



COURSE OUTLINE

Department: English Department, Preparatory Division
Course Number: ENGQ 1099
Former Course Number: ENGL 1099
Credits: 3
Descriptive Title: Writing Skills with Readings

Calendar Description

Students will study and practise the process of composition (including brainstorming ideas, thesis creation, composing an outline, writing a draft, revising a draft, editing and proofreading). They will acquire, review and practise grammar skills. Students will practise writing in response to reading critically. They will apply the writing process to the composition of paragraphs and short essays.

NOTE: This course does not offer instruction at the Fundamental or Intermediate level of English skills or English as a Second Language.

Required for the following credentials:

Recommended for the following credentials:

Prerequisites:

ENGL 12 (C) **or** KUC EPT **or** LPI score 26 or higher—Level 4 **or** ABEE 0091 (C-) or PSPE 0091 (C-) or ENGP 0091 (C-) or ENGP 1091 (C-) **or** ABEE 0097 (C-) or PSPE 1097 (C-) or ENGP 1097 (C-) or ELST 0381 (C+) or ENGP 1089 (C) **or** ABEE 0081 (B) or PSPE 1081 (B) or ENGP 1081 (B) **or** ACP Assessment

Corequisites:

Transferable (Yrs 1 and 2): Refer to the BCCAT Transfer Guide _____

Transferable (Yrs 3 and 4 or other): Individual articulation agreements _____

Not Transferable: **X**

Implementation date: September 2005

Course to be reviewed by (mth/yr): September 2010

LEARNING OBJECTIVES/OUTCOMES

A student who successfully completes the course will have reliably demonstrated the ability to:

- Write grammatically correct simple, compound, complex and compound-complex sentences in the appropriate contexts
- Achieve unity, coherence and emphasis in developing paragraphs and essays
- Develop a topic into a thesis statement with a clear subject, focus and agenda
- Apply the stages of the writing process to paragraphs and essays
- Write short expository and persuasive essays
- Respond to print media using basic analytical skills
- Write summaries of print texts
- Write a timed response to readings

CONTENT

Content will include, but is not restricted to, the following:

- Instruction and practise related to identifying and correcting common grammatical errors
- Instruction and practise related to identifying and correcting common punctuation errors
- Instruction and practise related to improving sentence variety and effectiveness
- Instruction about and application of the writing process to paragraphs and essays
- Instruction and practise writing and revising drafts of paragraphs and essays
- Instruction and practise editing paragraphs and essays
- Instruction and practise related to writing coherent and unified paragraphs and essays
- Instruction and practise related to writing essays (introductions, thesis statements, body paragraphs, conclusions)
- Instruction and practise in writing expository, comparative and persuasive essays
- Instruction and practise in active reading and basic analysis and comparisons of texts
- Instruction and practise in writing timed responses to reading

EMPLOYABILITY SKILLS

A student who successfully completes the course will have reliably demonstrated the following employability skills:

Creative thinking and problem solving skills

- Questioning and analyzing assigned textual materials
- Examining approaches to problem-solving in writing

Oral Skills

- Receiving, attending to, and following instructions for written assignments and tests
- Listening actively and giving feedback
- Participating in small and large group discussions

Interpersonal Skills

- Working collaboratively with peers on exercises or writing assignments
- Giving and receiving feedback in editing workshops
- Working productively in small groups

Teamwork and Leadership Skills

- Contributing positively in various group writing and revising activities
- Helping to establish goals and priorities in group work
- Practicing skills of listening, initiating, summarizing, and questioning in group activities

Personal management and entrepreneurial skills

- Managing timelines and deadlines for assignments

Writing Skills

- Generating, organizing and developing ideas in response to assignments
- Revising, editing and proofreading written work
- Identifying and correcting grammatical errors
- Applying appropriate paragraph and essay structures

Reading Skills

- Reading closely to gather information
- Summarizing, analyzing and interpreting different kinds of written information

Intercultural skills

- Recognizing and respecting cultural diversity
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LEARNING ACTIVITIES

Activities may include, but are not restricted to, the following:

- Completing grammar exercises
 - Applying grammar concepts to writing
 - Applying the writing process
 - Practising revision and editing individually and/or in groups
 - Engaging in constructive feedback and peer review
 - Attending class and taking notes
 - Engaging in class and group discussions of texts
 - Working collaboratively with peers
 - Participating in editing workshops
 - Generating, discussing and organizing ideas relevant to writing and reading exercises
 - Analyzing paragraph and essay structures
 - Reading critically
 - Writing timed responses
 - Summarizing texts
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ASSESSMENT METHODS

Grading system used X LETTER GRADE MAS EXP

Assessment plans comply with Kwantlen policy and resemble the following:

No single assessment may exceed 30% of the final grade without the specific approval of Education Council.

Students write a mandatory common final examination for ENGQ 1099 worth 30%. Students will write a minimum of two paragraphs and four essays. The following is a sample evaluation scheme:

Grammar (Exercises/Quizzes)	5%
Paragraphs (2)	10%
Essays (4)	45%
Writing and Revision Exercises	10%
Final Exam	30%
Total	100%

METHODS FOR PRIOR LEARNING ASSESSMENT

Challenge Exam

TEACHING MODES

	Hours per Week	Class Size	Duration (in weeks)
Classroom-Related Instruction (Lecture)	4*	17	15
Simulated Learning Environment (Lab)			
Individual Learning Environment (Lab)			
Practicum Supervision/Field Experience			
Reality Learning Environment			

*Offered in 3-hour blocks in approved periods

LEARNING RESOURCES

Recommended Textbooks, Lab or Shop Manuals, Equipment, etc.

This text or an equivalent is required:

Kirszner, Laurie, and Stephen R. Mandell. *Writing First with Readings*. Bedford/St Martins. Most recent edition.

May, Carole Anne. *Spotlight on Paragraph and Essay Skills*. Pearson. Most recent edition.

BIBLIOGRAPHY ATTACHED? (FOR SUGGESTED LIBRARY ACQUISITIONS)

Yes No

Do library resources in this area need more development?

Yes No

APPROVAL PROCESS SIGNATURES

This Course Outline complies with the relevant Kwantlen policies. It follows the guidelines set out in the Kwantlen Course Outline Manual. Department or program learning objectives/outcomes and employability skills that have been identified in this Course Outline can be reasonably achieved through this Course.

Course developer(s): _____ **Date:** _____
James Panabaker and Val Innes

Department chair: _____ **Date:** _____
James Panabaker and Sheila Hancock

Divisional Dean: _____ **Date:** _____
Maira de Silva and Jack Finnbogason

Chair, Education Council: _____ **Date:** _____
Dana Goedbloed