

**Hogeschool Rotterdam**  
*Rotterdam University*  
*University of Applied Sciences*



**HOUSING  
INFORMATION**

**Spring 2014**

## **Welcome to the Student Housing Office of Rotterdam University!**

We offer rental housing assistance to international exchange students enrolled in one of our study programmes. Please read this document carefully since it contains information about the reservation procedure for housing.

Reservations are processed on a first-come-first-served basis. Unfortunately, due to space constraints student housing is not always available for all those who may be eligible.

Exchange students and international students can rent rooms for one semester. After that you will need to find housing yourself before the end of your first semester in Rotterdam. We advise you to start room-hunting as soon as you are settled in.

Sometimes student housing office has the opportunity to rent exchange students a room for a second semester too. Please do ask at the student housing office desk in May 2014. Unfortunately we can **NOT** give you any guarantee!

First an important aspect: as of 1<sup>st</sup> January 2013 the European commission decided that one is only eligible for municipal housing if his/her annual income in 2013 is below € 34.229,00 or an equivalent sum in another currency. By signing the housing reservation form (and later on the housing contract) you state that your annual income in 2013 is not higher than € 34.229,00. In case your annual income is higher, we will not be able to place you in our student housing. Please keep in mind this information is out dated, the numbers over 2014 will follow later on.

A second important aspect: fixed term. Once you have signed the housing contract, you are obliged to pay rent for the duration of the housing contract. In the same way, the landlord is bound by the contract to allow your use of the property for the same period. Housing contracts **can not** be cancelled.

A stay of five months is required for the Fall semester (September – January) and five to six months for the Spring semester (February - July). A stay of a shorter period is only allowed under strict conditions. Please contact us if you wish to stay shorter than 5 months.

All of the residence halls and units are shared. Residence halls are privately owned and within the city limits of Rotterdam.

Rent includes basic furniture, local taxes, internet, gas, electricity and water costs. Rooms are let to Rotterdam University (international exchange) students only.

### **Location**

All student housing is within city limits of Rotterdam and can be found on 4 locations: Robert Baelde Hall Erasmus International House, Erasmus Lodge and U- building. Please visit <http://hogeschoolrotterdam.nl/international-students/practical-information/student-housing-office> for the resident's handbooks of the 4 locations. Please notes that the housing facilities are not suitable for wheelchair users.

In December or January you will be informed about the exact location that is assigned to you, rent price etc.

### **Robert Baelde Hall**

This apartment building is situated in Robert Baeldestraat in Rotterdam-Kralingen and is for international (exchange) students only. A five-storey building (with elevator) with 100 furnished rooms. On the ground floor till the third floor there are 2-persons units and 3-persons units. The 2-persons units have two bedrooms. The kitchenette, shower and toilet are shared with 1 other student. The 3-persons units have the same facilities but with three bedrooms. The rooms are quite basic and about 12 square meters. Rent for all these rooms is € 350,- in Spring 2014 for international exchange students. The rent price is per person per month.



**Picture: Robert Baelde Hall**

### **Erasmus International House (EIH)**

The Erasmus International House is a large building situated on the Struisenburgdwarstraat 328 t/m 766, quarter Kralingen. It is a popular area for students (only short stay). You will live close to the Rotterdam University as well as the city centre. The building has a large rooftop terrace with a beautiful view of Rotterdam, common rooms and a elevator.

The Rotterdam University has approx. 90 rooms in this building for their students. The building has 2-persons units with two bedrooms. The kitchenette, shower and toilet are shared with 1 other student. All the rooms are furnished and quite basic.

Rent for all these rooms is € 350,- in Spring 2014 for international exchange students. The rent price is per person per month.



**Picture Erasmus International House (EIH)**

### **Erasmus Lodge**

The Erasmus Lodge is a small building situated on the Struisenburgstraat 60 - 102, quarter Kralingen, and is close to the Erasmus International House. It is a popular area for students (only short stay). You will live close to the Rotterdam University as well as the city centre.

The Rotterdam University has 20 rooms in this building for their students. The building has 2-persons and 3-persons units with two or three bedrooms. The kitchenette, shower and toilet are shared with 1 or 2 other student. All the rooms are furnished and quite basic.

Rent for all these rooms is € 350,- in Spring 2014 for international exchange students. The rent price is per person per month.



**Picture Erasmus Lodge**

### **U-building**

The U-building is very large new building situated on the Burgemeester Oudlaan, close to the Erasmus University and Rotterdam University at the Kralingse Zoom.

The Rotterdam University has 14 rooms in this building for their students. The building has 2-persons and 3-person units with two or three bedrooms. The kitchenette, shower and toilet are shared with 1 other student. All the rooms are furnished and quite basic.

Rent for all these rooms is € 350,- in Spring 2014 for international exchange students. The rent price is per person per month.



**Picture U-building**

## **Furnishing**

The rooms are simply furnished with a single bed (90x200cm), a mattress, a mattress cover, a desk, a desk chair, a wardrobe, a bookcase and a notice board. In the kitchen there is a fridge and a hot plate. You will have to bring or buy your own towels, bedding and linen, desk lamp, television, radio, cooking utensils etc. To save you some trouble and offer you some comfort when moving in to your room Student Housing Office can offer you a bedding package and/or a cooking utensils package.

### **Bedding package**

The bedding package costs € 60,00 and contains the following:

- 1 pillow
- 1 duvet
- 1 duvet cover
- 1 pillow cover
- 1 fitted sheet

Upon arrival you will receive the bedding package. When moving out, the items should be removed or taken with you.



**Picture: bedding package**

### **Cooking utensils package**

The cooking utensils package costs € 75,00 and contains the following:

1 large and 1 soup plate, 1 glass, 1 mug, 1 little bowl, 1 knife, 1 fork, and 1 little spoon, 3 pans, cooking utensils, kitchen towels.

Upon arrival you will find receive the cooking utensils package. When moving out, the items should be removed or taken with you.



**Picture: cooking utensils package**

## **Rent**

The first rental payment should be paid for the students staying in Robert Baelde Hall, Erasmus International House, Erasmus Lodge at the front office of the rental company 'Vestia Rotterdam Stadswonen'.  
The first rental payment should be paid for the students staying in U-building at the office of the building manager.

Please do **NOT** send rent payments to Rotterdam University/Hogeschool Rotterdam. You will find Vestia Rotterdam Stadswonen's office at Goudsesingel 66 in Rotterdam. From then on you will receive an invoice for the rent each month. Rent has to be paid in advance every month before the first day of the month (i.e. rent for April should be paid before April 1st). Please make sure you keep all bank statements and receipts concerning rent.

## **Starting dates for Spring semester 2014**

Please contact your contact person for the start/end date of your study program or check data in the acceptance letter.

## **Final check-out**

See date on your room assignment. You have to check-out before 10.00 hours. The check-out date cannot be extended as the rooms need to be prepared for the new arrivals.



## **Reservation procedure for Spring semester 2014**



To be eligible for housing the following procedure applies:

- The housing reservation form should be fully completed on our website and received by Student Housing Office **before 15 November 2013**. Do not forget to upload a copy of your passport. The housing reservation form can be found on our website <http://hogeschoolrotterdam.nl/international-students/practical-information/student-housing-office>.
  - After receiving your completed housing reservation form and copy of your passport, your reservation will be confirmed by email.
    - Our Finance Department will email you an invoice for the security deposit of € 550,00 including a handling fee of € 30,00. Security deposits usually cover damage, unpaid bills and cleaning costs, if any. The security deposit does **not** cover the first or last month rent. If you do not receive an invoice within two weeks, please contact Student Housing Office.
- After your contract has ended and you have given student housing office a proof of deregistration (if you stay longer than 4 months (please check the information on <http://www.rotterdam.nl/registratieinmunicipalpopulationregister>) and your Bank Information Form, your deposit will be transferred into your bank account. Unfortunately this might take up to 3 months as we have to wait for the verifications of both your rent status and the check-out report from the rental company Vestia Rotterdam Stadswonen. Note that the € 30,00 handling fee will not be refunded.** If you ordered a bed- and/or cooking package you will receive 1 invoice for the housing deposit and the package(s).
- In December/January you will receive the room assignment with detailed information about your accommodation and arrival in Rotterdam.

Of course we do our utmost to give you housing via the Rotterdam University when you have followed the housing procedure. Unfortunately our accommodations are limited, therefore it can sometimes happen that we can not offer you a room if we have too many applications.

## **Late reservations**

Reservations made after **15 November 2013** will in all cases be placed on a waiting list.

**Please make sure to send the passport size picture to Student Housing Office, not to International Office as this will only hamper the process of your housing reservation.**

**⚠ Cancellation policy before moving in**

If for any reason, you decide not to use the accommodation, reservations have to be cancelled **before 15<sup>th</sup> November 2013**. A € 50,00 'reservation termination fee' will be charged. For reservations cancelled after this date but before the start date of your housing contract a € 150,00 'late cancellation fee' will be charged in addition to the € 50,00 'reservation termination fee'. The remaining € 320,00 of the deposit will then be transferred back into your bank account. The handling fee will not be refunded.

**If you do not turn up or cancel after the start date of your housing contract you will lose both the deposit and the handling fee.**

**⚠ Cancellation policy after moving in**

Basically it is not possible to cancel housing contracts and rent is always due for the duration of the housing contract. In case you need to return home before the end of the housing contract your study programme will inform Student Housing Office and decide who will pay the remaining rent.

**⚠ BETTER SAFE THAN SORRY!**

Responsibility for personal property: neither Rotterdam University nor Vestia Rotterdam Stadswonen assume any responsibility for loss of or damage to personal property of students or guests. This includes, but is not limited to, loss by fire, theft, water and malfunction of electrical or mechanical systems. Residents are required to obtain insurance to cover their personal property or check if their parents' homeowner policy will apply. We strongly suggest that you contact your local insurance agent to inform you about medical, travel, liability and renter's insurance or visit the website [www.myaon.nl/fellows](http://www.myaon.nl/fellows) .

As a measure of precaution, we also suggest that you scan your passport, credit cards and insurance policy and keep them in your E-mailbox or make copies and keep them on you during your stay abroad.



**Student Housing Office**

Upon arrival please come to the Student Housing Office in order to sign your housing contract and receive the key to your room and additional information.

If you arrive in Rotterdam without having made arrangements for short-term housing, you have some options. For example:

- Stayokay: youth hostel with affordable rates and reasonable quality, though shared. For more information please visit their website [www.stayokay.com](http://www.stayokay.com) .
- Novotel Brainpark: Four stars and conveniently located hotel across Rotterdam University. For more information [www.novotel.com](http://www.novotel.com) .
- More hotels and information on Rotterdam [www.vvv.rotterdam.nl](http://www.vvv.rotterdam.nl) .



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Student Housing Office**

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🌐 <http://hogeschoolrotterdam.nl/international-students/practical-information/student-housing-office>

**Disclaimer**

The information contained in this e-mail/letter is intended for general information purposes only. All information is subject to change without notice. You should verify all information before relying on it. Decisions based on the information provided are for your own account and at your own risk.

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