



Senior Orientation Leader Position Description

Purpose: New students are always nervous when they first step foot on campus. As a Senior Orientation Leader, you'll play a pivotal role in turning those nerves into excitement and motivation! Orientation Leaders are the first faces that new KPU students interact with on campus before the start of their first semester. Senior O-Leaders lead a group of new students through the orientation process, but are also critical to the new students' overall success at KPU. O-Leaders facilitate new friendships between new students, provide mentorship and support, and help build a welcoming and friendly KPU culture.

Description: Senior OL's will welcome new students to the university; supervise and mentor Junior Orientation Leaders; answer questions; facilitate a safe, fun, and inclusive group; lead campus tours; refer to appropriate resources; be a supportive team member; and serve as a mentor after the orientation event. Senior OL's may be asked to assist with pre-orientation preparation such as a calling campaign, bag-stuffing, or event setup.

Time Commitment:

1. All leaders are expected to attend orientation leadership training on **Friday, December 14, 2017 (daytime)**.
2. Each Leader will be required to book a 1.5-hour time slot within office hours between December 18-22 to call their group(s) of students prior to Orientation.
3. Each Leader must be available for one of the following Orientation Days on January 2.
Orientation events are full day events to be held:

***Tuesday, Jan 2,
Langley Campus
9:00am-4:00pm***

***Tuesday, Jan 2,
Richmond Campus
9:00am-5:00pm***

***Tuesday, Jan 2,
Surrey Campus
9:00am-5:30pm***

4. Each Leader must be available to consult with each of the students in their groups (via phone or email), 4+ times during the Spring semester (to check up on them and see how they are doing in their first semester, and to see if they need any assistance).

Requirements:

- **Must be a current KPU student who has completed more than 9 credits**
- Reliability
- Comfort with public speaking,
- Positive attitude about KPU,
- Appreciation for diversity,
- Good personal management skills,
- Minimum 2.67 GPA,
- Previous attendance at New Student Orientation (preferred, but not required)
- Willingness to make a difference in students' lives!

Benefits: Leadership training, networking with like-minded students, an opportunity to make a positive contribution to student life at KPU, official volunteer Record upon successful completion of the required commitments, Orientation Team T-shirt, free food, invitations to Team-building events, entry into prize draws, and more!

