



*Application
for
Admission*

Mailing Address:
Office of the Registrar
Kwantlen University College
12666 72nd Avenue
Surrey, BC
Canada V3W 2M8

INSTRUCTIONS FOR COMPLETING APPLICATION

WHEN TO APPLY

- You may apply for admission up to **ten months** prior to the start date of the term you wish to attend. Early application is advised.
- Applications for open registration programs such as University Studies, Business, Criminology, Fine Arts and General Studies will be accepted during the following periods:

FALL TERM - November 1 to June 30th

SPRING TERM - March 1 to October 31st

SUMMER TERM - July 1 to February 28,(29)

- Applications for the following selective-entry programs, beginning in the Fall, must apply by **MARCH 31** in order to be given priority in the selection process. There may be an extension to the application deadline for some programs. Please inquire at the appropriate admissions office.

Applied Business Technology

Electronics Technology

Music

Applied Science

Environmental Protection Technology

Nursing

Automation/Robotics Technology

Fashion Design & Technology

Public Relations

Business Administration

Graphic & Visual Design

Public Safety Communications

(degree completion)

Horticulture Technology

Community Support Worker

Information Technology

Computer Information Systems

(degree completion)

Computer Systems Technician

Interior Design

Early Childhood Education

Journalism

- Applications received after the application cut-off date but before the start of classes will be processed only if it appears that the program intake will not be filled by applicants who met the application cut-off date. Seats in selective-entry programs will be filled from the qualified applicant list in order by date of qualification.
- Applications for continuous-intake programs will be accepted throughout the year. Since the program runs continuously, there is no cut-off date for applications.
- Applications for Continuing Education programs listed in the Kwantlen calendar will be accepted during the following periods:

FALL TERM - November 1 to June 30th

SPRING TERM - March 1 to October 31st

SUMMER TERM - July 1 to February 28,(29)

HOW TO APPLY:

- Complete this form accurately and completely. Incomplete forms will be returned.

➤**NOTE: ALL INTERNATIONAL APPLICANTS MUST FILL IN AN INTERNATIONAL APPLICATION FORM.**

- Attach supporting documents and fees where applicable (applications will not be accepted without them). Replaceable documents will not be returned. Only original or certified copies of irreplaceable documents will be accepted.

ALL DOCUMENTATION FILED IN SUPPORT OF THIS APPLICATION BECOMES THE PROPERTY OF KWANTLEN UNIVERSITY COLLEGE AND WILL NOT BE RETURNED OR PHOTOCOPIED.

- Bring your complete application package to the Admissions Office on any campus or mail it to:

Office of the Registrar
Kwantlen University College
12666 72nd Avenue
Surrey, BC Canada V3W 2M8

➤**NOTE: FAXED APPLICATIONS WILL NOT BE ACCEPTED.**

- Official notification of application status will be sent to you by mail. Therefore, it is important that you notify us of any address change. We will not accept responsibility for problems caused by incorrect or out-of-date address information.
- Acceptance of this application does not guarantee admission to a program or course. This is an application for admission, not a registration form.**

APPLICATION FEE

A non-refundable \$20.00 application fee must be submitted with this form. Do not send cash in the mail. Applications received without the \$20.00 fee will be returned.

SECONDARY SCHOOL EDUCATION

<p>If you are presently attending Secondary School</p> <p>School Name: _____</p> <p>Location: _____</p> <p>Present grade <input type="text"/> <input type="text"/> Date term ends <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Month Year</small></p> <p>Will you be graduating? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Personal Education No.: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	<p>If you have already left Secondary School</p> <p>Last school: _____</p> <p>Location: _____ Graduate? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Highest grade <input type="text"/> <input type="text"/> Last date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Month Year</small> completed attended</p> <p>Personal Education No.: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>If you are currently attending grade 12 in British Columbia, you should sign a Post-Secondary Institution Choices form, available in March at your secondary school, in order to release your grades to Kwantlen University College.</p>	<p>A. Applicants who have graduated or left secondary school within the last five years must submit an official secondary school transcript.</p> <p>B. Applicants who left school more than five years ago must provide an official secondary school transcript, if they wish to use secondary courses as prerequisites.</p>

PREVIOUS POST-SECONDARY EDUCATION

Have you ever been suspended/expelled from any post secondary institution? Yes No

1. _____ TO
Institution Name Location Month Year Month Year

2. _____ TO
Institution Name Location Month Year Month Year

If you wish to meet prerequisites and/or apply for transfer credit, you must submit an official transcript from the institution(s) previously attended. An Advanced Standing form along with the required fee must be submitted with your official transcript. Please allow six weeks for official assessment.

APPLICATION SURVEY

<p>1. Please indicate your main activity during the past year (check ONE only).</p> <p><input type="checkbox"/> (a) attending secondary school</p> <p><input type="checkbox"/> (b) attending college or institute</p> <p><input type="checkbox"/> (c) attending university</p> <p><input type="checkbox"/> (d) attending other educational institution</p> <p><input type="checkbox"/> (e) in the labour force</p> <p><input type="checkbox"/> (f) unemployed but seeking work</p> <p><input type="checkbox"/> (g) unspecified activity</p> <p>2. Where did the activity take place?</p> <p><input type="checkbox"/> (a) in the province of British Columbia</p> <p><input type="checkbox"/> (b) in another province within Canada</p> <p><input type="checkbox"/> (c) out of the country</p>	<p>3. What is your main reason for applying for admission to Kwantlen University College?</p> <p><input type="checkbox"/> (a) to explore career options</p> <p><input type="checkbox"/> (b) to acquire knowledge and skills for a career I have already chosen</p> <p><input type="checkbox"/> (c) to upgrade existing knowledge and skills for employment</p> <p><input type="checkbox"/> (d) to prepare for transfer to another institution</p> <p><input type="checkbox"/> (e) to prepare to enter another Kwantlen University College program</p> <p><input type="checkbox"/> (f) for self-improvement</p> <p><input type="checkbox"/> (g) for interest (no specific objective)</p> <p><input type="checkbox"/> (h) other _____</p> <p>4. If you are planning to transfer to another institution, please specify to which one.</p> <p><input type="checkbox"/> (a) UBC <input type="checkbox"/> (e) BCIT</p> <p><input type="checkbox"/> (b) UVic <input type="checkbox"/> (f) Trinity Western University</p> <p><input type="checkbox"/> (c) UNBC <input type="checkbox"/> (g) Emily Carr College of Art & Design</p> <p><input type="checkbox"/> (d) SFU <input type="checkbox"/> (h) other BC college _____</p> <p><input type="checkbox"/> (i) other _____</p>
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DECLARATION OF APPLICANT

I certify that all statements on this application are true and complete and that no information has been withheld. I understand that any misrepresentation of this information may result in the cancellation of my admission or registration status and that falsifying documents or information on the application may result in immediate permanent dismissal from **Kwantlen University College**. Completion of this signed application permits Kwantlen University College to request and/or confirm any information necessary to support my application for admission.

I authorize the release of all British Columbia secondary school interim and final grades by the British Columbia Ministry of Education to Kwantlen University College. If I am admitted to Kwantlen University College, I agree to familiarize myself with and to abide by the most current policies of the University College during my tenure as a student at the University College.

The information on the admission form is being collected under the authority of the College and Institute act.

In signing this application for admission, I understand that this information, along with subsequent information placed in my student records will be used for the purposes of admission, registration, research alumni and development, student association and other purposes consistent with the mandate of the institution. The use of this information will be in compliance with the Freedom of Information and Protection of Privacy Act.

Signature: _____ **Date:** _____