



Information for Inbound Exchange Students

About ECU

ECU has more than 30,000 undergraduate and postgraduate students. We also annually welcome close to 6,000 international students, originating from more than 100 countries.

Our eight Schools collectively deliver more than 250 diverse courses across Medical & Health Sciences, Engineering, Education, Arts & Humanities, Business & Law, Nursing & Midwifery, Science and the Western Australian Academy of Performing Arts.

Courses are offered on our three campuses – Joondalup and Mount Lawley in metropolitan Perth and the South West Campus at Bunbury, 200km south of the capital city. ECU also offers a comprehensive suite of online study options.

ECU incorporates the world-renowned Western Australian Academy of Performing Arts, the oldest and most popular School of Education in Western Australia, the largest Nursing program in the State, and Kurongkurl Katitjin, our Centre for Australian Indigenous Education and Research.

Contents

About ECU	2
Academic Calendar	3
Nomination	3
Unit Selection	3
Admission Application	3
Applying Online	4
Offer Letter & Acceptance	6
OSHC Payment	6
Acceptance Letter	6
Activating your Account	6
Unit Enrolment	7
Arrival Reception Service	7
Buddy Program	7
Orientation	7
Update Your Contact Details	7
Academic Transcripts	7
Additional Resources	7

Please refer to the ECU International Future Student Guide for information on the following topics:

- Living in Perth
- Campus Facilities & Services
- Accommodation
- Living Expenses
- Equity & Diversity

Academic Calendar

ECU runs on a two semesters per year basis with Semester 1 commencing in February and Semester 2 commencing in July. Academic calendars through to 2020 are available on our website: <u>Academic Calendars</u>.

Nomination

You must be nominated by your home institution and accepted by ECU prior to submitting an application for admission. Please contact your home institution exchange coordinator if you have any queries regarding this process.

Unit Selection

As part of the application process you will need to submit a selection of units you wish to study at ECU during your exchange semester or year. We strongly recommend that you enter <u>all</u> your desired units at point of admission so we can advise you early of any potential enrolment issues.

You can take most units from across the university, as long as they are at the appropriate level (i.e. undergraduate/postgraduate) and satisfy any prerequisites. If a unit has a prerequisite, you must be able to provide evidence to show that you satisfy any prerequisites. We recommend you provide units/courses outlines and academic transcripts as evidence.

In most cases units starting with a number 1, 2 or 3 (1st, 2nd and 3rd year units respectively) are at undergraduate level and those starting with a 4 or above are at postgraduate level. Some undergraduate degrees are 4 years in length and so will contain undergraduate units starting with the number 4.

The minimum enrolment load required to be full time (and satisfy the requirements of a student visa) is 45 – 60 credit points per semester. This is usually achieved by enrolling in 3 or 4 units worth 15 credit points each. You can use our Handbook to look for units of interests and then visit our Semester Timetable to see if the units will be running in the required semester. The Semester Timetable is released each November for the following year.

It is recommended that you select units on one campus (Joondalup or Mt Lawley campuses), as the two campuses are located approximately 25km apart and can take in excess of 1hr to travel between using the public transport system. Students looking to study at our South West (Bunbury) campus must only select units running on this campus. The South West campus is located 2 hours south of the capital, Perth.

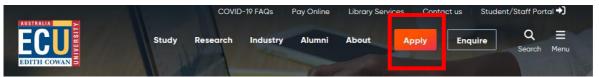
Admission Application

Applications are open all year round and students are encouraged to submit their applications as early as possible. Applications may be accepted after the closing date, however, late submissions may result in delays with assessment of their application which can impact making travel arrangements and organising visas.

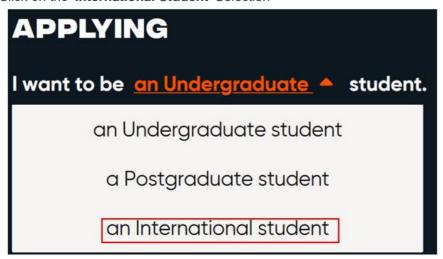
Teaching Period	Teaching Dates	Closing Dates
Semester 1	February – June	November 30
Semester 2	July – November	May 31

Applying Online

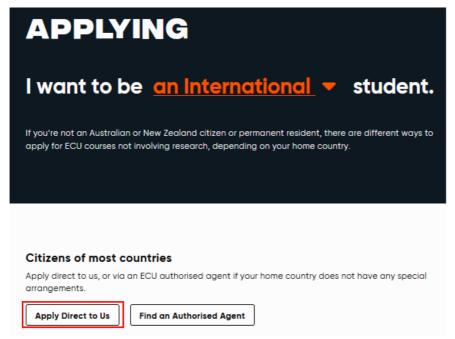
Students are to submit an online application using our online admission system.



1. Click on the 'International Student' Selection

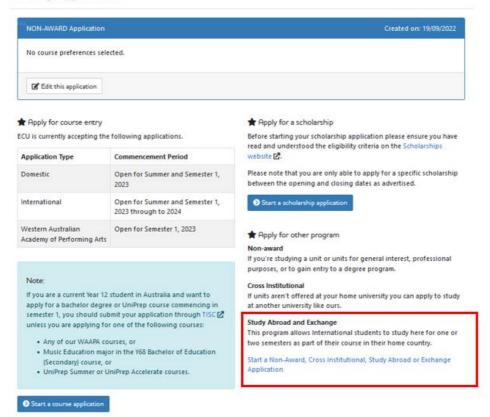


2. Click 'Apply directly to us'.



3. Select the 'Study Abroad and Exchange' option by clicking on Start a Non-Award, Cross Institutional, Study Abroad or Exchange Application





- 4. Add your details to your application as well as all the other application steps.
 - a. Your Details
 - b. Other Details
 - c. Equity, Diversity and Disability
- 5. Under 'Course Details' you must select one of the codes listed below dependant on your personal situation

☐ Step 4. Course Details

Don't forget to check the university entry requirements Z and any special admis



- Select a semester that you have been approved by your Home University to commence with us-Semester 1- February to June Semester 2- July to November
- 7. <u>Unit Details</u> section: Add all the units you plan to study while you are at ECU. You may amend your enrolment later if you so choose.
- 8. Additional Questions will ask you about the duration of your study with us

 It will also ask about Credit and Recognition of Prior Learning- you will need to answer NO for this step
 as it is not applicable for exchange or Study Abroad.
- 9. Qualification Details will request details of any undergraduate or postgraduate study undertaken at another university or higher education institution. ECU will require documentary evidence for all qualifications declared. This information will need to be provided in English.
- 10. Upload Documents- This includes:
 - Official academic documents (current academic transcript from your Home University, testamur, university transcripts, high school completion certificates etc);
 - Proof of English language proficiency

If your supporting documentation is in a language other than English, you will need to provide an official translation of each document in addition to copies of the original documents.

You will be contacted via email if any further information is required to complete your application.

11. Review the information you have put into the application then submit!

Offer Letter & Acceptance

Once your application has been assessed and you have been deemed to have met the entry requirements you will be issued with an Offer Letter from the ECU Admissions office via email. You will need to follow the instructions in the Offer Letter to accept your offer online using our <u>Virtual Information Pack</u>.

OSHC Payment

Australian Student Visa holders are required to arrange <u>Overseas Student Health Cover (OSHC)</u> before arrival in Australia and to maintain cover throughout their course of study. ECU can arrange the required OSHC for you through ECU's preferred OSHC provider, <u>Medibank</u>. Details of the OSHC fees will be outlined in your Offer Letter. Once your offer has been accepted, you will need to pay the required fees as stipulated in the offer letter.

Acceptance Letter

Once the offer acceptance and OSHC payment have been confirmed by ECU, an Acceptance Letter and Confirmation of Enrolment (COE) will be sent to you by email. At this stage, you can now proceed with applying for your visa, activating your account and self enrolling into your units.

Activating your Account

Once your acceptance has been processed you will need to complete Step 2 of VIP to activate your ECU account.

Unit Enrolment

You will enrol online using the <u>Student Information Management Online (SIMO) system</u>. You may require manual enrolment into certain units. If you require assistance enrolling in units please contact us by email to <u>studyabroad@ecu.edu.au</u> or phone +618 6304 2990.

Arrival Reception Service

Exchange students can register for our Arrival Reception Service. This service will arrange for someone to meet you at the airport and take you to your accommodation when you arrive. You will need to book this service online at Town Cars. Be sure to add that you are an ECU student when you complete the 'Other Relevant Details' section of the booking form.

After booking you will receive an email from Town Cars with details of how to pay for this service (\$100 per person to be paid prior to departure). Exchange students who are commencing their first semester of study at ECU are eligible to receive a \$100 Co-Op Book Shop voucher as reimbursement. You can obtain your voucher from the ECU Student Success team located at the Student Hub.

Buddy Program

To assist students in settling into their new life at ECU and in Perth, ECU runs a <u>Buddy Program</u>. The Buddy Program is where incoming exchange students can be matched up to a current ECU student volunteer (buddy) to help them adjust to their new academic and cultural environment.

Orientation

The university-wide <u>Orientation program</u> for all new students runs at the start of each semester to give students information about how things work at ECU and some fun events and opportunities to meet other students.

All exchange students should attend the O'Day and My International Day (compulsory for International students) that are held during the orientation program.

Update Your Contact Details

As you are an international student studying on a student visa, it is a visa requirement that you inform the University of your current contact address at all times. Once you have confirmed your accommodation in Perth please email us at studyabroad@ecu.edu.au with your address and phone details so we can update your student record.

Academic Transcripts

Official Academic Transcripts (Statement of Academic Record) will be sent to you and your home University after the release of the semester's results. Additional copies will incur a charge of \$20.

Additional Resources

Welcome to ECU

ECU 5 Star Experience

Discover ECU & Perth WA

ECU Youtube Channel

ECU on Facebook & ECU on Instagram & ECU on Twitter

Insider Guide to Perth for International Students