



GRADUATION CREDENTIAL REQUEST FORM

Student No. _____

Students wishing to participate in Kwantlen's Convocation Ceremony must **additionally submit a *Convocation Ceremony and Regalia Application Form*** by the published deadline. Forms are available online at www.kpu.ca/convocation

FULL LEGAL NAME (NO INITIALS)

Please use black ink

Legal Last Name

Legal First Name

CONTACT INFORMATION

- ☐ Yes, I have verified kpu.ca/oss for accuracy of my name, address and telephone numbers.
- ☐ Yes, I understand all e-mails will be sent to my KPU e-mail account. All queries must be sent from my KPU e-mail account.

GRADUATION INFORMATION

I am applying to graduate with the following credential (select only one):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Certificate of Completion | <input type="checkbox"/> Certificate | <input type="checkbox"/> Diploma | <input type="checkbox"/> Bachelor's Degree |
| <input type="checkbox"/> Citation | <input type="checkbox"/> Advanced Certificate | <input type="checkbox"/> Associate Degree | <input type="checkbox"/> Post Baccalaureate |

Program: _____ with ☐ Co-op Education ☐ Honours
(Program Title . E.g. Bachelor of Arts or BBA)

Major Option: _____ (Please specify. E.g. Psychology, Double Minor)

Minor(s) Option: _____ (Please specify. E.g. Sociology, or Philosophy and English)

Date of Completion: _____

ACADEMIC HISTORY

Have you ever been granted formal approval for any Course Substitutions?

☐ Yes or ☐ No If yes, please list the subject and course number(s): _____

Provide the date your Request for Course Substitution was submitted _____

Have you received formal permission for an extension of your graduation date (courses over 10 years old)? ☐ Yes or ☐ No

Note: All transfer credit or PLA must be assessed and finalized prior to submitting this form per Policy AR12. See kpu.ca/policies for details

CONVOCATION

All students must submit a Graduation Credential Request Form to receive their credential and be eligible to participate in the next Convocation Ceremony. Students wishing to participate in Kwantlen's Convocation Ceremony must additionally submit a *Convocation Ceremony and Regalia Application Form* by the published deadline. Forms are available online at www.kpu.ca/convocation

Have you submitted a *Convocation Ceremony and Regalia application form*? ☐ Yes or ☐ No Date: _____

Signature: _____

Date: _____

Note: Students can submit this form by any of the following methods:

- by fax to **604.599.2086**
- in person at any **Student Enrolment Services** office
- by email to graduation@kpu.ca
- by mail to: **Office of the Registrar**
Kwantlen Polytechnic University
12666 72 Ave, Surrey, BC V3W 2M8

Office Use only

Received
Date

Initials

Original

\$25

Duplicate

Holds