

Minutes
BOARD REGULAR MEETING
Wednesday 30 March 1994 / Surrey Board Room / 7:00 pm

Present

BOARD

COLLEGE

J. Shauntz (Vice Chair)
B. Kirk
J. Brooks
G. Preston
H. Bains
L. Peterson
A. Dhaliwal

G. Kilcup (President)
R. Bruce (Acting Vice President Education
Applied Arts & Career Preparation)
R. Lisson (Vice President Administration)
K. Bentley (Board Secretary)

L. Hibbert (Director Financial Services)
L. McKinlay (Director Human Resources)
J. Slattery (Director Applied Design &
Communications)

Regrets

T. Gillespie
C. Humble
T.N. Foo
W. Wulff
G. Gill

J. Thachuk (Vice President Education
Academic & Applied Studies)
D. Francis (Vice President Educational
& Organizational Support)
J. McLarty (Director Marketing
& Public Relations)

Guests

Ruth Emery / Chief Economic & Labour Market Analysis
Employment & Immigration Canada
Jim Gillis / President Kwantlen College Faculty Association
Aaron Jasper / President Kwantlen College Student Association
Val Brooks / Manager Continuing Education
Doug Wiebe / Millwright Instructor

**Call to Order &
Confirmation of
Agenda**

The Vice Chair called the Meeting to order at 7:00 pm and welcomed the guests to the meeting.

Moved by G. Preston; Seconded by L. Peterson:

THAT the Agenda be adopted.

CARRIED

Presentation

B. Kirk introduced Ruth Emery, Chief/Economic & Labour Market Analysis, Economic Services Branch of Human Resources Development Canada who spoke regarding "Opportunities for Community Colleges in Job Creating Training Initiatives".

Materials were circulated and will be disseminated throughout the College Community to individuals as appropriate.

The Vice Chair thanked Ms. Emery, on behalf of the College, for an informative presentation.

**Approval of
Minutes**

Moved by B. Kirk; Seconded by G. Preston:

THAT the Minutes of the Regular Meeting held 23 February 1994 be approved.

CARRIED

Moved by J. Brooks; Seconded by L. Peterson:

THAT the Minutes of the "Board Member Only" Meeting held 09 March 1994 whereby B. Kirk was elected Chair of the College Board of Governors by a majority of votes cast and J. Shauntz was elected Vice Chair of the Board Governors by acclamation be approved.

CARRIED

The Vice Chair introduced B. Kirk as Chair of the Board of Governors for 1994/1995. Congratulations were extended to both the Chair and the Vice Chair.

The new Chair thanked everyone, commented regarding the exciting times ahead for the College and proceeded to the next agenda item.

**Ratification of
Tentative
Agreement**

Moved by G. Preston; Seconded by J. Shauntz:

THAT the Tentative Agreement that was reached on Friday 18 March 1994 between the Faculty Association and the College be ratified.

CARRIED

The Board Chair requested Liz McKinlay / Director of Human Resources and Jim Gillis / President of the Faculty Association to convey to their respective negotiating team members, the Board's thanks and congratulations on reaching a successful agreement following long and protracted negotiations.

**DISCUSSION /
ACTION**

Education & Program Committee

> *Draft New Mission Statement & College Values-Operating Principles*

As there was not a quorum at the Education & Program Committee on Wednesday 16 March, the members present informally discussed the Draft Mission Statement & Values-Operating Principles. Committee discussion issues included:

- the need of the "statement" and "principles" to meet the needs of the external community;
- the relation of the courses offered to the labour market.

The Committee Chair advised the Board Members that a College-wide consultation which included Students, Faculty, Staff and Administration, has taken place to arrive at the Draft Document. The Draft Document is now being distributed throughout the College Community requesting recommendations and/or comments to be forwarded to the Strategic Planning Committee.

The Committee Chair requested Board Discussion for the purpose of allowing all Board Members the opportunity to discuss the Draft Document as a group and make recommendations and/or comments that will be forwarded to the Strategic Planning Steering Committee for incorporation into the final draft.

Board recommendations and/or comments are:

- the term "learning centre" vs "learning community" was discussed; it was agreed that "learning community" better reflects the College as a whole;
- the multi-cultural nature of the communities served by the College should be clearly specified;
- provide access to skills training for the 21st Century to all segments of the communities served by Kwantlen.

It is anticipated that the final draft document will be returned to the May Board Meeting for approval.

Board Outreach & Partnership Activities/Proposed Working Group

It was agreed that the Board Chair would discuss with W. Wulff to development of draft terms of reference as envisioned for a "working group". This issue will be placed on the April Board Agenda for discussion.

> *Langley School Board Trustees request for Joint Meeting*

The Langley Articulation Committee and the Langley School Board Trustees have requested a joint gathering with the College Board for the signing of the "*Partnership Agreement between School District No. 35 (Langley) and Kwantlen College*".

Moved by G. Preston; Seconded by L. Peterson

THAT a Social Gathering be held from 6:00 pm to 6:30 pm on Wednesday 27 April at the Langley Campus Board Room for the purpose of signing the Partnership Agreement between Langley and the College.

CARRIED

Following the Social half-hour, both parties will convene a short meeting to discuss future relationships and exchange ideas. The Board Regular Meeting will follow.

Summer Fee Courses & Programs

- applications have been received (and continue to be received) as of 3:00 pm Wednesday 30 March
- 1,000 requests for registration times have been received (and continue to be received) through the new telephone registration system.

AECBC

- *College Representative to AECBC Council of Governors & Joint Council*

Moved by G. Preston; Seconded by H. Bains:

THAT B. Kirk/Board Chair accept the position of College Representative to AECBC Council of Governors & Joint Council; and THAT J. Shauntz/Board Vice Chair act as alternate.

CARRIED

- *Nominations for AECBC Executive Committee*

Nominations for the 1994/1995 Executive Committee should be in writing, signed by the nominee, including the names of both the nominator and seconded and forwarded to the AECBC office at Granville Street in Vancouver. Nominations will also be accepted from the floor of the Annual General Meeting in June.

MONITORING Administration & Facilities Committee REPORTS

> *Monthly Financial Statements*

Moved by G. Preston; Seconded by J. Shauntz:

THAT the Monthly Financial Statements for the period ending 31 January 1994 be accepted.

CARRIED

> *Sites, Facilities & Planning Report*

- *Pedestrian Overpass / Langley Campus*

Moved by J. Brooks; Seconded by L. Peterson:

THAT the low bid of M.D.M. Construction Co. Ltd., in the amount of \$363,586.00 (including GST) be awarded the contract to construct the pedestrian overpass at Langley Campus.

CARRIED

- *South Surrey* / a meeting is scheduled with Surrey Planners to identify possible sites.
- *North Surrey* (Downtown Campus) / a meeting is scheduled with Guy Young of Intrawest to discuss developments in the Whalley area (Gateway Centre).
- *Cloverdale* / the proposed sewer line has been postponed at least one year; GVRD are to provide the College with more detail regarding design and schedule.
- *Delta* / the sub-division variance was presented at a public hearing on 22 March and received third reading Approval of Council on 28 March.

- ***Richmond Lecture Theatre*** / the design has been completed and will be forwarded to the Ministry for approval to tender.
- ***Surrey Phase II*** / advised by Ministry that planning funds will be available Fall 1994 and construction funds Fall 1995.
- ***Cloverdale*** / advised by Ministry that planning funds will be available Summer 1994 and construction funds Summer 1995.

Moved by H. Bains; Seconded by L. Peterson:

**THAT the Sites & Facilities Report for March 1994 be accepted.
CARRIED**

Strategic Planning Steering Committee

The next meeting of the Strategic Planning Steering Committee is scheduled for Monday 11 April 1994 commencing at 4:00 pm in the Surrey Campus Board Room.

Board Chair

- met with G. DellaMattia/Executive Director of AECBC regarding Governance

Board Members

- > ***George Preston***
 - attended the Employee Recognition Awards Ceremony.
- > ***Harry Bains***
 - positive changes are being recognized with regard to the College's relationship with the School Districts.
- > ***Lois Peterson***
 - attended the Chamber Music Series "*On The Lighter Side*" presented by the Kwantlen College faculty; a wonderful evening, highly recommended.

President

- referred to the "Spring Report" that was released in the middle of March and included in the Board Information Package; substantial positive feedback is being received.

Employee Representatives

- > ***Jim Gillis***
 - pleased with the agreement and look forward to a positive working relationship.

Student Representative

> Aaron Jasper

- inquired as to the likelihood of the College staying together. The President replied that a separation is not being speculated at this point in time.
- the Student Association, working with the Multi-Cultural Committee are staging a Multi-Cultural Event in April (Richmond & Surrey Campuses 12 April / Newton & Langley Campuses 14 April).
- Student Council Elections will take place on Thursday 01 April.

OTHER

BC. Hydro Power Smart Presentation

BC Hydro is arranging an incentive Presentation to Kwantlen College for installing energy efficient technologies on Surrey Campus under Power Smart's Building Improvements Program. The presentation is scheduled for Monday 18 April at 11:00 am at the Surrey Campus. A Luncheon will follow.

Lois Peterson has advised that she will be attending; other Board Members wishing to attend, please advise the Board Secretary.

Next Meeting

The next Regular Meeting of the Board is scheduled for *Wednesday 27 April 1994 commencing at 7:00 pm in the Langley Campus Board Room. A Social Gathering with the Langley School Board will commence at 6:00 pm.*

Adjournment

There being no further business, the Meeting adjourned at 9:10 pm

CHAIR

VICE PRESIDENT
ADMINISTRATION