



Present

Board

Tana Plewes / Vice Chair
Brook Walker
Arvinder Bubber
Kathleen Casprowitz
Tom Radesh
June Laitar
David Takahashi
Tony Yurkovich
Steve Lee
Juliana Yung
Kim Richter

Ex-Officio:

Robin Russell / Chair,
Education Council
Skip Triplett / President

University College

David Ross / Vice President, Financial
Resources & Market Development
Derek Francis / Vice President, Learner
Support
Linda Coyle / Vice President, Ventures
Judith McGillivray / Vice President,
Learning
Liz McKinlay / Associate Vice President,
Human Resources
Roy Daykin / Director, Finance
Sandi Klassen / Executive Assistant
Gordon Lee / Dean, School of Business

Guests:

Laura Anderson / KSA
Maureen Berry / Chair, BCGEU
Alexandra Richmond / KFA
Gary Jones / Horticulture Instructor
Susan Morris / Counselling
Charon Graham / Admissions
Dana Goedbloed / Applied Business
Technology
Raul Zuniga Arriaza / Visiting Chilean
Administrator, Universidad Arturo
Prat

Regrets

Ken Hahn / Chair

Presentation

Education Council

Susan Morris explained four of the sole powers that Education Council has. Dana Goedbloed then went over the role of the Degree Program Approval Committee in its advisory capacity to Education Council. Charon Graham explained other advisory roles of the Education Council and Robin Russell noted that Education Council advises the Board of Governors on any matter that the Board specifies.

Call to Order

The Chair called the meeting to order at 6:35 pm and welcomed the guests.

Introduction

Skip Triplett introduced Raul Zuniga Arriaza, a visiting Chilean Administrator from the Universidad Arturo Prat.

**Confirmation of
Agenda**

The agenda was confirmed by consensus.

**Approval of
Minutes**

**Moved by Brook Walker; seconded by Arvinder Bubber:
THAT the minutes of 17 January 2002 Regular Board Meeting be
approved.**

MOTION CARRIED

**Business Arising /
New Business**

Potential Principles to Deal with the Budget Shortfall / Judith McGillivray
The Board gave feedback to Ms. McGillivray regarding the ten proposed principles. Ms. McGillivray will revise the document and present it at the March Regular Board Meeting for approval.

Tuition Briefing / Skip Triplett

After much discussion, it was decided that the Finance Committee would discuss tuition fees more fully. A Special Meeting of the Board may be called to deal with this matter.

Notice of Bylaw Amendment / Skip Triplett

The Board of Governors was given notice of an amendment to Bylaw No. 4, *Fees*, that will come before the Board in either March or April 2002.

Possible Name Change / Skip Triplett

Mr. Triplett reported on the need for a change to Kwantlen's name and the probability of that occurring. Administration will prepare a discussion paper for consideration by the Policy Governance Committee.

Correspondence

Nothing to report.

**President's
Monitoring Report**

Human Resources Report / Liz McKinlay

The Human Resources Report was received for information.

Update on Meta Evaluation / David Ross

The External Audit Report is now available. Kwantlen has begun implementation of several recommendations. Other recommendations will become part of the budget process. Copies of the Meta Evaluation Report and the External Audit Report will be made available in all four libraries.

Budget Update / David Ross

At present, the shortfall is \$9.9 million for the 2002/2003 budget.

The 2001/2002 operating budget is on target. Mr. Ross suggested that severance payments be included in the year that the decision is made.

Update on Kwantlen's Relationship with the School Districts / Judith McGillivray

Kwantlen's relationship with the school districts will be included in the strategic plan being developed. As well, the high school liaison officer will be involved in developing the relationship with the school districts. Ms. McGillivray will continue to pursue articulation agreements with the various school districts.

Kwantlen is planning to formalize a report on how students from the various high schools in our region fare when they are at Kwantlen. The school districts have requested this information.

President's Update

Skip Triplett highlighted some of his activities. Of interest was the recent meeting held with the President of Simon Fraser University to discuss opportunities to work together in Surrey.

Board Committees

Community Contacts Committee / Tony Yurkovich, Chair

The Board will meet with the Richmond School District Board of Trustees on Thursday 14 March 2002 from 6:30-9:30 pm., venue to be announced. The agenda item submitted for the meeting was:

'New Era' and its implications for Kwantlen University College.

Policy Governance Committee / David Takahashi, Chair

Mr. Takahashi will arrange a meeting date via e-mail.

Finance Committee / Kathleen Casprowitz, Chair

A meeting date will be arranged at the Board Retreat.

Post-Secondary Employers' Association

The next meeting of PSEA is 14 March 2002.

Monitoring Reports

Education Council / Robin Russell, Chair

Moved by Kim Richter; seconded by Juliana Yung:

THAT the Board of Governors approve the removal of CMNS 1110, *Introduction to Business and Technical Writing*, from the Technology Programs.

MOTION CARRIED

Moved by Kim Richter; seconded by Juliana Yung:

THAT the Board of Governors approve an Articulation Agreement between Hong Kong Polytechnic University and Kwantlen University College.

MOTION CARRIED

Kwantlen University College Foundation Report / Arvinder Bubber

The Foundation raised \$116,000 in three months, exceeding their goal to obtain the full amount of matching funds available from the provincial government.

Minutes from Foundation Board Meetings will be shared with the Board of Governors. An annual joint dinner with the Foundation is desirable.

**Constituency
Reports****Kwantlen Student Association / Laura Anderson**

- The KSA is reviewing their regulations and structure
- Major elections occur Feb. 27, 28
- The budget was re-worked to include funding for additional liaison positions
- The KSA is creating their own website – www.ksa.ca
- A large protest was held on February 6 as part of the National Day of Action
- There are plans for Diversity Month in March
- Ten students are going to Victoria on February 23 to take part in the Day of Accountability

BCGEU / Maureen Berry, Chair

- Staff is concerned about seniority and job security in light of the budget shortfall.

Kwantlen Faculty Association / Alexandra Richmond

- The Faculty were shocked by the contents of Bill 28 and its potential impact on people
- Currently, they believe the bill is illegal and a challenge is being investigated
- A petition is circulating, to be presented to the Board at its March meeting
- There is a history of cooperation between Faculty and Administration at Kwantlen

**Board Chair's
Report****ACCC Conference 2002**

A list of those attending was submitted for information.

Expense Claims

Expense claims are due before 05 April 2002 for inclusion in the 2001/2002 fiscal year budget.

Adjournment

The meeting adjourned at 9:19 pm.

CHAIR

**VICE PRESIDENT
Financial Resources**