

Other Fees

Fees are subject to change without notice. These fees are in effect from 01 August 2013 to 31 July 2014.

APPLICATION FEES

Fee	Description	Amount	Conditions
Application Fee	Canadian and Permanent Residents	\$ 40.00	Seniors discount. Non-refundable.
International		\$ 120.00	Non-refundable
Re-application Fee	Canadian and Permanent Residents	\$ 20.00	Non-refundable
International		\$ 120.00	Non-refundable
Reinstatement Fee		\$ 40.00	Non-refundable

PRE-ADMISSION FEES

Fee	Description	Amount	Conditions
Document Evaluation	Canadian - inside BC	No charge	
Canadian - outside BC		\$ 25.00	Non-refundable
International		\$ 50.00	Non-refundable
Program Acceptance Deposit	Canadian and International	Varies by program	Non-refundable
International Deposit	International	\$ 1000.00	Non-refundable

PAYMENT FEES

Fee	Description	Amount	Conditions
Late Payment Fee	5% of account balance (min. \$ 10.00) assessed monthly.	Varies	Assessed for a fee payment which is made after the payment deadline.
Returned Cheque Fee		\$ 40.00	Non-refundable
Duplicate T2202A Tax Form Fee		No charge if accessed online	T2202A Tax Forms can be viewed online and a duplicate copy printed from KPU's Online Self-Service system.

PROGRAM COMPLETION FEES

Fee	Description	Amount	Conditions
Graduation Credential		No charge	
Replacement Graduation Credential		\$ 25.00	Non-refundable
Convocation Ceremony		No charge	
Transcripts	Both official and student copies	\$ 5.60 electronic \$ 7.84 paper \$ 10.50 certified legal \$ 28.00 rush (GST included)	Non-refundable. Rush pick available: Surrey, Richmond, Langley and Cloverdale within 24 hours. Monday to Friday only.
Records request	Unofficial file copy of a students' record, or portions of it	\$0.50/page	Non-refundable. Allow five business days for processing. Note transcripts from other institutions are not included.
Certified Copies of Academic Records for Legal Purposes	Includes an official transcript	\$105.00 (GST included)	

EXAM AND GRADE FEES

Fee	Description	Amount	Conditions
External Invigilation Charge		\$ 50.00	Per exam. Non-refundable.
Grade Appeal Fee		\$ 25.00	Refundable if appeal granted.
Supplemental Examination		\$ 15.00	Per exam. Non-refundable.

MISCELLANEOUS FEES

Fee	Description	Amount	Conditions
Confirmation of Enrolment: General	Available at SES while you wait.	No charge	Standard issue. Does not include completion of external forms.
Confirmation of Enrolment: Special Purpose	Ordered at SES.	\$ 20.00	Allow up to 5 days for processing.

Student ID/Library Card Replacement	\$ 5.00	Non-refundable.
Book Deposit/Equipment Fee/Material Fee	Variable	Paid at the time of registration.
Upgrading, Training and Professional	Determined by faculty Variable	See individual programs for information

TESTING & ASSESSMENT FEES

Accuplacer ELST	\$35.00
ACP English Assessment	No fee
ACP Math Assessment	No fee
Health Unit Coordinator/HCAP	\$25.00
English Placement Test (EPT)	\$35.00
Invigilations (3 hours)	\$50.00 for 3 hours / a \$10.00 surcharge will apply for each additional hour or portion thereof.
KIST	\$35.00
Math Placement Test (MPT)	\$25.00
RESP test	\$50.00
RESP (Product Knowledge) Rewrite only	\$10.00
Typing Test	\$25.00
Vocational (Trades) Test - English	\$25.00
Vocational (Trades) Test - Math	\$25.00

The Language Proficiency Index (LPI) is administered on behalf of the University of British Columbia. Students wishing to write the LPI must register and pay through UBC at www.lpi.ubc.ca