How to Apply

KPU welcomes your Application for Admission to the program of your choice. Here are the simple steps for admission:

1. **Choose your program and check the program's admission requirements:**
   To review the programs offered at KPU and the applicable admission requirements refer to KPU's Program Listing.

2. **Check the Admission application deadlines:**
   Refer to Your Admissions Guide for application deadlines, documentation requirements and other admission information.

3. **Submit an Application for Admission:**
   Apply online with a valid VISA, MasterCard, American Express or an approved Interac® Online debit card to pay the non-refundable admission application fee.

4. **Submit your documents:**
   Your senior secondary and/or post-secondary transcripts are required to assess admission requirements for the program to which you have applied. Refer to Your Admissions Guide for information regarding document submission at: www.kpu.ca/admission/reqdocsub.

5. **Check your myKwantlen email:**
   You will be assigned a KPU Student ID number along with access to your "myKwantlen" online account. This account allows you to view your application status, check your new KPU email account, view registration information and make payments on your account.

Payment of the non-refundable admission application fee is required at the time of application in order for an application to be processed. Payment of the fee may be made by VISA, MasterCard, American Express or an approved Interac® Online debit card. Applicants who do not wish to pay the admission application fee by credit card, are welcome to submit an admission application and payment by mail or in person. An application for admission in PDF format may be downloaded from www.kpu.ca/apply

Paper applications may be submitted to any campus Student Enrolment Services Office or by mail to:

Kwantlen Polytechnic University

c/o Admissions

12666 72 Avenue

Surrey, B.C.

Canada V3W 2M8

Admission application fees are published in the online calendar.

OPEN ADMISSION APPLICATIONS

Applicants admitted to Open Admission programs remain eligible to register for three (3) consecutive semesters.

SELECTIVE ENTRY ADMISSION APPLICATIONS

Applications received for a selective entry program are only assessed/applicable for the program and term selected. Applications for selective entry programs are not carried forward or deferred to another intake. Applicants who are not admitted to the selective entry program for the intake to which they applied,

but who are still interested in attending KPU are required to re-apply for admission to an alternate program.

What if I am waitlisted for admission?

Qualified applicants that are waitlisted for admission to a program will remain on the qualified list of applicants for that program for that intake. Applicants that wish to be considered for an alternate program may want to apply to another program if they wish to attend KPU. Waitlists are not carried forward or deferred to another intake.

APPLICANTS FROM ANOTHER COLLEGE OR UNIVERSITY

Applicants with undergraduate post-secondary education may apply to receive transfer credits for completed coursework for admission and advanced standing. Official post-secondary transcripts sent directly from the institution attended along with a Request for Transfer Credit form must be submitted for consideration. The Request for Transfer Credit form as well as transfer credit deadlines, applicable fees and additional information can be found on the Transfer Credit webpage at www.kpu.ca/transfercredit

In the event of a discrepency between this document and the official KPU 2014-15 Calendar (available at www.kpu.ca/calendar/2014-15), the official calendar shall be deemed correct.

2014-15 Calendar   **www.kpu.ca/calendar/2014-15**