



Employer FAQ Application Questions

Can I hire more than one student intern during one six (6) months internship?

Yes, you can have multiple interns who are assigned to the same project or different projects.

What is the maximum number of interns I can hire?

There is no limit to how many interns you can hire, however, you can only have six (6) on one application.

When will I receive confirmation of my registration status?

We will provide you with an update on the status of your submission within 2 to 4 business days from your application time.

What are some of the reasons my application could be rejected?

Common/major reasons applications are not approved:

- Lack of details provided on the application form. Please ensure to follow the instructions closely and provide details as prompted.
- The project you proposed does not solve a strategic business problem. Jobs that are very administratively heavy and do not bring innovation to your organization will not be accepted.

Are there any organizations that are not eligible to apply to the MBSI program?

Currently, all organizations are eligible for Mitacs funding, including Cities, Municipalities and Public Universities. Some government branches may not receive funding from Mitacs but will qualify for other funding we have available within Melville School of Business.

I have already hired a student this past term for an internship through the Business Strategy Internship BSI program. Am I eligible to apply again?

Yes, companies are eligible to apply multiple times to hire our interns. Please make sure that a new internship description is provided for every student requested.



How do I find a student to work for my organization?

After you register with us, details from your internship job posting, will be used to match your internship to students who have the required skills and qualifications.

When is the deadline to apply?

The deadline to apply is normally end of January, end of May, and end of September. Exact dates are available on our website at <https://www.kpu.ca/business/internships/info>.

What if I already have a student in mind that I would like to hire?

When you register with us online, please specify your student's full name at the end of the application form.

What if I cannot find a student that is a good match for my project?

We will work closely with your organization to try and find you a candidate through internally promoting your internship posting.

When can my student start working?

The interns will be able to start as soon as funding has been confirmed. Normally, we have interns starting in January, May, and September.

Is the student an employee of the organization, KPU, or funding organizations?

The students are paid through KPU, so they are considered on a casual contract with KPU.

How do employers pay their part of funding contribution? Can I pay the employee fee in installments?

Employer contributions is normally a one lumpsum. This will be required before the intern can start you're your organization. Around 50% of the funding will come from Mitacs; they will invoice your company within two weeks of submitting your proposal (our Melville team will support you through this process). Additional funding may be available through RBC.

Is there a maximum amount of payment that each student can receive?

Successful student interns will receive \$10,000 over the 6 months of part-time work.

Where can I find more information about the MBSI program?

Please email us at melvilleindustry@kpu.ca for more information about the Business Strategy Internship program.