

CO-OPERATIVE EDUCATION (COOP)

This is a list of the Co-Operative Education (COOP) courses available at Kwantlen.

Note: Credits for Co-op workterm courses may only be used to satisfy graduation requirements for the Co-op option of the Diploma and Degree programs. These credits do not contribute to the overall required academic credits for Diploma and Degree.

COOP 1101 CR-1 Job Search Techniques

Students will learn the philosophy and goals of co-operative education. They will also learn to develop effective job search techniques, including preparing effective resumes and cover letter, and practicing interview skills, in order to secure their first co-op placement.

COOP 1110 CR-9 Co-op Work Semester 1

Students will apply academic knowledge and acquire new abilities through relevant employment in their field of study. They will complete a 12-16 week paid co-op work experience taken on a full-time basis, monitored by Co-op Faculty. Students will reflect on how their behaviours and attitudes affect their work and their relations with others in the organization. They will also assess their interests and attitudes in relation to their field of study.

Note: This course may be taken part-time over two consecutive semesters and will appear on the transcript as COOP 1111 and COOP 1112. Successful completion of COOP 1110 requires completion of both courses and will be equivalent to one completed Co-op workterm. Students registering in COOP 1111 are committing to register in COOP 1112 in the subsequent term. The same grade will be assigned to both courses regardless of outcome.

NOTE: Credits for Co-op workterm courses may only be used to satisfy graduation requirements for the Co-op option of the Diploma and Degree programs. These credits do not contribute to the overall required academic credits for Diploma and Degree.

Prerequisites: COOP 1101; Permission of the instructor and the following special program criteria: ENVI: satisfactory standing & completion of first year CISY: completion of first year with a 2.33 GPA MRKT: completion of first year with a 3.00 GPA

COOP 2101 CR-1 Leadership and the Job Search

Students will integrate the learning they acquired during their first co-op placement, through a written report and presentation, and prepare for their second placement. They will inventory their skills and knowledge, update their resumes, and practice interview techniques. They will also develop leadership abilities through a mentoring program of junior students, which includes conducting interviews, analyzing resumes, and providing feedback.

Prerequisites: COOP 1101 and COOP 1110

COOP 2110 CR-9 Co-op Work Semester 2

Students will apply academic knowledge and acquire new abilities through relevant employment in their field of study. They will complete a second 12-16 week paid work experience taken on a full-time basis, monitored by Co-op faculty. Students will explore the significance of their behaviours and attitudes in relation to their work and examine their own working relationships and those of the organization. They will also define their interests and attitudes in relation to their field of study.

Note: This course may be taken part-time over two consecutive semesters and will appear on the transcript as COOP 2111 and COOP 2112. Successful completion of COOP 2110 requires completion of both courses and will be equivalent to one completed Co-op workterm. Students registering in COOP 2111 are committing to register in COOP 2112 in the subsequent term. The same grade will be assigned to both courses regardless of outcome.

NOTE: Credits for Co-op workterm courses may only be used to satisfy graduation requirements for the Co-op option of the Diploma and Degree programs. These credits do not contribute to the overall required academic credits for Diploma and Degree.

Prerequisites: COOP 2101; Permission of Instructor and the following program specific criteria: ENVI: second year standing & first year 2.0 GPA CISY: second year standing & first year 2.33 GPA MRKT: second year standing & first year 3.0 GPA

COOP 2301 CR-1 Career Search

Students will integrate the learning they acquired during their second work experience and prepare for their entrance into the labour market upon graduation. They will plan their career development, update their resumes and prepare timelines for their job search. They will learn techniques to identify and research work opportunities and use these techniques in conducting a job search.

Prerequisites: COOP 2101 and COOP 2110

COOP 3210 CR-9**Co-op Work Semester 3**

Students will apply academic knowledge and acquire new abilities through relevant employment in their field of study. They will complete a 12-16 week paid co-op work term taken on a full-time basis. Students will assess their interests and attitudes in relation to their field of study.

Note: This course may be taken part-time over two consecutive semesters and will appear on the transcript as COOP 3211 and COOP 3212. Successful completion of COOP 3210 requires completion of both courses and will be equivalent to one completed Co-op workterm. Students registering in COOP 3211 are committing to register in COOP 3212 in the subsequent term. The same grade will be assigned to both courses regardless of outcome.

NOTE: Credits for Co-op workterm courses may only be used to satisfy graduation requirements for the Co-op option of the Diploma and Degree programs. These credits do not contribute to the overall required academic credits for Diploma and Degree.

Prerequisites: COOP 1101; Permission of the instructor, and the following specific program criteria: BTech: min. GPA of 2.5 in any five program courses BBA: min. GPA of 2.7 in any five program courses

COOP 4210 CR-9**Co-op Work Semester 4**

Students will apply academic knowledge and acquire new abilities through relevant employment in their field of study. They will complete a further 12-16 week paid work experience taken on a full-time basis, monitored by Co-op faculty. Students will prepare a formal report examining one aspect of their work – either on a technical, organizational or interpersonal level.

Note: This course may be taken part-time over two consecutive semesters and will appear on the transcript as COOP 4211 and COOP 4212. Successful completion of COOP 4210 requires completion of both courses and will be equivalent to one completed Co-op workterm. Students registering in COOP 4211 are committing to register in COOP 4212 in the subsequent term. The same grade will be assigned to both courses regardless of outcome.

NOTE: Credits for Co-op workterm courses may only be used to satisfy graduation requirements for the Co-op option of the Diploma and Degree programs. These credits do not contribute to the overall required academic credits for Diploma and Degree.

Prerequisites: COOP 3210