

# Non-Governmental Organizations and Nonprofit Studies: Certificate

<b>Faculty of Arts</b>	kpu.ca/arts
<b>Program Type</b>	Undergraduate
<b>Credential Granted</b>	Certificate
<b>Offered At</b>	Langley Richmond Surrey Online
<b>Start Date(s)</b>	September January May
<b>Intake Type</b>	Open intake
<b>Format</b>	Full-time Part-time
<b>Instructional Cycle</b>	Semester-based
<b>Curriculum Effective Date</b>	01-Sep-2014
<b>How to Apply</b>	www.kpu.ca/admission

## DESCRIPTION

The Certificate in NGO (Non-Governmental Organizations) and Nonprofit Studies at KPU is unique to this region, and is distinct from other nonprofit management programs in that it offers the following:

- 30-credit program available directly out of high school
- Program structure that bridges the Faculty of Arts and the School of Business
- Broad inclusion of local human rights, environmental, and advocacy organizations in B.C.'s Lower Mainland

Rather than developing an exclusive overseas / development focus, our program recognizes the depth of learning that can take place right here in greater Vancouver. This sector has been steadily growing for more than fifty years, at times outpacing the growth of Canada's economy as a whole. KPU identifies with the innovation characteristic of this sector, and is eager to move a new generation of learners into work in this area.

The educational experience is designed to address the NACC (Nonprofit Academic Centers Council) Curricular Guidelines for Undergraduate Study in Nonprofit Leadership, the Nonprofit Sector and Philanthropy (2007), and prepares students for voluntary and entry-level work at nonprofit organizations and NGOs. Students will acquire practical and up-to-date skills, including an introduction to Imagine Canada's Standards Program, Canada Revenue Agency guidelines for the nonprofit sector, and the following skills and methods:

1. Skill sets: Marketing, minute-taking, database work, presenting, blogging, reporting, academic research and writing, literature reviews, fundraising principles
2. Methods: Participant-observation, qualitative methods, interviewing, cross-cultural understanding, face-to-face field methods, mapping, critical analysis, ethics and advocacy

There are a wide range of jobs in the nonprofit sector in Canada and the U.S., with salaries varying greatly depending on skills, experience, and region. These organizations serve a broad

mandate, addressing humanitarian issues, environmental problems, human rights issues, development efforts, and the problems experienced by marginalized populations. There is an increasing move towards professionalization in this area, and KPU's targeted introduction to disciplines in both the Faculty of Arts and the School of Business ensures that graduates have covered comparative perspectives on civil society, voluntary action and philanthropy, as well as key aspects of financial management and accountability.

## ADMISSION REQUIREMENTS

The Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, apply to this program.

## CURRICULAR REQUIREMENTS

Students must complete a total of 30 credits as described below:

### All of:

ANTH 1100	Social & Cultural Anthropology	3 credits
ANTH 2190	Non-Governmental Organizations in Context	3 credits
ANTH 3190	Non-Governmental Organizations in Practice	3 credits
BUSI 1110	Fundamentals of Business in Canada	3 credits
MRKT 1199	Introduction to Marketing	3 credits

### And two of:

GEOG 1101	Human Geography	3 credits
JRNL 1160	Introduction to Journalism	3 credits
POLI 1110	Ideology and Politics	3 credits
POLI 1120	Canadian Government and Politics	3 credits
SOCI 1125	Introduction to Society: Processes and Structures	3 credits

### And one of:

CMNS 1140	Introduction to Professional Communication	3 credits
ENGL 1100	Introduction to University Writing	3 credits

### And two of:

ACCT 1110	Introductory Financial Accounting I	3 credits
ANTH 2120	Cross-Cultural Women's and Gender Studies	3 credits
ANTH 2160	Culture and the Environment	3 credits
BUSI 1215	Organizational Behaviour	3 credits
GEOG 2400	Introduction to GIS	3 credits
POLI 1150	Introduction to International Relations	3 credits
SOCI 2311	Social Justice in the Global and Local Contexts	3 credits

POST 1100 or Sustainability: Analysis and 3 credits  
PHIL 1111 Ethics

Or any of the required course options not 3 credits  
chosen already

## **CREDENTIAL AWARDED**

Upon successful completion of this program, students are eligible to receive a **Certificate in Non-Governmental Organizations and Nonprofit Studies**.