



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Marlyn Graziano, Executive Director, External Affairs
For the period November 6, 2016 to December 5, 2016

**Overview of expenses incurred for the billing period:
November 6, 2016 to December 5, 2016**

Travel Expenses			
Item #	Date	Description	Amount
1.	November 6, 2016 to December 5, 2016	Mileage	\$256.25
2.	November 6, 2016 to December 5, 2016	Parking	\$15.00
3.	November 15, 2016	Public Transportation	\$100.00

Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Marlyn Graziano, Executive Director, External Affairs					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	November 6, 2016 to December 5, 2016					
Destination	Miscellaneous					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$256.25				\$256.25

Travel Expenses – Item 2 Detail						
For	Marlyn Graziano, Executive Director, External Affairs					
Description/Purpose	Parking expenses while conducting University business					
Date	November 6, 2016 to December 5, 2016					
Destination	Various Lower Mainland locations					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$15.00				\$15.00

Travel Expenses – Item 3 Detail						
For	Marlyn Graziano, Executive Director, External Affairs					
Description/Purpose	Public Transportation costs					
Date	November 15, 2016					
Destination	Various Lower Mainland locations					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$100.00				\$100.00