

## Fiscal Year 2015/16

The following percentages can be used as a guideline when reviewing your monthly budget reports. In the table below, refer to the percentage in the *Approximate % of Salary Budget Remaining* column which corresponds to the month indicated in the header of your report. The percentage should approximate the % shown on your report for accounts 610 Salaries - Administration, 611 Salary - Faculty, and 612 Salary - Staff under the *% Budget Remaining* column. The % remaining for all other line items may differ significantly from the % indicated below due to the irregular timing of when expenses are incurred.

<b>Month</b>	<b>Approximate % Actual Salaries included in Report</b>	<b>Approximate % of Salary Budget Remaining</b>
April 2015	8%	92%
May 2015	15%	85%
June 2015	23%	77%
July 2015	31%	69%
August 2015	42%	58%
September 2015	50%	50%
October 2015	58%	42%
November 2015	65%	35%
December 2015	73%	27%
January 2016	85%	15%
February 2016	92%	8%
March 2016	100%	0%