

Minutes
BOARD REGULAR MEETING
Wednesday 26 January 1994 / Surrey Board Room / 7:00 pm

Present	C. Humble (Chair) J. Shauntz (Vice Chair) W. Wulff J. Brooks T.N. Foo H. Bains L. Peterson G. Gill A. Dhaliwal B. Kirk T. Gillespie G. Preston	G. Kilcup (President) J. Thachuk (Vice President Education Academic & Applied Studies) D. Francis (Vice President Educational & Organizational Support) J. McLarty (Director Marketing & Public Relations) R. Bruce (Acting Vice President Education Applied Arts & Career Preparation) R. Lisson (Vice President Administration) K. Bentley (Board Secretary)
Regrets		
Guests	Aaron Jasper / President Kwantlen College Student Association Jim Gillis / President Kwantlen College Faculty Association Liz McKinlay / Director Human Resources	
Call to Order	The Chair called the Meeting to order at 7:00 pm	
Confirmation of Agenda	Moved by T. Gillespie; Seconded by J. Brooks: THAT the Agenda be adopted	
		CARRIED
Approval of Minutes	Moved by J. Shauntz; Seconded by L. Peterson: THAT the Minutes of the Regular Meeting held 24 November 1993 be approved.	
		CARRIED
Chair's Report	The Chair's Report for January 1994 was accepted.	
Student Representative	Aaron Jasper, President/Kwantlen College Student Association advised the Board that: <ul style="list-style-type: none">• an Accident Insurance Policy has been reviewed by the Association Executive and will be discussed by the membership at the Annual General Meeting scheduled for 03 March. The cost would be between \$3.00 and \$4.00 per student per year.• a Proposal for the re-structuring of the Student Association Constitution has been accepted by the Executive and will also be discussed by the membership at the Annual General Meeting.• Student Association Elections are scheduled to take place during the last week of March• The Student Association Fees for a full-time student are set at \$22.00 per semester.• An invitation was extended to all Board Members to attend Association Meetings and Activities.	

AECBC Report

Following Board review of the "Code of Ethics for Members of the Advanced Education Council of BC, the Kwantlen Board of Governors passed the following motion:

Moved by J. Shauntz; Seconded by J. Brooks:

THAT the Kwantlen College Board of Governors endorse in-principle the "Code of Ethics for Members of the Advanced Education Council of BC".

CARRIED

At the request of the Board, the College's representative will advise AECBC that the majority of Board Members are of the opinion that the word "Ethics" should be changed to "Behaviour".

Report of Education & Program Committee

Issues & Development of Committee Work Plan for 1994

- The Committee Chair advised that the Education & Program Committee agreed that all Board Members be invited to participate in a facilitators' workshop at the next Committee Meeting on Wednesday 16 February 1994; therefore, involving all Board Members in the delineation of the College's Mission, Vision & Values. The format for the meeting will be dinner at 5:30 pm; discussion starting at 6:00 pm.
- The Committee agreed that issues such as environmental, health & welfare, occupational health & welfare, gender-neutral curriculum need to form an important part of the development of the mission and values of the College.

Program Profile / Meeting with Ministry

The President reviewed and highlighted the recent meeting with Ministry officials as follows:

- The Program Profile is the instrument used to develop the programming for the College and is reviewed annually in January.
- The Ministry indicated that there would be "0" growth in the operating budget.
- A Capital freeze is anticipated; the Ministry did indicate that funds have been protected for planning for Surrey Phase II and Cloverdale and the construction funds for the Langley Overpass.

Nursing Consortium Agreement

The Vice President Education/Academic & Applied Studies advised the Board that this Agreement was drafted by the Vice Presidents of the Open Learning Agency, the University College of the Fraser Valley, Douglas College and Kwantlen College; the revised Agreement has addressed the issues raised by the respective Boards. The Education & Program Committee recommends, to the Board, endorsement of the Agreement.

Moved by B. Kirk; Seconded by L. Peterson

THAT the "Memorandum of Agreement: Nursing Education Consortium of the Fraser Valley" be approved.

CARRIED

**Report of
Administration
& Facilities
Committee**

Surrey Phase II

The Vice President Administration advised that consolidation of the site is underway.

The Administration & Facilities Committee, at their November 1993 Meeting, agreed that a recommendation to contract the Architect Firm of Downs Archambault be brought to the Board for final approval.

Moved by J. Brooks; Seconded by L. Peterson:

THAT the Architect Firm of Downs Archambault be contracted to design the Surrey Phase II Expansion.

CARRIED

Monthly Financial Statements

- Monitoring Report submitted for Information

Facilities Report

Langley Overpass

- The design has been completed by McEllhaney and forwarded to the Ministry Skills Training & Labour and the Ministry of Highways. MSTL has given approval to go to tender and has set aside \$400,000 for the project. The College is waiting for final approval from the Ministry of Highways; approval-in-principle has been granted.

Langley Campus

- The clean up of deficiencies is well in hand and under control; the only significant development to complete during the Spring/Summer is the three-hole golf course for the Turf Management Program.

Richmond Multi-Purpose Facility

- The design is nearing completion and will be submitted to the Ministry for approval to tender the project.
- The design will be brought to the February Board Meeting.
- It is anticipated that construction will commence at the end of Spring Semester with completion of the facility towards the end of August.

**Report of
Strategic
Planning
Steering
Committee**

T.N. Foo reported that the Strategic Planning Steering Committee has held four meetings. Five Sub-Committee Task Groups have been formed:

- | | |
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| • Mission / Values / Vision | Chair: John Carstairs / Director
Business & Career Specialties |
| • External Issues | Chair: Peter Milley / Acting Manager
Co-Op & Job Placement |
| • Internal Issues | Chair: Bob Rathie / Physics Instructor |
| • Departmental Plans | Chair: Tammy Hartmann / Secretary
Social Sciences & Related Studies |
| • Plan Evaluation /
Institutional Effectiveness | Chair: Douglas Smith
Business Instructor |

An Information Package will be distributed to each Board Member prior to the "Brainstorming Session" of the Strategic Planning Steering Committee, Mission / Vision / Values Sub-Committee and Board Members on 16 February. It is anticipated that the Education & Program Committee will present a recommendation to the full Board at the February Meeting.

Workshop

Carver Model of Governance

The Workshop, facilitated by Grande Prairie Regional College, is scheduled for Saturday 05 March from 8:30 am to 5:00 pm. Ten representatives (comprised of Board Members and Senior Administration) from Douglas College, BCIT and Kwantlen will participate.

Kwantlen Board Members attending:

Christopher Humble	Wendy Wulff
Janet Shauntz	Amrit Dhaliwal
Lois Peterson	Harry Bains
Beryl Kirk	

Notice of Election of Officers

In accordance with the College's Policy A.6 "Election of Officers", election of the Chair and Vice Chair of the Board will take place on Wednesday 23 February 1994.

Moved by J. Shauntz; Seconded by H. Bains:

THAT the Election of Officers be held during the Special Meeting with Board Members Only present.

DEFEATED

Moved by J. Shauntz; Seconded by H. Bains:

THAT the Motion be amended as follows:

THAT Board Members Only meet prior to the February Regular Meeting to elect the Chair and Vice Chair of the Board with the results to be ratified at the February Regular Meeting.

CARRIED

ACCC Conference

The ACCC 1994 Conference "Convergence: Human Resource Development and Economic Renewal" is scheduled to take place 26 to 28 May in Ottawa/Hull.

Board Members desiring to attend, please contact the Board Secretary before the February Meeting to allow sufficient time for reduced air fares and accommodation confirmations.

Board Members

B. Kirk

- distributed an article entitled "Canadian Education - A System in Flux"

**Employee
Representative**

Jim Gillis

- referred to the Carter Report on Governance advising that the Faculty Association has met with Sue Hammel, MLA/Surrey Green Timbers, Joan Smallwood, MLA/Surrey Whalley, and Penny Priddy, MLA Surrey/Newton regarding the appointment of a faculty representative to the College Board of Governors.
- Maureen Shaw, Vice President of the Faculty Association, in her capacity as Second Vice President of CIEA is meeting with Elizabeth Cull, Minister of Finance on Provincial matters such as Equity.
- referred to the male/female ratio of regular staff and non-regular staff.
- expressed the Associations desire to find a speedy resolution at the negotiating table on Thursday 27 January.
- welcomed an opportunity for a Faculty/Board Social Event in the future.

**Upcoming Events
/ Activities**

The Chair highlighted the Upcoming Events for Board Members to mark on their calendars; please advise the Board Secretary of the activities you wish to attend.

Next Meeting

The next Regular Meeting of the Board is scheduled for Wednesday 23 February 1994 commencing at 7:00 pm in the Surrey Campus Board Room.

Adjournment

There being no further business, the Meeting adjourned at 8:30 pm.

CHAIRMAN

VICE PRESIDENT
ADMINISTRATION