

# Human Resources Management: Post Baccalaureate Diploma

<b>Faculty of Business</b>	kpu.ca/business
<b>Implementation Date</b>	01-Sep-2011
<b>Start Date(s)</b>	September January May
<b>Admission Type</b>	Selective entry
<b>Enrolment Type</b>	Open enrolment
<b>Program Type</b>	Undergraduate
<b>Credential Granted</b>	Post Baccalaureate Diploma
<b>Offered At</b>	Surrey
<b>Format</b>	Full-time Part-time
<b>How to Apply</b>	www.kpu.ca/admission

## DESCRIPTION

The Post Baccalaureate Diploma in Human Resources Management is a 30-credit program designed for adult learners who have completed a bachelor-level degree, and who are looking for a pathway to professional employment in the human resources management profession. The Diploma program builds on the base established by the Bachelor of Business Administration (BBA) in Human Resources Management to give adult learners another avenue to upgrade skills required for advancement in the growing human resources field.

Classes are exciting, practical and participatory. They may include a combination of lectures, exercises, case studies, in-class assignments, projects, student presentations, group work, role-play, structured simulations, field trips and guest speakers. All classes are offered during evenings to accommodate students who wish to complete the program on a part-time basis.

## CAREER OPPORTUNITIES

Based on extensive consultations with business leaders, and explicit reference to the Required Professional Capabilities of the Certified Human Resources Professional (CHRP) designations, the Diploma is designed to prepare students to achieve the CHRP designation and prepare for a range of human resources professional roles; some of which include:

- Manager
- Consultant
- Analyst
- Advisor
- Coordinator

## PROGRAM ADMISSION REQUIREMENTS

In addition to KPU's General university admission requirements including the undergraduate-level English Proficiency Requirement, the following program admission requirements apply.

- applicants require successful completion of a recognized Bachelor's degree.

Applicants graduating from a Bachelor's degree program that does not include at least a minor in Business may be required to take two qualifying courses in order to ensure their success in the program:

- BUSI 1210 Essentials of Management  
and
- ACCT 1110 Principles of Accounting I or ACCT 1160 Essentials of Accounting

Applicants who have extensive business experience in human resources management may contact a School of Business Degree Advisor in the Dean's office to request that the department waive the requirement to complete these two courses prior to program entry.

## PROGRAM REQUIREMENTS

**Students must complete the following courses with a minimum 2.5 grade point average:**

HRMT 3115	Human Relations in Organizations	3 credits
HRMT 3125	Employment Law	3 credits
HRMT 3135	Recruitment and Selection	3 credits
HRMT 3145	Occupational Health and Safety	3 credits
HRMT 3255	Total Compensation	3 credits
HRMT 3265	Employee Development and Coaching	3 credits
HRMT 4115	Labour Relations	3 credits
HRMT 4125	Organizational Development*	3 credits
HRMT 4500	Strategic Human Resources Management	6 credits

\* **Note:** The co-requisite requirement of ENTR 4110 for HRMT 4125 is automatically waived for students in the Post Baccalaureate program.

While it is possible to complete the program in one year (three semesters), registration in all required courses is subject to space availability. Students must be prepared to take more than three semesters to complete the program. Please consult a Business Degree Advisor for course planning assistance.

## CREDENTIAL AWARDED

Upon successful completion of this program, students are eligible to receive a **Post Baccalaureate Diploma in Human Resources Management**.