

Other Fees

The following fees are effective from September 1, 2016. Fees are subject to change without notice.

APPLICATION FEES

Fee	Description	Amount	Conditions
Application Fee	Domestic	\$ 40.00	Non-refundable.
	International	\$ 120.00	Non-refundable

ADMISSION FEES

Fee	Description	Amount	Conditions
Document Evaluation	Canadian - inside BC	No charge	
	Canadian - outside BC	\$ 25.00	Non-refundable
	International	\$ 50.00	Non-refundable
Confirmation Deposit	Domestic - Open-intake Programs	\$ 250.00	Non-refundable
	Domestic - Limited-intake Programs	\$ 500.00	Non-refundable
	International - Open-intake Programs	\$ 1000.00	Non-refundable
	International - Limited-intake Programs	\$ 1500.00	Non-refundable

PAYMENT FEES

Fee	Description	Amount	Conditions
Outstanding Fees Penalty	5% of account balance (min. \$10.00) assessed monthly.	Varies	Assessed for a fee payment which is made after the payment deadline.
Returned Cheque Fee		\$ 40.00	Non-refundable
Duplicate T2202A Tax Form Fee		No charge if accessed online	T2202A Tax Forms can be viewed and a duplicate copy printed from Online Self-Service.

PROGRAM COMPLETION FEES

Fee	Description	Amount	Conditions
Graduation Credential	Original	No charge	
	Replacement	\$ 25.00	Non-refundable

Convocation Ceremony		No charge	
Transcripts	Official copies	\$ 10.00	Non-refundable.
		\$ 28.00 rush (GST included)	Rush pickup within 24 hours, Monday to Friday only. Available at the Surrey, Richmond, Langley and KPU Tech campuses.
	Certified legal copies	\$10.50	
Record request	Unofficial file copy of a student's record (or portion)	\$ 0.50 / page	Non-refundable. Allow five business days for processing. Note transcripts from other institutions are not included.
	Certified Copies of Academic Records for Legal Purposes	\$ 105.00 (GST included)	

EXAM AND GRADE FEES

Fee	Amount	Conditions
External Invigilation Charge	\$ 50.00	Per exam. Non-refundable.
Grade Appeal Fee	\$ 25.00	Refundable if appeal granted.
Supplemental Examination	\$ 15.00	Per exam. Non-refundable.

MISCELLANEOUS FEES

Fee	Description	Amount	Conditions
Confirmation of Enrolment	Standard issue	No charge	Available at SES while you wait. Does not include completion of external forms.
	Special Purpose	\$ 20.00	Ordered at SES. Allow up to 5 days for processing.
Student ID/Library Card	Replacement	\$ 5.00	Non-refundable.
Book Deposit/ Equipment Fee/ Material Fee		Variable	Paid at the time of registration.
Upgrading, Training and Professional	Determined by faculty	Variable	See individual programs for information

TESTING & ASSESSMENT FEES

Test Fees	Amount
Accuplacer ELST	\$ 35.00
ACP English Assessment	No fee
ACP Math Assessment	No fee
Health Unit Coordinator/ HCAP	\$ 25.00
English Placement Test (EPT)	\$ 35.00
Invigilations (3 hours)	\$ 50.00 for 3 hours / a \$10.00 surcharge will apply for each additional hour or portion thereof.
KIST	\$ 35.00
Math Placement Test (MPT)	\$ 25.00
RESP test	\$ 50.00
RESP (Product Knowledge) Rewrite only	\$ 10.00
Typing Test	\$ 25.00
Vocational (Trades) Test - English	\$ 25.00
Vocational (Trades) Test - Math	\$ 25.00

The Language Proficiency Index (LPI) is administered on behalf of the University of British Columbia. Students wishing to write the LPI must register and pay through UBC at www.lpitest.ca.