

MINUTES
BOARD REGULAR MEETING
Wednesday 25 February 1998 / Surrey Campus / 6:00 pm

	BOARD	UNIVERSITY COLLEGE
Present	Richard McIlveen (Chair) Navnit Shah (Vice Chair) Lois Peterson Tim Glatley Dani Minor Nancy Clegg June Laitar David Marvuglia Janet Shauntz Juliana Yung	Bob Lisson (Vice President Administration) Skip Triplett (Vice President Education) Liz McKinlay (Executive Director Human Resources) Kelly Bentley (Board Assistant) Judy Deeley (Chair BCGEU) Jack Finnbogason (President Faculty Association)
	<i>Ex Officio Members</i> Jim Gunson (Chair Education Council)	
Regrets	T.N. Foo Harry Bains Gurbir Gill Gerry Kilcup	
Call to Order	The Chair called the Regular Meeting to order at 6:00 pm. On behalf of the Board of Governors and Administration, the Chair presented Janet Shauntz, outgoing Chair with a commemorative plaque reflecting her term as Chair of Kwantlen's Board of Governors.	
Confirmation of Agenda	The Agenda was accepted with the following additions: <ul style="list-style-type: none"> • Surrey Phase II Tender Closing (Bob Lisson) • Letter forwarded to the President from Devron Gaber, Director/ Ministry Advanced Education Training & Technology (Skip Triplett for Gerry Kilcup) • Breakfast Meeting with Surrey City Council (Rick McIlveen) • Year 2000 (Nancy Clegg) • ACCC Conference (Rick McIlveen) 	
Approval of Minutes	Moved by Janet Shauntz; Seconded by Navnit Shah: THAT the Minutes of the Regular Meeting held 28 January 1998 be approved as presented.	
	MOTION CARRIED	
Business Arising	<i>Board Liability Coverage & Indemnification</i> <ul style="list-style-type: none"> • The Vice President Administration referred to Bylaw No. 1 "University College Board, Officers, Insurance & Indemnification" as well as advising that Board Members are covered by the Risk Management Branch of the Provincial Government. 	

Surrey Phase II

- Construction tenders close on the 26th February; following an analysis, (carried out by the Project Manager), of the tenders submitted, Administration will request the Board Chair to call a special meeting of the Board to discuss the recommended tender package for approval.

Correspondence The Chair referred to the correspondence included as information only as well as the following additional correspondence:

- a letter directed to the President, from Devron Gaber / Director Colleges & Program Planning Branch, Post Secondary Education Division of the Ministry; stating that “the trend of increasing utilization rates that Kwantlen has reported over the past three years is impressive and worthy of recognition”. The director extended “congratulations and sincere best wishes for continued success”.

- ***Multi-Institutional Bargaining 1998 / Recommended Protocol Agreement***

Moved by Janet Shauntz; Seconded by Navnit Shah:

THAT the Multi-Institutional Bargaining 1998 / Recommended Protocol Agreement be ratified.

MOTION CARRIED UNANIMOUSLY

- an invitation to attend a Breakfast Meeting has been received from the Mayor and Councillors of the City of Surrey. The breakfast is scheduled for Thursday 26th February commencing at 7:30 am at the Coyote Creek Golf & Country Club. Rick McIlveen, Navnit Shah and June Laiter will represent the Board of Governors.

Committee Reports

Community Contacts Committee

- Rick McIlveen, as Chair of the Community Contacts Committee, advised that the Breakfast Meetings with the Government and Opposition MLAs were very well received including discussions regarding a replacement Campus for Newton.

Fund Raising Committee

- Lois Peterson, Chair of the Fund Raising Committee reviewed the outline for a Capital Campaign that will focus on raising funds for computer technology, Libraries, Scholarships, Awards and Bursaries and Student Support. The Board is requested to identify prospective donors and/or campaign leadership committee members.

Policy Governance

- Draft Ends Policy “Integration of Technology” / awaiting reply from Education Council
- Draft Ends Policy “Comprehensiveness” / awaiting reply from Joint Committee

Board Retreat

- The date is confirmed for Saturday 14th March 1998 commencing at 8:30 am in the Langley Campus Board Room. Dr. John Dennison, during the morning session, will facilitate discussions pertaining to conflict of interest and related topics. Proposed issues for discussion during the afternoon session include the setting of objectives/goals, a review of the Governance policies, and other issues that may arise.

**Kwantlen
Tributes
Committee**

- *Honorary Degree Nomination*

Moved by Juliana Yung; Seconded by Navnit Shah:

THAT, on the recommendation of the Tributes Committee and the President of Kwantlen University College, the Board of Governors approves the nomination of Mrs. Margaret Westerman as the 1998 Honorary Doctor of Laws Degree recipient.

MOTION CARRIED

- *Development of a Kwantlen University College Coat of Arms*

Since Kwantlen became a University college in 1995, the Tributes committee agreed that the symbolism of a Coat of Arms is in keeping with tradition for formal documents and occasions. Therefore, the Committee, chaired by Derek Francis, Vice President Education Services and comprised of members of all the University College constituencies, is working with Robert Watt, Chief Herald of Canada for the design and development of its Coat of Arms. Kwantlen has invited Chief Marilyn Gabriel, Kwantlen First Nations, to sit on the design team.

**Cultural
Diversity
Award**

Navnit Shah, Vice Chair of the Board of Governors accepted, on behalf of the Kwantlen Community, the 1998 Cultural Diversity Award for Large Business presented on the 19th of February by the Surrey Delta Immigrant Services Society.

Parking

Navnit Shah raised the question of invited guests paying for parking versus guests being granted a parking pass for the day.

After lengthy discussion, the following motion was put forward:

Moved by Lois Peterson; Seconded by Nancy Clegg:

THAT the Board direct Administration to investigate making available one time parking passes for guests of the Board of Governors and that the Board Members continue to pay the required amount.

Moved by Nancy Clegg; Seconded by Lois Peterson:

THAT the motion be amended to include “passes to be provided for non-governmental individuals only”.

After further discussion, the following motion was put forward:

Moved by Janet Shauntz

THAT the above motion regarding “parking” be tabled for discussion at the March Meeting.

MOTION CARRIED

Year 2000

Nancy Clegg raised the question regarding computing capabilities at Kwantlen for the Year 2000; is there a plan in place? Bob Lisson advised that all Kwantlen’s

administrative systems are Year 2000 compliant. If the Board wishes, Randy Bruce / Dean Information and Education Technology will be invited to a future Board Meeting to discuss Kwantlen's computing capabilities for the future.

**Monitoring
Reports**

Education Council Report

Jim Gunson / Education Council Chair advised that this month's report is for information only.

President's Report

• **Tuition Fees**

The Vice President Administration advised that the proposed Tuition Fees for 3rd and 4th year courses has been discussed with the Student Association who are supportive; if the Board approves, the proposal will then be forwarded to the Minister of Advanced Education, Training and Technology for approval.

Moved by Janet Shauntz; Seconded by Juliana Yung:

THAT the Tuition Fee for 3rd and 4th year courses be set at \$60.00 per credit.

MOTION CARRIED

- **Human Resources Report** / the Report was accepted by the Board.

• **Sectoral Plan for the Post-Secondary Sector to 2001**

The Sectoral Plan was approved at the Post secondary Employers' Association Board meeting on the 19th February 1998 and has been submitted to the Public Sector Employers' Council.

• **Spring 1998 Semester Enrolment Report**

In the absence of the Vice President Educational Services, the Vice President Education reviewed the Enrolment Report / the report was accepted by the Board.

**Constituency
Reports**

Faculty Association

- regarding tuition fees, the Faculty Association President questioned the "tying" of tuition fees to credit; anomalies arise with lab based science courses; and that foreign student fees have not been addressed for 3rd and 4th year courses;
- on behalf of the Faculty Association, the President extended thanks and appreciation to Janet Shauntz stating that her leadership as Board Chair was most impressive as well as the image of Kwantlen offered to the Community;
- on behalf of the Faculty Association, the President extended thanks to Liz McKinlay, Executive Director Human Resources and Gerry Kilcup, President for the leadership role taken by Kwantlen in obtaining a provincial protocol agreement;
- the President advised that, as directed by the Faculty Association Executive, the Executive was disappointed with the decision taken by the Board not to assist its member with the cost of legal fees from the recent conflict of interest matter. In the view of the Executive, it would serve the interest of both parties to receive clarity on the issue and requested the Board to give this matter a

second consideration.

- the President also expressed disappointment in the choice of facilitators to lead a discussion on conflict of interest at the Board Retreat.

**Board
Chair's
Report**

AECBC

- Future Policy Directions for funding Post-Secondary Education; it was recommended and agreed that this issue be deferred to the March Meeting
- AECBC Annual General Meeting & Conference scheduled from 12th to 14 June is being hosted by College of the Rockies in Cranbrook; please advise the Board Assistant if you wish to attend.
- ACCC Conference scheduled from 24th to 26th May is being hosted by Red River Community College in Winnipeg, Manitoba. Members who are expressed an interest in attending are Rick McIlveen, Janet Shauntz and Lois Peterson. Others who wish to attend, please advise the Board Assistant as soon as possible.

Next Meeting Wednesday 25th March 1998 / 5:30 pm Dinner; 6:00 pm Meeting
/ Surrey Campus Board Room

Adjournment The meeting adjourned at pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION