



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Jon Harding, Vice President, Finance and Administration

Overview of expenses incurred for the billing period:

May 1, 2018 to May 31, 2018

| Travel Expenses | | | |
|-----------------|-----------------|-------------|---------|
| Item # | Date | Description | Amount |
| 1. | May 1- 31, 2018 | Mileage | \$49.60 |

| Miscellaneous Expenses | | | |
|------------------------|--------------|--------------------------|---------|
| Item # | Date | Description | Amount |
| 1. | May 17, 2018 | Cell phone reimbursement | \$61.60 |

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Travel Expenses

| Travel Expenses – Item 1 Detail | | | | | | |
|---------------------------------|---|-----------------|-------|-------|-------|---------|
| For | Jon Harding, Vice President, Finance and Administration | | | | | |
| Description/Purpose | Reimbursement for mileage costs while using personal vehicle for KPU business | | | | | |
| Date | May 1- 31, 2018 | | | | | |
| Destination | Travel between campuses and various locations in the Lower Mainland | | | | | |
| Type of Expense | Airfare | Other Transport | Hotel | Meals | Other | Total |
| Amount | | \$49.60 | | | | \$49.60 |

| Miscellaneous Expenses – Item 1 Detail | | | | | | |
|--|--|-----------------|-------|-------|---------|---------|
| For | Jon Harding, Vice President, Finance and Administration | | | | | |
| Description/Purpose | Reimbursement for costs while using personal cell phone for KPU business | | | | | |
| Date | May 17, 2018 | | | | | |
| Destination | N/A | | | | | |
| Type of Expense | Airfare | Other Transport | Hotel | Meals | Other | Total |
| Amount | | | | | \$61.60 | \$61.60 |
| | | | | | | |