



Term: _____

Adult Upgrading Grant (AUG) Student Awards and Financial Assistance (SAFA) Fee Deferral Request Form

Please print clearly in **BLACK** or **BLUE** ink

LAST NAME	FIRST NAME	STUDENT #
SOCIAL INSURANCE #		PHONE #

REGULATIONS:

1. Kwantlen Polytechnic University reserves the right to void the registration of a student who owes the university any money. A void registration does not cancel the debt.
2. Students who owe Kwantlen Polytechnic University money for any reason, are subject to the following actions until the amount owing is paid:
a) Students may not graduate; b) Transcripts of marks will be withheld.
3. Students who have submitted AUG applications will be responsible to pay the tuition and other applicable fees if their request for funding is denied. Since courses are not automatically dropped for non-payment, it is the student's responsibility to drop their courses by posted deadlines.

STUDENT'S DECLARATION:

1. I understand that if I am not approved for AUG funding, it is my responsibility to pay my tuition and all applicable fees.
2. I agree to notify the Student Awards and Financial Assistance Office of any course additions or changes.
3. I agree to notify the Student Awards and Financial Assistance Office if I stop attending any courses funded by AUG.
4. I agree to notify the Student Awards and Financial Assistance Office of any changes in my financial situation.
5. I understand that continued AUG funding is dependent upon successful completion of courses previously funded by AUG. If I do not successfully complete my previous semester's courses, I agree to pay my tuition fees by the applicable date or be subject to late penalty fees.

PROMISSORY NOTE

I, the undersigned, have read and understand the above Regulations & Student's Declaration and agree to comply with them. I realize that by requesting the "AUG FEE DEFERRAL" and signing this form, I will not incur penalties for non-payment. I acknowledge that I will be responsible for payment of my tuition and related fees should the funding be denied and/or if the grant does not cover the full amount owing. I agree to repay my indebtedness upon receipt of my funding or by the Fee Payment Deadline, or I will be subject to late fees. I agree to the collection and exchange of this information between Student Awards and Financial Assistance and other KPU departments as required.

Signature of Student

Date

ALL STUDENTS MUST COMPLETE THE ENTIRE PACKAGE BEFORE SUBMITTING TO STUDENT AWARDS AND FINANCIAL ASSISTANCE

1. Complete the AUG Application in BLACK or BLUE ink.
2. Within 10 business days you will receive notification by email, as to the status of your AUG application.
3. Please include a photocopy of Permanent Resident card / Landing papers / Notice of Assessment form with AUG application.

OFFICE USE ONLY

Application Checked _____ SIN in SPAPERS _____ PR Category _____ PR Card Copy Attached _____ NOA _____

In SYAAPPL: ABES entered as RECD _____ FDEF entered as APPR _____

FAA Signature _____ Date _____



Student Awards and Financial Assistance

OFFICE USE ONLY

Approved _____ Pending _____ Denied _____ (Status entered on SYAAPPL) Decision emailed _____

FAO initial: _____ Date _____

Course(s)	Credits	Repeat (Y/N)	Term	Dates for condensed/intercession

SYAASGN:

Authorized Payment Amount	Award Code	A/R or A/P Detail Code	Term	Date
\$ _____	_____	_____	_____	_____
\$ _____	_____	_____	_____	_____
\$ _____	_____	_____	_____	_____
\$ _____	_____	_____	_____	_____
\$ _____	_____	_____	_____	_____

FAA Initial _____