

# Logistics & Distribution: Apprenticeship

<b>Faculty of Trades and Technology</b>	kwantlen.ca/trades
<b>Parts &amp; Warehousing</b>	kwantlen.ca/trades/ automotive_warehousing
<b>Implementation Date</b>	01-Sep-2011
<b>Start Date(s)</b>	Varies
<b>Admission Type</b>	Fixed term
<b>Enrolment Type</b>	Limited enrolment
<b>Program Type</b>	Vocational
<b>Credential Granted</b>	No Credential
<b>Offered At</b>	Cloverdale
<b>Format</b>	Full-time
<b>How to Apply</b>	www.kwantlen.ca/admission

## DESCRIPTION

The Logistics & Distribution apprenticeships require apprentices to complete three levels of in-school technical training, each 3 weeks in length, and 5040 work-based training hours, all designed to meet the competency standard and profile defined by industry. Logistics and Distribution involves the investigation of complaints regarding supply chain issues, the administration and maintenance of a customer complaints program, and the coordination of a customer feedback program.

See also: Parts and Warehousing Apprenticeship.

## PROGRAM ADMISSION REQUIREMENTS

In addition to Kwantlen's General university admission requirements, the following program admission requirements apply:

- An ITA Individual ID number (ITA-ID) is required. If you do not have an ITA-ID, you will need to complete an apprenticeship registration form through the ITA ([www.itabc.ca](http://www.itabc.ca)) prior to admission (Level 1 through to 4).

**Note:** International student Application for Admission requires approval of the Dean.

## PROGRAM REQUIREMENTS

Students complete either the Parts and Warehousing foundation program or the level 1 Partsperson (via employer sponsorship) in order to proceed to Logistics and Distribution levels 2 and 3 or Partsperson levels 2 and 3.

### Partsperson Level 1 (APRT 1010)

- Overview of Warehouse Operations
- Communications and Comprehensive Skills
- Warehouse Safety Skills
- Basic Materials Handling Operations and Procedures
- Materials Handling and Packaging Equipment
- Information Technology in Warehousing

### Logistics and Distribution Level 2 (ALOD 1020)

- Transportation and Traffic
- Intermediate Materials Handling Operations and Procedures
- Materials Identification
- Customer Services
- Warehouse Business Operations Measurements
- Communication and Professionalism

### Logistics and Distribution Level 3 (ALOD 1030)

- Fundamentals of Warehouse Business Management
- Fundamentals of Purchasing Procedures
- Fundamentals of Inventory Control Procedures
- Fundamentals of Quality Management
- Fundamentals of Workplace Supervisory Skills

## OTHER INFORMATION

### Special Equipment

Students will require appropriate safety wear in conformance with WorkSafeBC regulations. A list of required tools will be provided by Admissions prior to starting this program.

### CREDENTIAL AWARDED

Upon successful completion of an apprenticeship level, Kwantlen will report your technical training completion information to the Industry Trade Authority (ITA) in order for the ITA to determine credit towards your designated apprenticeship.