

Division of Strategic Enrolment Management

The Strategic Enrolment Management Division is comprised of seven units which include the following offices: New Student Programs, Student and Financial Awards Services, including Assessment and Testing Services, Registrar, including Admissions & Records and Registration & Student Information Systems, Enrolment and Recruitment Technologies, and International Students and Scholar Office.

OFFICE OF ENROLMENT PLANNING AND TECHNOLOGIES

The Office of Enrolment Planning & Technologies provides the SEM division with project management and computer technology solutions to achieve the SEM division's overall recruitment and enrolment goals.

OFFICE OF NEW STUDENT PROGRAMS

The Office of New Student Programs is responsible for the recruitment of students and creates a coordinated transitional experience for domestic and international students and parents and counselors with Kwantlen Polytechnic University. NSP staff helps prospective students engage with the Kwantlen community to insure they are confident and successful in the choice they have made for their post-secondary education. They also travel to schools throughout British Columbia and worldwide to inform students about the many academic program opportunities that Kwantlen offers.

OFFICE OF THE REGISTRAR

The Office of the Registrar is comprised of the following two major areas: Office of Admissions and Records, and the Office of Registration and Student Information Systems. It supports student admission, registration, scheduling, student information systems, enrolment data, academic records, transfer credit, graduation, and convocation services.

OFFICE OF ADMISSIONS AND RECORDS

The Office of Admissions and Records is composed of three primary areas: Admissions, Transfer Credit, and Academic Records and Graduation. It is responsible for applications, admission, domestic and international, academic forms, evaluation of transfer credit and advanced standing credit, transcripts, credentials, and the degree audit.

OFFICE OF REGISTRATION AND STUDENT INFORMATION SYSTEMS

The Office of Registration & Student Information Systems is responsible for the development and management of student applications and solutions for course registration, course schedule, time-table, final examination and term calendar, annual academic calendar, enrolment data and operational reports, grades, and the Banner student information system.

OFFICE OF STUDENT AND FINANCIAL AWARDS SERVICES

The Office of Student and Financial Awards Services is comprised of three areas: Student Enrolment Services (SES), Student Awards and financial assistance (SAFA), and Assessment and Testing Services (ATS). It is responsible for providing front counter information and services, financial aid and scholarships services, and standardized and institutional testing services.

OFFICE OF INTERNATIONAL STUDENTS AND SCHOLARS

The Office of International Students and Scholars provides comprehensive services for international and exchange students at Kwantlen. This includes international student transition and orientation, advising, student study permit services, student experience programming and cultural programming, and initiatives for the university community.

For inquiries to the SEM Division or to learn more about us, contact us or visit our website: kwantlen.ca/sem