

MINUTES
BOARD REGULAR MEETING
Wednesday 28 January 1998 / Surrey Campus
6:00 pm

BOARD	UNIVERSITY COLLEGE
<p>Present</p> <p>Janet Shauntz (Chair) Harry Bains (Vice Chair) Lois Peterson Tim Glatley Richard McIlveen Navnit Shah Nancy Clegg June Laitar David Marvuglia T.N. Foo Gurbir Gill Juliana Yung <i>Ex Officio Members</i> Jim Gunson (Chair Education Council) Gerry Kilcup (President)</p>	<p>Bob Lisson (Vice President Administration) Derek Francis (Vice President Educational Services) Skip Triplett (Vice President Education) Liz McKinlay (Executive Director Human Resources) Randy Bruce (Dean Information & Educational Technology) Kelly Bentley (Board Assistant) Judy Deeley (Chair BCGEU) Jack Finnbogason (President Faculty Association) Graig Aldrich (President / KUCSA)</p>

Regrets Dani Minor

Call to Order The Chair called the Regular Meeting to order at 6:15 pm. The Chair then passed the gavel to the President of the University College to conduct the election process for the offices of Chair and Vice Chair of the Board of Governors.

Election Board of Governors Chair

The President called for nominations for the position of Chair of the Board of Governors. Lois Peterson nominated Rick McIlveen; Tim Glatley nominated Navnit Shah. Hearing no further nominations, the President declared nominations closed and asked each candidate if he is willing to stand for this position; both candidates replied in the positive.

Ballots were distributed to the twelve voting members of the Board of Governors; following collection of the ballots, the Vice President Administration and Executive Assistant tallied the results and forwarded same to the President.

The President advised the Board that Rick McIlveen received the majority of votes for the position of Chair of the Board of Governors. Rick McIlveen accepted the position.

Moved by Lois Peterson; Seconded by Juliana Yung:
THAT the ballots be destroyed.

MOTION CARRIED

Board of Governors Vice Chair

The President called for nominations for the position of Vice Chair of the Board of Governors. Nancy Clegg nominated Navnit Shah; Janet Shauntz nominated Harry Bains. Hearing no further nominations, the President declared nominations closed and asked each candidate if he is willing to stand for this position; Harry Bains declined.

The President declared Navnit Shah as Vice Chair of the Board of Governors by acclamation. Navnit Shah accepted the position.

Rick McIlveen, newly elected Chair of the Kwantlen University College Board of Governors conducted the balance of the Meeting. The Chair thanked the Board Members for the election and expressed appreciation and thanks to Janet Shauntz, outgoing Chair of the Board.

Confirmation of Agenda

The Agenda was accepted with no additions.

Approval of Minutes

Moved by Janet Shauntz; Seconded by Navnit Shah:

THAT the Minutes of the Regular Meeting held 26 November 1997 be approved as corrected.

MOTION CARRIED

Business Arising

Surrey Phase II

The Vice President Administration advised that the Building Contract is “out to tender”; closing at noon on 26th February. It is expected that the Contract will be awarded by the 6th March with construction starting 12th March for completion by the middle of May 1999. Occupancy is scheduled for July 1999 with classes commencing in September 1999.

The Vice President also advised the Board that the Contract contains the clause passed by Board Motion at the November 1997 Meeting concerning apprentices.

The Vice President extended appreciation and thanks to Graig Aldrich and the Student Association; their involvement in the project and support, Kwantlen will have its first recreational facility.

Correspondence

The Chair referred to the correspondence included as information only.

- referring to the letter received from the AECBC President regarding internal constituency board representatives becoming Board Chair; the Ministry advised that this is an issue to be determined by the individual Boards.
- the President advised that the questions presented by the President of the Faculty Association have been acknowledged and answered.

Submission to the Board of Governors received from Nancy Clegg

Nancy Clegg summarized the independently obtained legal opinion on conflict of interest and requested that the Board pay one-half of the legal fees incurred.

After extensive discussion, the following motions were presented:

Moved by Nancy Clegg; Seconded by Tim Glatley:

THAT the Board pay one half of the legal fees incurred by Nancy Clegg.

MOTION DEFEATED

Moved by Nancy Clegg; Seconded by Harry Bains:

THAT the Board recognizes that the process for declaring conflict of interest was not consistent with the approved procedure contained in the University College Bylaw No. 5 “Conflict of Interest”.

MOTION CARRIED

T.N. Foo requested that the Board ask Administration to provide information concerning Board liability coverage and indemnification.

**Committee
Reports**

Community Contacts Committee

- **Review of Meeting with Members of Parliament**

Moved by Janet Shauntz; Seconded by Navnit Shah:

THAT the President contact John Cummins, MP/Delta South Richmond, advising of the Board support of a Private Member's Bill regarding issues surrounding student access to post secondary education, the growing problems of affordability and the increasing burden of student debt and THAT the University College offer its support and cooperation in assisting with this project.

MOTION CARRIED

- **Breakfast Meeting with Government MLAs**

The Government MLAs will meet with the Board Members and Senior Administration on Friday 06th February / 7:30 am at the Newton Campus / Building 2 Room 228. Discussion issues will include replacement of Newton Campus; Surrey Phase II Construction Project; and Operating Funds / Capital Planning.

Board Members attending are Nancy Clegg, Navnit Shah, David Marvuglia, Harry Bains, Gurbir Gill, Janet Shauntz, June Laitar, Tim Glatley, Rick McIlveen and Jim Gunson. Administration attending include Gerry Kilcup, Bob Lisson, Randy Bruce and Skip Triplett.

- **Breakfast Meeting with Opposition MLAs**

The Opposition MLAs will meet with the Board Members and Senior Administration on Saturday 07th February / 8:30 am in the Surrey Campus Board Room. Discussion issues will include Capital Planning; replacement of Newton Campus, Surrey Phase II and the Technical University of BC.

Board Members attending are Rick McIlveen, Gurbir Gill, Navnit Shah, David Marvuglia, June Laitar, Lois Peterson and Harry Bains. Administration attending include Gerry Kilcup and Skip Triplett.

Fund Raising Committee

The Board agreed that the Fund Raising Committee would concentrate on the development of a Campaign Cabinet and a Surrey Phase II Capital Campaign for the immediate future and, as time permits, the Committee will continue with the development of a constitution and bylaws for a foundation.

Next Meeting of the Fund Raising Committee is scheduled for Wednesday 11th February commencing at 4:30 pm in the Surrey Campus Board Room.

Policy Governance

- **Addition to Governance Policy 1.2 "The People"**

Moved by Janet Shauntz; Seconded by Lois Peterson:

THAT the following clause be added to Policy 1.2 "The People"

SPECIAL CIRCUMSTANCES

When opportunities arise (eg. a capital building project) the University College will, where appropriate, use these opportunities to include students/apprentices as part of the work force.

MOTION CARRIED

- **Draft Policy Governance "Ends" Policy entitled "Integration of Technology"**

The Committee approved the draft policy in-principle and the Board agreed with the Committee's recommendation to forward the policy to the Education Council for advice.

- **Joint Committee / Education Council & Board of Governors**

T.N. Foo advised that the Joint Committee formed to draft an “ends” policy regarding the comprehensive nature of the University College held its first meeting on the 21st of January. Following a further review by the Committee, the draft policy will be forwarded to both the Education Council and the Board of Governors for review and comment.

Board Retreat

A one day Retreat is planned for Saturday 28th of February and will be held at the Langley Campus in the Board Room.

The Board agreed that John Dennison would be invited to lead a discussion pertaining to conflict of interest. Other issues for discussion will be the setting of objectives/goals and a review of the Governance policies.

Monitoring Reports***Education Council Report***

- **Moved by Navnit Shah; Seconded by Janet Shauntz:**

THAT the Course entitled “NRSG 2260 – Health Science 4: Pathophysiology 2” be approved.

MOTION CARRIED

- **Moved by Janet Shauntz; Seconded by Navnit Shah:**

THAT the full proposals for the following three degrees be approved:

- **Bachelor of Technology in Information Technology**
- **Bachelor of Business Administration in Entrepreneurial Leadership**
- **Bachelor of Science in Nursing**

MOTION CARRIED

- **Moved by Tim Glatley; Seconded by Navnit Shah:**

THAT the Board approve changing the Early Childhood Education (ECE) and Human Service Worker (HSW) programs from a 10-month (September to June) implementation model to a three-semester (Fall, Winter, Fall) implementation model.

MOTION CARRIED

President’s Report

- **Public Bodies Report**

Moved by Navnit Shah, Seconded by Juliana Yung:

THAT the Statement of Financial Information for the year ended 31st March 1997 be approved.

MOTION CARRIED

- **Budget Status (for information)**

The Vice President Administration advised that Board Members that based on actual revenue received and expenditures as of 31st December 1997, we are projecting a balanced budget at 31st March 1998.

- **Program Profile**

The President reviewed Kwantlen's profile meeting with the Ministry, held on 20th January advising that there will be sufficient funds to offer degree programs.

Cost Recovery Summer Programs will not continue; the Ministry has advised it will subsidize the Colleges in order to permit the institutions to offer the programs at the regular fees.

The President of the Faculty Association, a representative of the Student Association and the President have been meeting with each of the Government MLAs to discuss funding.

- **Technical University of BC Consortium**

The President advised that six University College Presidents and CIEA are in the process of developing a proposal for a consortium supportive of the evolution of the Technical University.

Constituency Reports *Student Association*

The President of the Student Association will submit the Student Association Annual Report to the February Board Meeting.

Board Chair's Report **AECBC**

- Janet Shauntz, Board Representative to AECBC reviewed the December Joint Council Meeting advising that Rick McIlveen is a member of the AECBC Finance Committee.
- The Board agreed to propose to AECBC that the Video Conferencing workshop be delivered Wednesday evenings in March and April (one per month).

Next Meeting Wednesday 25 February 1998 / 5:30 pm Dinner; 6:00 pm Meeting
/ Surrey Campus Board Room

Adjournment The meeting adjourned at 8:45 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION

Our Mission:
We create quality, life-long learning opportunities for people to achieve personal, social and career success.