## **Lost & Found**

Campus Lost and Found is located at the Security Office at each campus:

Cloverdale: Room 1710
Langley: Room 1632
Richmond: Room 1630
Surrey: Birch 102

Place found items in drop slot, or turn in to Security.

- KPU I.D.'s are immediately turned in to the Library
- KPU keys are immediately turned in to Facilities
- Because of health risks, underwear, socks, food containers and drink containers are disposed of after 24 hours
- Credit cards and bank cards are destroyed after 24 hours
- Government I.D.'s, passports or Government issued cards are kept for 60 business days then returned to the appropriate Government institution

All other items not claimed by the original owner after 30 business days will be ether donated to charity or destroyed. The client claims all items after they expire. Kwantlen Polytechnic University assumes no responsibility for lost or stolen personal property.