



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Joe Sass, Executive Director, Financial Services
For the period April 1, 2018 to April 30, 2018

**Overview of expenses incurred for the billing period:
April 1, 2018 to April 30, 2018**

Travel Expenses			
Item #	Date	Description	Amount
1.	April 1, 2018 to April 30, 2018	Mileage *	\$225.90

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Joe Sass, Executive Director, Financial Services					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	April 1, 2018 to April 30, 2018					
Destination	KPU Surrey Campus & KPU Cloverdale Campus					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$225.90				\$225.90