self-Study, p. 45 External Review Report, p. 6
Review the pace and skills level of students in beginner classes.	External Review Report, p. 6

Actions(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Identify courses that the program does not plan to offer again and establish a list of courses to be discontinued.	KIMIKO BRUCKS	October 2023	November 2023	<ul style="list-style-type: none"> - Laurence Gauvreau will compile a list of all courses. - Send an email to faculty members with the list of courses in their area. - Ask each area to discuss and report

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Actions(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
				which courses should be discontinued. - Share the list of courses to be discontinued with LANC faculty members, to get feedback and everyone's approval at a department meeting in early fall 2023.
Get informed about the process for discontinuing courses.	KIMI KO BRUCKS	October 2023	November 2023	
Discontinue identified courses (LANC 4320 & others?)	KIMI KO BRUCKS	Submit the motion to Senate Standing Committee on Curriculum in November 2023 to begin the governance approval process for discontinuation.	Approved by February 2024 /Implemented in the calendar for fall 2024	
Create a promotional video and material – Alumni testimonies (filmed or written) about how the program serves them now – and share it on KPU's LANC website & send it to LANC's Marketing and Promotion Committee.	ANA ROBLES	April 2024	January 2025	The Dean's office may be able to provide support through the future hiring of a student digital content producer; faculty member Gordon Cobb (MUSI) may also be able to assist.
Create a LANC Marketing & Promotion Committee	LAURENCE GAUVREAU	LANC meeting October 6 th	December 2023	Consult with Arts staff, specifically the Arts Communications and Events

Actions(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
				Coordinators, who liaise with KPU Marketing. The coordinators may be able to provide some suggestions to the LANC committee.
<p>Marketing & Promotion Committee:</p> <ul style="list-style-type: none"> - Create a PowerPoint to promote our Minor, including (a) our Ed Plan, (b) a description of the program, (c) opportunities – career paths, study paths, student exchanges, (d) our new LANC Lounge – students tutoring, LANC club, events, (e) how to declare your Minor & the benefits. - Make a list of the Lower Mainland high schools. Highlight schools offering languages other than French. - Identify culture-related events (community centers, festivals, street events, music events in one of our target languages, etc.) and make a list of the contact persons who could help us promote our program at their event. - Identify Majors in different disciplines across the university, whose students could be interested in our Minor (in Asian Studies, for example) 	<p>GURPRETT SIAN</p> <p>LINDA QIAO</p> <p>YOKO MORISHITA- HOUGHTON</p>	<p>October 2023</p>	<p>December 2023</p>	

Actions(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
<p>Marketing & Promotion Committee:</p> <ul style="list-style-type: none"> - Consult with Asian Studies to make sure we know their Ed Plan for cross-listed courses. - Communicate our Ed Plan (and cross-listed courses Ed Plan) with Advisors, Career Services, Accessibility Services, and Student Service, so they can help students chose a path effectively and accurately. - Share/update our ED Plan on the Language and Culture website. - Facilitate and promote information about the Minor (Advisors visit in class for Declaration Month, posters on campus, ask all LANC faculty members to present our Promo PowerPoint in class) - Promote the program in high schools (grade 12): send them the promotional video or testimonies (texts) once they are done around April 2024 / send the short PowerPoint to promote the program / offer to Zoom with the class for 5-10 minutes to promote the program. - Reach out to the culture-event listed contact persons, and ask how we could promote our Minor at their event (print and send posters. Present our Promo PowerPoint. Play our promotional video – done April 2024. Send someone to give a short presentation.) - Promote our BA Minor to target students majoring in different disciplines across the university, not just Asian Studies – ask instructors to present our Promo PowerPoint in class or to post it on their Moodle site. 		<p>January 2024 (yearly work: to complete every January)</p>	<p>March 2024</p>	
<p>Meet with LANC faculty to discuss the pace of 1st-year language classes, how to deal with varying skill levels among students in one class, and how to encourage 2nd-year course enrollment.</p>	<p>LAURENCE GAUVREAU</p>	<p>LANC meeting December 2023</p>	<p>December 2023</p>	

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Actions(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Meet with colleagues teaching the same 1 st year courses and establish strategies to ensure appropriate pace, language assessments, similar course content, and how to promote 2nd-year courses.	LAURENCE GAUVREAU	January 2024	August 2024	

Resource Requirements (if applicable)
Resources required to achieve this Goal: Someone to film the promotional testimonies.
When resources will be required: Fall 2024
Faculty and/or Institutional support required: <ul style="list-style-type: none"> - Curriculum Committee - https://www.kpu.ca/senate/committees/curriculum - Asian Studies - https://www.kpu.ca/arts/asian-studies - Future Students Office (for a list of high schools) - https://www.kpu.ca/future-students - Marketing Services Department - https://kpuemp.sharepoint.com/sites/marketing/SitePages/Home.aspx - Arts Communications and Events Coordinators

GOAL 2: Create a “Language and Culture Program” community.

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
<i>Develop opportunities for students to develop better interpersonal skills.</i>	Curriculum Review, Self-Study, p.40
<i>Develop opportunities for students to develop better personal management & entrepreneurial skills.</i>	Curriculum Review, Self-Study, p.40
Explore ways to meet the student’s needs in terms of emotional and physical safety.	Effectiveness of Instructional Delivery, Self-Study, p. 45
Offer better/more diverse learning (open access) resources. Improve the usage of the library orientation and resources.	Resources, services and facilities, Self-Study, p.45 External Review Report, p. 9
Strengthen the LANC student community.	External Review Report, p. 9

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Create a LANC Lounge Committee	LAURENCE GAUVREAU	LANC meeting October 6 th 2023	October 2023	
LANC Lounge Committee: <ul style="list-style-type: none"> - Explore options for gathering students in Fir 110 or elsewhere to tutor, study, and hold language club meetings. - Collect data on faculty and student preferences regarding books, eBooks, periodicals, journals, and learning resources (such as vocabulary games, cue cards, etc.) 	JASMINE SANDHER MELANIE RUFFIÉ	October 2023	December 2023	

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
<ul style="list-style-type: none"> - Subscribe or buy new ones (depending on faculty's needs and student's interests) and display them in the new LANC Lounge room. - Gather a list, from each mini area, of Open Resources (relevant eBooks, magazines, and websites for each of their courses), and post the list on the LANC website & in the new LANC Lounge room. - Gather a list, from each mini area, of library resources, and post it in the new LANC lounge room. - Consult with Counselling Services to explore ways to meet the student's needs in terms of emotional and physical safety that apply to all our courses. 				
<p>LANC Lounge Committee:</p> <ul style="list-style-type: none"> - Facilitate & promote a student lead LANC club. - Promote tutoring among students. - Post library orientation information in the new LANC lounge room. 		<p>January 2024</p> <p>(yearly work: to complete every January)</p>	February 2024	
Organize an annual singing/karaoke event	JUSTIN STEIN	Summer 2023	October 2023	We have already started to organize this event, which will hopefully become an annual LANC event.

Resource Requirements (if applicable)
<p>Resources required to achieve this Goal:</p> <p>From department budget:</p> <ul style="list-style-type: none"> - Decorations for Fir 110 - Buy eBooks/games/books - Rent a karaoke machine
<p>More chairs in Fir 110</p>
<p>When resources will be required:</p> <ul style="list-style-type: none"> - October 2023 (for Fir 110) - October 2023 (budget for eBooks, books, and games) - September 2023 (for Karaoke machine)
<p>Faculty and/or Institutional support required:</p> <ul style="list-style-type: none"> - Facilities needs to approve the new use of Fir 110 – make sure the door remains unlocked - https://www.kpu.ca/facilities - Counselling Services - https://www.kpu.ca/counselling - Peer Wellness Group - https://www.kpu.ca/peerwellness - Accessibility Services - https://www.kpu.ca/access

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GOAL 3: *Grow and build work-related or real life-related opportunities for students to use what they have learned or what they are learning in the program.*

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
Develop opportunities for students to develop better interpersonal skills.	Curriculum Review, Self-Study, p.40
Develop opportunities for students to develop better personal management & entrepreneurial skills.	Curriculum Review, Self-Study, p.40 External Review Report, p.4
Offer more opportunities for students to work with other people from different linguistic or cultural backgrounds, outside of the classroom setting, and developing more diverse experiential learning opportunities.	Program relevance and Student demand, Self-Study, p. 44 External Review Report, p. 8
Strengthen our connections to the discipline and sector.	Program relevance and Student demand, Self-Study, p. 44 External Review Report, p. 8
Strengthen our connections to Alumni.	External Review Report, p.4
Provide a coordinator for opportunities abroad, in the workplace, and community.	External Review Report, p. 9

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Decide who wants to be part of LANC Program Advisory Committee (PAC)	LAURENCE GAUVREAU	LANC meeting October 2023	October 2023	
Create LANC Program Advisory Committee (PAC): get informed about the process, tasks, resources	ANA ROBLES	October 2023	December 2023	

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Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
<p>Get in touch with Alumni and gather information about where they work or volunteer. Get information about the skills required to obtain these positions or how the skills acquired in our program serve them in their lives.</p> <p>Forward this information and contact information to the Social Media Committee (Ana Robles), Marketing and Promotion Committee & Experiential learning/exchange Committee</p>	NICOLE BEAULIEU	October 2023	April 2024	This information will be used by the Social Media Committee to create promotional video (goal #1), Marketing and Promotion Committee to create a promotional PowerPoint (goal #1) and Experiential learning Committee to create relationships with employers, organizations, or communities (goal #3)
Create LANC Experiential Learning & Exchange Committee	LAURENCE GAUVREAU	LANC meeting October 6 th , 2023	October 2023	
Reach out to the Dean, KPU international and COIL to make a list of existing student exchanges available (with financial aids available & links for more information). Discuss the options available to restart students exchange options or create new ones – so we can have more opportunities for students taking any of our language courses.	LAURENCE GAUVREAU	January 2024	April 2024	
With information provided by PAC: Create relationships with employers, organizations, or communities, and develop a list of volunteering/work opportunities with contact person information.		April 2024	August 2024	
<p>Promote work-related and volunteering opportunities:</p> <ul style="list-style-type: none"> - Reach out to employers, organization, communities and ask for their needs. - Make a list of positions available, with contact information. - Ask LANC faculty members to promote this initiative and list in class. - Ask LANC faculty members to display this information on Moodle. 		September 2024 (yearly work: to complete every sept.)	October 2024	

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Promote student exchanges (and financial aids)		September 2024 (yearly work: to complete every Sept.)	October 2024	

Resource Requirements (if applicable)
<p>Resources required to achieve this Goal:</p> <ul style="list-style-type: none"> - Time release section for PAC
<p>When resources will be required: Fall 2023 or Spring 2024</p>
<p>Faculty and/or Institutional support required:</p> <ul style="list-style-type: none"> - Program Advisory Committee - https://www.kpu.ca/arts/ngo/advisory-committee - Alumni Office - https://www.kpu.ca/acp/ap/alumni-network - KPU International (Ada Lee) - https://www.kpu.ca/international - Study Abroad Program - https://www.kpu.ca/studyabroad - COIL - https://www.kpu.ca/international/partnerships/faculty-exchange/coil - Larissa Petrillo, Lead Advisor, WIL

GOAL 4: *Ensure and improve successful student progression through the degree.*

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
Seek the relevant support from the institution to add one language course (3 credits) to the Minor requirement.	Curriculum Review, Self-Study, p.41 External Review Report, p.4
Seek the relevant support from the institution to offer our 2 nd and 3 rd -year linguistics courses more regularly (LING 2120, LING 2400, LING 3390), as well as some language 2 nd and 3 rd -year courses. *Note that we already use a rotation system for LING 3390, LANC 1200, LANC 1150, FREN 3110, and JAPN 3xxx. *Note that LANC faculty and External Reviewers are opposed to split courses.	Curriculum Review, Self-Study, p.41 Program relevance and Student demand, Self-Study, p. 42 and p.43
Seek the relevant support from the institution to reduce the enrolment threshold for class cancellations (especially cancelation of higher-level language courses needed to complete the program). An alternative could be to allow for smaller numbers in higher-level language classes.	External Review Report, p. 6
Increase the offering of courses with high enrolment and waitlists (FREN 1100, SPAN 1100, PUNJ 1100, LANC 1870). Since there is a great increase in international students in these courses specifically, we see this as an opportunity to both solve a demand issue and grow the department's revenue, allowing the program to reintroduce some 2 nd , 3 rd or 4 th -year courses with lower enrolment, for the time it takes to build the demand in upper- level courses.	Program relevance and Student demand, Self-Study, p. 42
Review FREN and SPAN 2200/2201 prerequisites, to allow students to take these two courses in any order.	Curriculum Review, Self-Study, p.41
Review LING courses prerequisites.	Self-Study p.18

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Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Decide who will take care of “adding 3 credits to the Minor” idea.	LAURENCE GAUVREAU	LANC meeting October 6 th , 2023	October 2023	
Meet with Arts Advisors and ask to provide data as to the impact that adding 3 credits to the Minor might have on students’ ability to complete the Minor.	YANFENG QU	October 2023	October 2023	
Meet with LANC faculty to discuss results provided by Arts advisors.		LANC meeting in December 2023	December 2023	
Meet with Arts Associate Dean to start & complete the process of adding 3 credits to the language requirement of the minor (if this idea is successful).		January 2024	January 2026	
Meet with LANC faculty and discuss the idea of adding more courses in rotation, adding blended or online courses, and other ideas.	LAURENCE GAUVREAU	LANC meeting December 2023	December 2023	
Meet with the Dean and Associate Dean to discuss how to support the Program’s growth and improve its progression.	ANA ROBLES, LAURENCE GAUVREAU and	January 2024	January 2024	

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
	YANFENG QU			
Consult with Senate Standing Committee on Curriculum, program and curriculum support in Provost’s office, and/or Dean’s office about the steps to modify pre-requisites.	KIMIKO BRUCKS	January 2024	February 2024	
Report how to modify pre-requisites, ask LANC faculty members about courses that need changes & their rationale, and go on with the process.	KIMIKO BRUCKS	February 2024	June 2024	

Resource Requirements (if applicable)
Resources required to achieve this Goal:
When resources will be required:
Faculty and/or Institutional support required: - Art Advisors - https://www.kpu.ca/arts/advising - Dean’s office - https://www.kpu.ca/arts/deans-office - Curriculum committee - https://www.kpu.ca/senate/committees/curriculum

GOAL 5: *Expand decolonization and Indigenization into the program.*

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
Offer and develop more Indigenous language and culture courses.	Program relevance and Student demand, Self-Study, p. 42 External Review Report, p. 6
Collaborate with the Indigenous Studies Department and Creative Writing Department.	Program relevance and Student demand, Self-Study, p. 43 External Review Report, p. 7

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Find workshop(s) for all LANC faculty members about Decolonisation and Indigenization (asynchronous or synchronous and attend together) and facilitate the workshop(s).	PAIVI KOSKINEN	September 2023	December 2023	Once we have found some workshop(s) about the topic, we can ask LANC faculty members (by email) which one(s) they prefer or what dates they are available (in case it is a synchronous workshop).
Consult with Associate Vice President, Indigenous Leadership, Innovation, and Partnerships to talk about hiring an Indigenous person with connections to the community, to run the development of any courses beyond CREE 1100.	JENNIFER ANAQUOD and	September 2023	April 2024	The discussions need to include questions about developing either a non-credit course for community members, or credit course for Indigenous and non-Indigenous students, or both.
Consult with the community about creating courses. - A collaboration with Creative Writing (writing children’s book) – see below - <i>hə́nqəmíṇə́m</i> classes – see below	PAIVI KOSKINEN	April 2024	September 2024	The discussions need to include questions about developing either non-credit course for community members, or credit course for Indigenous and non-Indigenous students, or both.

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Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Develop community based <i>hənq̓əminəṁ</i> classes. * If there is a need/desire/instructor from the community	TBD (based on discussions with the community)	September 2024	April 2025	
Consult with Indigenous Studies to develop language and culture courses (cross-listed).	JENNIFER ANAQUOD and PAIVI KOSKINEN	October 2023	December 2023	
Develop CREE 1101: writing the course outline & developing course materials.	JENNIFER ANAQUOD	September 2023	December 2023	
Submit the new course outline to Senate Standing Committee on Curriculum for approval.	JENNIFER ANAQUOD	December 2023	January 2024	We hope that the course will be ready to be offered Fall 2024.
Discuss adding CREE 1100 and 1101 to a future Indigenous Studies Degree and/or the Indigenous Community Justice minor.	PAIVI KOSKINEN	January 2024	April 2024	

Resource Requirements (if applicable)

Resources required to achieve this Goal:

- Funding to develop CREE 1101 (one term) – see Dean’s memo, Self-Study, p.3

When resources will be required: September 2023

Faculty and/or Institutional support required:

- Indigenous Studies - <https://www.kpu.ca/arts/indigenous-studies>
- Indigenous Service for Students - <https://www.kpu.ca/indigenous>
- Indigenous Leadership, innovation, and Partnerships (Gayle Bedard)
- Creative Writing - <https://www.kpu.ca/arts/creative-writing>

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GOAL 6: Better align Program Learning Outcomes (PLO) and Course Learning Outcomes (CLO) in the program.

Recommendation(s) Addressed in this Goal	Indicate Report & Page Number
Review the CLOs that are loosely related to the Program Learning Outcomes. Add details about the topic of essays to produce or analyze material. This way, these CLOs will be linked with PLOs #1 and #7 which are not well advanced in the program (FREN 3110, LANC 3310, LANC 3320).	Curriculum Review, Self-Study, p.42 External Review Report, p.4
Add CLOs to our 2 nd -year language courses to better introduce PLO #2.	Curriculum Review, Self-Study, p.42

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Review our Program Learning Outcomes (the Program Learning Outcomes were created at the beginning of this Program Review and will certainly need revisions before our next Program review). - Establish where our Alumni are working/studying. - Identify the skills needed for these positions/studies. - Review the Program Learning Outcomes, based on these findings.	ANA ROBLES NICOLE BEAULIEU	April 2024	September 2024	Ask Laurence Gauvreau about the process of creating Program Learning Outcomes, which she has done at the beginning of this Program Review.
Identify the courses for which Courses Learning Outcomes need revision.	ANA ROBLES NICOLE BEAULIEU	September 2024	October 2024	
Share the desired modification with LANC faculty.	ANA ROBLES NICOLE BEAULIEU	LANC meeting October 2024	October 2024	

Action(s) Required to Achieve this Goal	Led by	Start on (M/YY)	Complete By (M/YY)	Notes
Get informed about the process to modify Course Learning Outcomes.	ANA ROBLES NICOLE BEAULIEU	October 2024	November 2024	
Modify the desired Course Learning Outcomes.	ANA ROBLES NICOLE BEAULIEU	December 2024	April 2025	

Resource Requirements (if applicable)
Resources required to achieve this Goal: - Time release section for PAC team
When resources will be required: Summer 2024
Faculty and/or Institutional support required:



BA, Minor in Language and Culture Quality Assurance Plan

PLAN SUPPORTED BY:

Diane Purvey

Provost's Name

A handwritten signature in black ink, appearing to read 'Diane Purvey', written over a horizontal line.

Provost's Signature

28 February 2024

Date

Shelley Boyd

Dean's Name

A handwritten signature in black ink, appearing to read 'Shelley Boyd', written over a horizontal line.

Dean's Signature

26 February 2024

Date