

MINUTES
BOARD REGULAR MEETING
Wednesday 27 January 1999 / Surrey Campus Board Room

| | BOARD | UNIVERSITY COLLEGE |
|----------------|---|---|
| Present | Richard McIlveen (Chair) Navnit Shah (Vice Chair) Janet Shauntz Lois Peterson Carolyn Granholm Gurbir Gill Tim Glatley June Laitar Nancy Clegg T.N. Foo Harry Bains Juliana Yung Christopher Golden | Derek Francis (Vice President / Educational Services) Bob Lisson (Vice President / Administration) Skip Triplett (Vice President / Education) Liz McKinlay (Executive Director / Human Resources) Maggie Fung (Acting Dean / Information & Education Technology) Kelly Bentley (Board Assistant) Jack Finnbogason (President / Faculty Association) Doug Fletcher (Vice President / Faculty Association) Jim Gillis (Dean / Continuing Education) Karin Lemieux (Facilitator / Tourism Program) Lornell Ridley (Director / Development) Craig Regan (Manager / Maintenance & Operations Surrey) |

Ex Officio Members

Jim Gunson (Chair / Education Council)
Gerry Kilcup (President)

Regrets David Marvuglia

Call to Order The Chair called the meeting to order at 6:15.

Confirmation of Agenda The Agenda was accepted with the addition of the Oath of Office for Christopher Golden to follow the presentations; and a proposed motion to be discussed during "Business Arising".

Presentation Continuing Education

Jim Gillis, Dean of Continuing Education gave a brief overview of Continuing Education's growth and acknowledged the support of Gerry Kilcup, Bob Lisson and Skip Triplett. Karin Lemieux, CE's Tourism Facilitator, gave a presentation on the growth of tourism since Expo '86 and the potential need for education in the Tourism Industry. She described a variety of tourism programs under development and suggested to the Board that there was a need and an opportunity for a tourism training centre at the new Cloverdale Campus.

Presentation Recognition Garden

Jim Gillis introduced Craig Regan, Lornell Ridley and Rob Ewing (Kwantlen Graduate of the Horticulture Program and Designer of the Garden). Following the presentation, Craig Regan put forward a proposal for consideration by the Board of Governors that, Kwantlen University College construct a Garden and Living Library on the Surrey Campus to create a landscaped venue to recognize the contribution made to the University College by its faculty, students, employees and community.

The Board Chair expressed appreciation and thank you to the presenters and advised that the Board would take the Garden and Living Library proposal under consideration later in this meeting.

Election of Chair and Vice Chair The Chair passed the gavel to the President of the University College, who conducted the election process for the offices of Chair and Vice Chair of the Board of Governors.

Board of Governors Chair

The President called for nominations for the position of Chair of the Board of Governors. Janet Shauntz nominated Rick McIlveen. Nominations were called three times, hearing no further nominations, the President declared Rick McIlveen Chair of the Board of Governors by acclamation. Rick McIlveen accepted the position; the President offered congratulations on behalf of Kwantlen University College.

Board of Governors Vice Chair

The President called for nominations for the position of Vice Chair of the Board of Governors. June Laitar nominated Navnit Shah. Nominations were called three times, hearing no further nominations, the President declared Navnit Shah Vice Chair of the Board of Governors by acclamation. Navnit Shah accepted the position; the President offered congratulations on behalf of Kwantlen University College.

The President returned the gavel to the Chair.

Approval of Minutes

Moved by Navnit Shah; Seconded by June Laitar:

THAT the Minutes of the Regular Meeting held 25th November 1998 be approved.
MOTION CARRIED

Business Arising

Moved by Navnit Shah; Seconded by Gurbir Gill:

THAT the Board of Governors grant approval in-principle, as funding becomes available, for the construction of a Garden and Living Library on the Surrey Campus to create a landscaped venue to recognize the contribution made to the University College by its faculty, students, employees and community.
MOTION CARRIED

Correspondence

No Correspondence

Committee Reports

Community Contacts

- The next Committee Meeting is scheduled for Wednesday 10 February 1999 commencing at 6:00 pm in the Surrey Campus Board Room.

Fund Raising / No Report

Policy Governance

- The next Committee Meeting is scheduled for Wednesday 10 February 1999 immediately following the Community Contacts Committee Meeting.

Presidential Search Committee

The Search Team is working well together achieving consensus on a broad range of issues. The process is progressing smoothly and on schedule. The Team has reviewed the 24 applications received and will be conducting the initial interviews on Thursday the 28th and Friday the 29th of February. Once a short list of candidates has been finalized, community meetings will be arranged at Surrey and Richmond where students and employees will be able to meet the candidates.

The Board will hold a Planning Session following the Regular Meeting on the 24th of February to develop its questions for interviewing of the short list of candidates recommended by the Search Team.

Post-Secondary

Joint Bargain Proposal / BCGEU

**Employers'
Association**

Submitted for information is correspondence received from the Colleges and Institutes Support Staff Bargaining Association with Kwantlen's reply advising of the Board's motion to support a provincial table for support staff bargaining. The Motion was passed at the June 1998 Meeting of the Board.

**Monitoring
Reports**

Education Council

- **Curriculum Approval**

Moved by Navnit Shah; Seconded by T.N. Foo

THAT the Board of Governors approve the following courses:

**MATH 2234 Computer Applications of Linear Algebra
for Applied Science Students
FINA 1244 Exploring Printmaking
PSYC 3301 The Psychology of Work and Human Performance
HRTA 1412 Introduction to Landscape Contracting
MRKT 1199 Introduction to Marketing
GEOG 2395 Cartographic Techniques
NRSG 3220 Professional Growth: Research
NRSG 3225 Professional Growth: Nursing Inquiry
NRSG 3230 Self and Others 3: Helping Relationships**

MOTION CARRIED

- **Prerequisite Changes for English 0099, 1100 and 1110**

Moved by Janet Shauntz; Seconded by Navnit Shah;

THAT the Board of Governors defer a decision on the prerequisite changes for English 0099, 1100, and 1110 due to the timing of the proposed change and the impact on accessibility; and THAT the Board of Governors ask the Education Council to establish a task force to further examine the proposed changes. The Task Force results and recommendations are to be brought to the Board for discussion and/or decision at the June 1999 meeting.

MOTION CARRIED

- The Board requested that the Chair of the Education Council and the Vice President Education develop guidelines for the request for approval of motions from the Education Council to the Board.

President's Report

- **Invitation to Provincial Initiatives Planning Retreat**

A one-day retreat sponsored by the Centre for Curriculum and Technology Transfer (C2T2) has been scheduled to discuss initiatives such as prior learning assessment, learning outcomes, employability skills, distributed learning and others.

The retreat will take place on Monday 08 March at the Coyote Creek Golf & Country Club.

Board Members attending are Lois Peterson, T.N. Foo, Janet Shauntz, Carolyn Granholm, Navnit Shah, Juliana Yung, Gurbir Gill, June Laitar, Nancy Clegg and Rick McIlveen.

- **Year 2000 (Y2K) Compliance**

A letter was forwarded to the Office of the Auditor General of British Columbia advising that an assessment of Kwantlen's mission critical IT systems shows that they are either compliant or will be compliant after scheduled upgrades. The University College does not foresee any problems bringing all critical IT systems to the compliant state of 1999 year-end.

- **Surrey Phase II Project Status Report for the month ending 31 December 1998**

Overall, the Project is approximately 64% complete. In the countdown to the completion of the Construction Contract, just over 18 weeks remain to achieving the Contract substantial Completion Date of 17 May 1999.

- **University College's Planning Retreat**

The five University College Presidents, the Chairs of the Board of Governors and the Chairs of the Education Councils are scheduled to take part in a two-day retreat to discuss common concerns such as funding. A full report will be submitted to the Board at the February Meeting.

- **Cloverdale Update**

The Vice President Administration reviewed the status of the Cloverdale Property Feasibility Study

- **Pension Accord on Early Retirement, Career Transition and Pension Plan Improvements for the College, University College, Institute and Agency Sector**

The Executive Director reviewed the Accord for the information of the Board Members.

- **Entry Level Trades Training Letter to MLA**

Submitted for information with reference to the Training Accord.

**Constituency
Report**

Student Association / No report

BCGEU / No report

Faculty Association / No report

AECBC Report

The following documents were submitted for information

- Joint Council Summary
- Evaluation Meeting (date to be determined)
- Lobbying: funding for the College/Institute Sector
- Board Appointment Process (for further discussion at the March meeting)
- Summary of Common Suggestions

**Board Chair's
Report**

ACCT Call for Presentations

- Suggestions included "a Canadian perspective of a four-year university college"; "creating a campus with no funding (partnerships)"; and "a governance structure / how it works (all constituencies represented).

Next Meeting Wednesday 24 February 1999 / Surrey Campus Board Room
/ 5:30 pm Dinner; 6:00 pm Meeting

Adjournment The meeting adjourned at 8:50 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION