

Fact Sheet for Student Exchange Program 2024-2025

Institute for Japanese Studies / Nagoya Gakuin University

General Information

Name of University	Nagoya Gakuin University
<ul style="list-style-type: none"> ● Contact(s) for Incoming Students ● Email Address ● Phone Number 	Akira Koyanagi (Ms.) / Yuki Mizuno (Ms.) ijs@ngu.ac.jp +81-52-678-4093
Address or Email address <u>to send applications</u>	kouryuu-center@ngu.ac.jp
Website Link for Institute for Japanese Studies Information	https://www.ngu.jp/english/ijs/

Application

	Spring Semester	Fall Semester
Application Deadline(s)	November 24, 2023	May 3, 2024
Required documents for application	<p>[Online/via email]</p> <p>1) Complete the application Form via Microsoft FORMS https://forms.office.com/r/yYE683Dhq7 as FORM 1</p> <p>2) Information sheet on previous Japanese language study and others. (FORM 2-1 to 2-7/Microsoft Excel file)</p> <p>3) Digital photograph with a file size of 1MB or less (Color, clear, sharp and in focus full-face photo with no hat on, taken within 3 months of application, in front of a plain white or light-colored background. Computer-generated photos are not acceptable.)</p> <p>4) Passport copy in digital file.</p> <p>*Please submit 2), 3) and 4) via email to kouryuu-center@ngu.ac.jp</p> <p>[By Post]</p> <p>1) Check List (FORM 0) Either in Japanese or English</p> <p>2) Two kinds of recommendation letters (FORM 3, About the student's personality & FORM 4, Japanese Proficiency Evaluation) from college professors who are</p>	



	<p>familiar with the applicant's background. *FORM 3 and FORM 4 must be written by two different persons, and the letters must be sealed in an envelope.</p> <p>3) Certificate of Health (FORM 5) by a qualified physician.</p> <p>4) Certificate of Attendance from the college presently attended.</p> <p>5) Official transcript of academic record from the college/school last attended.</p> <p>6) Financial Evidence (please choose one from three choices: ①-③)</p> <p>① Certificate of bank balance statement issued by the financial institution verifying enough funds (<u>more than JPY600,000</u>) for one-year to study in Japan.</p> <p>* If a parent or other family member may act as the applicant's financial supporter, please ensure that ALL the following documents (a., b., and c.) are submitted:</p> <p>a. An official document verifying the relationship to the applicant</p> <p>b. Pledge signed by the supporter (FORM 6)</p> <p>c. An official document verifying supporter's occupation and proof of annual income.</p> <p>② Scholarship document showing sufficient funds (more than JPY600,000) and the scholarship period.</p> <p>③ Loan document showing sufficient funds (more than JPY600,000) and the loan period.</p>
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Number of Exchange Students and Requirements

IJS Course

Acceptable Number of Exchange Students and Period of Study	<p>One Year: <u> 2 </u></p> <p>(and • (or))</p> <p>One Semester: <u> 2 </u></p>
Admission requirement	1. be able to read and write Hiragana and Katakana
	2. know the basic 100 kanjis (Basic KANJI BOOK VOL.1, Bonjinsha Co.)

Dates for Orientations and Classes

*Dates are subject to change

	Spring Semester	Fall Semester	Winter Interim
Move-in Date (Dormitory)	End of March, 2024	End of August, 2024	
Orientation Sessions	Mar. 28 to Apr. 5, 2024	Sep. 11 to 19, 2024	
Date of Placement Test (Online)	December, 2023	June, 2024	
Beginning of Classes	April 8, 2024	September 20, 2024	January 7, 2025
End of Classes	July 12, 2024	December 20, 2024	February 10, 2025
Move-out Date (Dormitory)	End of July, 2024	End of December, 2024	End of February, 2025

Estimated Expenses for IJS courses

Maintenance Fee of Dormitory *When you move in	¥5,000 (Cash only)
On-Campus Housing (Seminar House)	¥30,000-35,000 per month (Cash only)
On-Campus Housing (Seminar House Annex * female only)	¥27,000-38,000 per month (Cash only)
National Health Insurance (Mandatory)	¥1,600-1,800 per month
Books, Supplies	Approx. ¥10,000-15,000 depending on the class

Note : Housing fees must be paid in full at the beginning of each term.

Type of VISA

Type of VISA (If required)	Student Visa
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*NGU will apply for the Certificate of Eligibility, necessary for getting a visa.