

Policy History
Policy No. ST12
Approving Jurisdiction: Senate
Administrative Responsibility: Provost and Vice President Academic
Effective Date: April 2006

Academic Renewal Policy

PURPOSE

This policy is designed to enable students whose academic standing was unsatisfactory at the time of leaving Kwantlen Polytechnic University, and who have subsequently returned to the University after not having been enrolled for a substantial period of time, to resume their studies without being penalized for their previous academic record.

SCOPE

Students requiring academic renewal.

RATIONALE

Kwantlen Polytechnic University is committed to providing its students with opportunities to succeed in their academic studies. For various reasons, not all students are able to avail themselves of these opportunities when they are initially enrolled at the University.

PRINCIPLES

1. Academic Renewal Provision

A student who:

- a. has not been enrolled at Kwantlen Polytechnic University for a minimum of five (5) years and
- b. had a CGPA of less than 2.00 at the end of the last term of attendance

may apply in writing to have grades earned for **all** courses (including those passed) taken previously at Kwantlen Polytechnic University eliminated from the computation of her or his CGPA.

2. Academic Renewal may only be requested once.
3. Academic Renewal will be granted at the discretion of the Director or designate.

DEFINITIONS

Grade Point Average (GPA) is calculated by multiplying the grade points associated with the letter grade assigned for a course by the number of semester credit hours assigned to that course, adding those values for all courses taken, and dividing the result by the total number of semester credit hours taken. Withdrawals are not included in the calculations. For repeated courses, only the highest grade achieved is used in the calculations.

Term Grade Point Average (TGPA) is the GPA calculated for all courses taken in a specific term.

Cumulative Grade Point Average (CGPA) is the GPA calculated over all the terms in which the student has been enrolled. In calculating CGPA, only the highest achieved grade is used for repeated courses..

PROCEDURES

1. To request Academic Renewal, the student must apply in writing to the Director or designate at the time she or he applies for re-admission to the University or within the first semester of returning to the University.
2. To be considered for Academic Renewal, the student must be eligible to register in a defined program of studies and must not have been enrolled at the University for a minimum of five (5) years prior to the request.
3. The student must provide evidence to show that the previously recorded courses were substandard academic performance and are not reflective of the student's current academic ability.

4. If the student is granted Academic Renewal, grades assigned for **all** courses taken at the University in the term(s) specified (including those courses which were passed) will no longer be used in calculating the CGPA. No exceptions will be made. The courses and grades will remain on the student's permanent academic record and will appear on statements of grades and unofficial and official transcripts.
5. Courses that have been excluded from calculation of the CGPA as a consequence of the student having been granted Academic Renewal may not be utilized to satisfy prerequisites nor may they be applied to meet graduation requirements.
6. Students will be advised that other post-secondary institutions may or may not recognize Academic Renewal and may include these excluded courses in their GPA calculations when determining eligibility for transfer.
7. Should the student not be satisfied with the decision of the Director or designate, they may request further consideration by the Registrar. The decision of the Registrar will be final.