

Non-Governmental Organizations and Nonprofit Studies: Certificate

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| Faculty of Arts | kpu.ca/arts |
| Implementation Date | 01-Sep-2014 |
| Start Date(s) | September January May |
| Intake Type | Open intake |
| Instructional Cycle | Semester-based |
| Program Type | Undergraduate |
| Credential Granted | Certificate |
| Offered At | Langley Richmond Surrey Online |
| Format | Full-time Part-time |
| How to Apply | www.kpu.ca/admission |

DESCRIPTION

The Certificate in NGO (Non-Governmental Organizations) and Nonprofit Studies at KPU is unique to this region, and is distinct from other nonprofit management programs in that it offers the following:

- 30-credit program available directly out of high school
- Program structure that bridges the Faculty of Arts and the School of Business
- Broad inclusion of local human rights, environmental, and advocacy organizations in B.C.'s Lower Mainland

Rather than developing an exclusive overseas / development focus, our program recognizes the depth of learning that can take place right here in greater Vancouver. This sector has been steadily growing for more than fifty years, at times outpacing the growth of Canada's economy as a whole. KPU identifies with the innovation characteristic of this sector, and is eager to move a new generation of learners into work in this area.

The educational experience is designed to address the NACC (Nonprofit Academic Centers Council) Curricular Guidelines for Undergraduate Study in Nonprofit Leadership, the Nonprofit Sector and Philanthropy (2007), and prepares students for voluntary and entry-level work at nonprofit organizations and NGOs. Students will acquire practical and up-to-date skills, including an introduction to Imagine Canada's Standards Program, Canada Revenue Agency guidelines for the nonprofit sector, and the following skills and methods:

1. Skill sets: Marketing, minute-taking, database work, presenting, blogging, reporting, academic research and writing, literature reviews, fundraising principles
2. Methods: Participant-observation, qualitative methods, interviewing, cross-cultural understanding, face-to-face field methods, mapping, critical analysis, ethics and advocacy

There are a wide range of jobs in the nonprofit sector in Canada and the U.S., with salaries varying greatly depending on skills, experience, and region. These organizations serve a broad mandate, addressing humanitarian issues, environmental

problems, human rights issues, development efforts, and the problems experienced by marginalized populations. There is an increasing move towards professionalization in this area, and KPU's targeted introduction to disciplines in both the Faculty of Arts and the Faculty of Business ensures that graduates have covered comparative perspectives on civil society, voluntary action and philanthropy, as well as key aspects of financial management and accountability.

ADMISSION REQUIREMENTS

The Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, apply to this program.

CURRICULAR REQUIREMENTS

Students must complete a total of 30 credits as described below:

All of:

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| ANTH 1100 | Social & Cultural Anthropology | 3 credits |
| ANTH 2190 | Non-Governmental Organizations in Context | 3 credits |
| ANTH 3190 | Non-Governmental Organizations in Practice | 3 credits |
| BUSI 1110 | Fundamentals of Business in Canada | 3 credits |
| MRKT 1199 | Introduction to Marketing | 3 credits |

And two of:

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| GEOG 1101 | Human Geography | 3 credits |
| JRNL 1160 | Introduction to Journalism | 3 credits |
| POLI 1110 | Ideology and Politics | 3 credits |
| POLI 1120 | Canadian Government and Politics | 3 credits |
| SOCI 1125 | Introduction to Society: Processes and Structures | 3 credits |

And one of:

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| CMNS 1140 | Introduction to Professional Communication | 3 credits |
| ENGL 1100 | Introduction to University Writing | 3 credits |

And two of:

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| ACCT 1110 | Introductory Financial Accounting I | 3 credits |
| ANTH 2120 | Cross-Cultural Women's and Gender Studies | 3 credits |
| ANTH 2160 | Culture and the Environment | 3 credits |
| BUSI 1215 | Organizational Behaviour | 3 credits |
| GEOG 2400 | Introduction to GIS | 3 credits |
| POLI 1150 | Introduction to International Relations | 3 credits |
| SOCI 2311 | Social Justice in the Global and Local Contexts | 3 credits |

POST 1100 or Sustainability: Analysis and 3 credits
PHIL 1111 Ethics

Or any of the required course options not 3 credits
chosen already

CREDENTIAL AWARDED

Upon successful completion of this program, students are eligible to receive a **Certificate in Non-Governmental Organizations and Nonprofit Studies**.