

MINUTES
BOARD REGULAR MEETING
Wednesday 25 March 1998 / Surrey Campus / 6:30 pm

	BOARD	UNIVERSITY COLLEGE
Present	Richard McIlveen (Chair) Navnit Shah (Vice Chair) Lois Peterson Tim Glatley Dani Minor Nancy Clegg June Laitar David Marvuglia Janet Shauntz Juliana Yung T.N. Foo Harry Bains Gurbir Gill <i>Ex Officio Members</i> Jim Gunson (Chair Education Council) Gerry Kilcup (President)	Bob Lisson (Vice President Administration) Derek Francis (Vice President Educational Services) Skip Triplett (Vice President Education) Liz McKinlay (Executive Director Human Resources) Kelly Bentley (Board Assistant) Eldon Sala (President Kwantlen Student Association) Judy Deeley (Chair BCGEU) Jack Finnbogason (President Faculty Association)
Call to Order	The Chair called the meeting to order at 7:10 pm and presented Harry Bains, outgoing Vice Chair with a gift of appreciation.	
Confirmation of Agenda	The agenda was accepted with the following change: <ul style="list-style-type: none"> • Item No. 6 “Parking” will be discussed under Business Arising. 	
Approval of Minutes	Moved by Navnit Shah; Seconded by Janet Shauntz: THAT the Minutes of the Regular Meeting held 25 February 1998 be approved with the following correction: Page 4 / Year 2000 / second paragraph should read “Bob Lisson advised that all Kwantlen’s <i>administrative</i> systems are Year 2000 compliant. <p style="text-align: right;">MOTION CARRIED</p> Moved by Janet Shauntz; Seconded by June Laitar: THAT the Minutes of the Special Meeting held on 04 March 1998 be approved as presented. <p style="text-align: right;">MOTION CARRIED</p>	
Business Arising	<ul style="list-style-type: none"> • Parking Moved by Navnit Shah; Seconded by Janet Shauntz: THAT the guests of Kwantlen University College, invited by the Chair of the Board of Governors and/or the President of the University College, be issued with a “Free Parking Permit” valid for the day’s event and/or meeting to which they are invited. <p style="text-align: right;">MOTION CARRIED</p>	

- **Moved by Navnit Shah; Seconded by Janet Shauntz:**

THAT parking permits be distributed to Board Members with Agenda packages and the cost of \$1.00 per meeting be offset against the Board Members' honorarium.

MOTION DEFEATED

Correspondence for information only

Committee Reports *Community Contacts Committee*

- City of Surrey Notes of Meeting held 26 February 1998 / for information only
- Next meeting of the Committee is scheduled for Wednesday 08 April 1998 commencing at 6:00 pm in the Surrey Campus Board Room

Fund Raising Committee

- Lois Peterson / Committee Chair, will contact Lornell Ridley / Development Officer to schedule the next Committee Meeting. At the request of Lois Peterson, the Committee will appoint a new Committee Chair.

Board Retreat

- Notes of the Meeting held Saturday 14 March 1998 were accepted.
- **Assessment of 1997/1998 Goals & Objectives**

It was agreed that, at the next meeting of the Community Contacts Committee, discussion would take place regarding partnerships with industry, business and the community.

- It was agreed that a workshop would be scheduled at the Surrey Campus on Saturday 09 May from 9:00 am to 1:00 pm to review/evaluate the 97/98 goals and objectives and to set new goals and objectives for 98/99. Members were requested, when setting new goals, to consider the goals as part of preliminaries when determining the process for the Presidential Search. The Board Chair requested that the President obtain the services of a facilitator for this session.

Post-Secondary Employers' Association College and Institute Employers' Bargaining Committee Update #1 and #2 were submitted for information only.

Monitoring Reports *Education Council Report*

- **Moved by T.N. Foo; Seconded by Gurbir Gill:**

THAT EQUA 1170 / Equine Psychology and Behaviour Course be approved.

MOTION CARRIED

- **Moved by Janet Shauntz; Seconded by T.N. Foo:**

THAT the Certificate in English Language Teaching to Adults (CELTA) Program (EDUC 4000 / Theory and EDUC 4001 / Practicum) be accepted with the following four caveats:

1. as a new program, it requires Ministry approval;
2. as the certificate is administered jointly by Cambridge University, the Local Examinations Syndicate and the Royal Society of Arts in the United Kingdom, there are concerns around the student complaint/appeal process;
3. both course outlines list as prerequisites “permission of instructor”; if it is intended that students taking this certificate require a degree, this should be stated;
4. The certificate is offered currently as cost recovery through Continuing Education.

MOTION CARRIED

- **PSYC 3001 / Psychology of Work and Human Performance**

No action required / The Education Council does not recommend this course for approval at this time as Kwantlen should not be offering third year free standing courses unless they relate to degree programs. Council will develop policy and request future Board approval.

President’s Report

- **Surrey Phase II Construction Update**

The President referred to an e-mail message to the College Community distributed by the Maintenance & Operations Manager of Surrey Campus. Construction will commence immediately and is scheduled to be substantially complete by May 1999.

- **1998/1999 Fiscal Expectations**

The President advised that Senior Administration has met with the Ministry regarding the Program Profile submission and expects to bring the expenditure plan to the May Board Meeting for approval.

- **Minister’s Visit to Board Meeting**

At the Board Workshop, the members discussed and agreed that an invitation would be extended to the Minister of Advanced Education, Training & Technology to visit and meet the Board Members at a Regular Meeting of the Board. It was suggested and agreed that a “ground-breaking” event for Surrey Phase II construction would be arranged in conjunction with a possible visit with the Minister. The Board Assistant is in the process of contacting the Minister’s Scheduling Assistant to discuss a date, possibly towards the end of April/beginning of May.

Constituency Reports

Student Association

- The newly elected President of the Kwantlen Student Association is Eldon Sala.

BCGEU / No Report

Faculty Association

The President of the Faculty Association commented on the following issues:

- local bargaining will commence within the next two weeks;
- Tech BC Development Report and Consortium model;
- the CELTA Program; should this be considered contracting out ? / the Vice President Education will follow up on inquiries.

Board Chair's Report

AECBC

- Janet Shauntz, Council of Governors representative to AECBC, reminded members of the dates of the Annual General Meeting and referred to the Call for Nominations for AECBC Executive Positions.
- **Moved by Rick McIlveen; Seconded by Janet Shauntz:**

THAT the following two resolutions be forwarded to AECBC for consideration at the Annual General Meeting in June:

- 1. WHEREAS six Lower Mainland Institutions and the College Institute Educators' Association have developed a proposal for a consortium to support the development of the Technical University of British Columbia and WHEREAS a limit on public resources available for post-secondary education will continue in the future; BE IT RESOLVED that the Advanced Education Council of British Columbia support the proposed consortium and encourage the Minister of Advanced Education, Training & Technology to support this cost-effective approach to expanding access to post-secondary education in the province.**
- 2. WHEREAS enormous public funds are expended for capital development in the entire education system of British Columbia and since there is no coordination between allocating to the K-12 system and the post-secondary system; BE IT RESOLVED that the Advanced Education Council of British Columbia request the Minister of Advanced Education, Training & Technology to review the balance between the K-12 allocation and the post-secondary allocation of funds for capital development to ensure equity in meeting the access requirements of both systems.**

MOTION CARRIED

ACCC

- The Chair called the member's attention to the "Call for Nominations to the Program Review Committee of the Association of Canadian Community Colleges.

Next Meeting Wednesday 22 April 1998 / 5:30 pm Dinner; 6:00 pm Meeting / Surrey Campus Board Room

Adjournment The meeting adjourned at 8:45 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION