

# Office of the Registrar

The Office of the Registrar services students from the beginning of the application cycle to well after graduation. Services are available on all campuses, as well as online, telephone, fax, and postal mail. The team of dedicated staff in the Office of the Registrar provide a range of services and information, including:

- **Student Enrolment Services** – The face of the Office of the Registrar, this is the team that helps students access the rest of the Office of the Registrar services. For more information, see Student Enrolment Services at Kwantlen ([kpu.ca/ses](http://kpu.ca/ses)).
- **Admission and application** – Entrance to the University begins with an application for admission. For more information, see the Admissions Guide ([kpu.ca/admission](http://kpu.ca/admission))
- **Appeal, variance & petition** – Requesting an exception to University regulations or challenging a grade, is a formal process. For more information, see Appeals and Variances ([kpu.ca/registrar/appeals](http://kpu.ca/registrar/appeals))
- **Convocation** – The time-honoured tradition where students are awarded their credential by the Chancellor. At KPU, we host two convocations each year to celebrate the achievements of our students. All KPU students must apply to attend convocation. For more information, see Convocation / Graduation ([kpu.ca/convocation](http://kpu.ca/convocation)).
- **Financial Aid** – Paying for an education can be a challenge. The University has a number of options including student loans, funding for adult basic education programs, emergency aid, and funding for part-time students. For more information, see Student Awards and Financial Assistance ([kpu.ca/awards](http://kpu.ca/awards)).
- **Graduation** – Graduation is the term used to acknowledge that a student has met their program requirements and that their credential has been conferred by Senate to graduate from the program. All KPU students must apply for graduation. For more information, see Convocation / Graduation ([kpu.ca/convocation](http://kpu.ca/convocation)).
- **Registration** – From a one-day workshop to a full degree program, students must be enrolled in courses before they can attend. For more information, see the Registration Guide ([kpu.ca/registration](http://kpu.ca/registration)).
- **Student Awards** – KPU supports the journey to success for students through numerous scholarships, bursaries and awards ranging from \$250 to \$20,000. For more information, see Student Awards and Financial Assistance ([kpu.ca/awards](http://kpu.ca/awards)).
- **Student Records** – Providing students with access to their official academic records including transcripts. For more information, see Student Records ([kpu.ca/records](http://kpu.ca/records))
- **Transfer Credit** – The University recognizes that many of its students may wish to be granted formal recognition for knowledge acquired at other educational institutions. For more information, see Credit for Previous Learning ([kpu.ca/transfercredit](http://kpu.ca/transfercredit)).

## CONTACT INFORMATION

For general inquiries:

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