

SURVEYS BY STUDENTS IN THE LIBRARY

The Library frequently receives requests from students to conduct surveys of other students in the Library. We strive to support undergraduate research in a variety of ways, but must balance such survey requests with the needs of the student population as a whole.

One of our primary functions is to provide a place for students to study undisturbed. We want to assure students that they will not be solicited in any way (including to participate in a research study) when they come to the Library.

In an effort to support undergraduate study while not compromising our primary purpose, the Library will permit students to conduct surveys of Library visitors **in the Library Lobby at Surrey campus (or in a designated place near the entrance of the other campus libraries)**, with prior written approval from the University Librarian, as long as the following criteria are met:

- Student submits a written request briefly outlining the proposed activity, and indicating the date and time of the research activity, to the University Librarian at least one week before the desired date
- Student provides a signed ethics approval form (instructors must sign off on any student research) with the request. No requests will be approved without this signed form <http://www.kpu.ca/research/research-ethics/minimal-risk-cbra>
- Student must prominently display the Library's notice authorizing the student survey
- Any tables or other furnishings related to the research must not impede access to the Library
- Approval will only be given for one day, for a maximum of 4 hours

If approved, the University Librarian will send the student an official notice indicating the date/time approved which must be posted prominently at the survey site.

NOTE: The Library reserves the right to decline requests for reasons which may include (but not be limited to) operational needs or conflicting exhibits or events.