

MINUTES
BOARD REGULAR MEETING
Wednesday 24 March 1999 / Surrey Campus Board Room

	BOARD	UNIVERSITY COLLEGE
Present	Richard McIlveen (Chair) Navnit Shah (Vice Chair) Janet Shauntz Carolyn Granholm Tim Glatley Nancy Clegg Juliana Yung Christopher Golden David Marvuglia June Laitar T.N. Foo Harry Bains	Bob Lisson (Vice President / Administration) Skip Triplett (Vice President / Education) Liz McKinlay (Executive Director / Human Resources) Maggie Fung (Acting Dean / Information & Education Technology) Kelly Bentley (Board Assistant) Judy Deeley (Chair / BCGEU) Jack Finnbogason (President / Faculty Association) Eldon Sala (President / Student Association) Mark Stephens (President-Elect / Student Association)
	<i>Ex Officio Members</i> Jim Gunson (Chair / Education Council) Gerry Kilcup (President)	
Regrets	Lois Peterson Gurbir Gill	
Call to Order	The Chair called the meeting to order at 6:00 pm and welcomed the presenters and guests as follows: Wendy Parry / ASE & Barbara Craig / Admissions & Members of the Coat of Arms Committee. Donna Haider/ Library, Murray MacDonald / Horticulture, and Tom Radesh, Bookstore & members of the BCGEU. Robert Watt, Chief Herald of Canada presenting the Draft Coat of Arms. Jim Gillis / Dean Continuing Education, Joanne Cunningham / Instructor, & presenters Bob Lowe, Ann Kitching, Win Hunter, and Mary Ann Rainer, members of Third Age Learning at Kwantlen (TALK). John Slattery / Dean Educational Planning presenting the 1999/2000 Program Profile.	
Confirmation of Agenda	The Agenda was accepted as published.	
Presentations	<ul style="list-style-type: none"> Kwantlen University College Coat of Arms & Visit of the Governor General of Canada Skip Triplett, Vice President Education & President-Elect gave a brief history of the development of the Coat of Arms and introduced Robert Watt, Chief Herald of Canada who explained the elements and story of the Arms. Moved by Janet Shauntz; Seconded by Navnit Shah: THAT the Board of Governors approve the Artist's concept designs for the Kwantlen University College Coat of Arms, Badge and Flag. <div style="text-align: right;">MOTION CARRIED</div> 	

Skip Triplett advised the Board that written confirmation has been received from the Office of the Governor General of Canada. His Excellency, the Right Honourable Roméo LeBlanc, Governor General of Canada will visit Kwantlen at Surrey Campus on the 4th of May to present its new Coat of Arms.

- **Third Age Learning at Kwantlen (TALK)**

Jim Gillis, Dean Continuing Education introduced Joanne Cunningham, an Instructor for the Resident Care Attendant Program. Ms. Cunningham gave an overview of the idea and beginnings of TALK, and then introduced Bob Lowe who spoke about the goals, membership and programs of the organization. Membership in TALK is open to everyone who is at least 55 years of age. TALK is sponsored by Kwantlen and affiliated with the Elderhostel Institute Network. Programs are designed to cover a variety of topics and reflect the desires and imagination of its members.

- **Program Profile**

John Slattery, Dean Education Planning gave an overview of the documents presented to the Ministry at Kwantlen's Program Profile Meeting including the University College's 1999/2000 Funding request.

Approval of Minutes

Moved by Navnit Shah; Seconded by Janet Shauntz:
THAT the Minutes of the Incamera Meeting held 24 February 1999 be approved.
MOTION CARRIED

Moved by Janet Shauntz; Seconded by Christopher Golden:
THAT the Minutes of the Regular Meeting held 24 February 1999 be approved.
MOTION CARRIED

Moved by Navnit Shah; Seconded by June Laitar:
THAT the Minutes of the Incamera Meeting held 17 March 1999 be approved.
MOTION CARRIED

Business Arising

- letter of response submitted as information only / no further action required

Correspondence

- submitted as information only / no further action required

Committee Reports

Community Contacts

- the Board Chair reported that the dinner meeting with ITAC was informative and both organizations have reached a common understanding of issues

Fund Raising / No Report

Policy Governance / No Report

Presidential Search Committee

- The Chair congratulated Skip Triplet on his appointment to the position of President of Kwantlen University College and acknowledged the work of the Search Committee. Skip will assume the duties of President effective 01 June 1999.

Post-Secondary Employers' Association

Navnit Shah referred to a workshop attended by Liz McKinlay pertaining to the Provincial Faculty negotiations.

Monitoring

Education Council

Reports

- **Course Approval**

Moved by Navnit Shah; Seconded by T.N. Foo:

THAT the Board of Governors approve the following courses:

EQUA 1225 - Form to Function – Analysis of Confirmation & Biomechanics
EQUA 1185 - Law and Ethics
ECED 1318 - Administration I
NRSG 3350 - Consolidated Practice Experience 3
NRSG 3355 - Consolidated Practice Experience 4
NRSG 4350 - Consolidated Practice Experience 5
ENTR 3160 - Information Technology for Business
BUSI 1204 - Supervisory Skills for Horticulture Technicians and Florists
LBED 3110 - Work, Technology and Society
LBED 3120 - Study of Cultures
LBED 3140 - Science & Technology/An Historical & Philosophical Overview
LBED 3310 - Power Relationships I
LBED 3311 - Power Relationships II
COOP 1110 Co-op Work Semester 1
COOP 2110 Co-op Work Semester 2
COOP 3210 Co-op Work Semester 3
COOP 4210 Co-op Work Semester 4

MOTION CARRIED

President's Report

- The President advised the Board of Governors that a letter has been received from Bob Lisson, Vice President Administration advising that he will be taking early retirement effective 30 September 1999.
- **Formation of Audit Review Committee**

The Vice President Administration advised that he has received a suggestion from the Auditor General's office that the Board consider forming a sub-committee to meet with the auditors. The Board agreed that, as it operates within the Policy Model of Governance, it will continue to address Board issues as a whole.

- **Human Resources Report**

As an addition to the Human Resources Report, the Executive Director of Human Resources advised that the Provincial Support Staff negotiations will be meeting on the 7th of April to discuss protocol.

- **Building Renovations**

The Vice President Administration advised that the tenders for building renovations closed on 2nd March with five bids received. The successful bidder is Swagger Construction. This is the same organization that is currently working on the new construction. Renovations are scheduled for completion 15th August 1999.

As Building "C" will be evacuated for the renovations; space in the new building will be limited; therefore, it may be necessary to hold the May Board Meeting at the Langley Campus and the June Board Meeting at the Richmond Campus.

**Constituency
Report**

Student Association / Eldon Sala

- Eldon Sala, retiring President of the Student Association, introduced Mark Stephens, President-Elect; Mark will assume duties as President on the 1st of April 1999.

BCGEU / Judy Deeley

- congratulated Skip Triplett on behalf of the BCGEU
- thanked the Board for the decision to continue to subsidize the daycares and to re-affirm the Board's commitment to this service
- commented on the provincial negotiations for support staff
- the enrolment increase effect on support staff workload

Faculty Association / Jack Finnbogason

- the continuation of local bargain; negotiations moving along with the exception of regularization
- opening times of the exercise room (The Vice President Administration advised that this area of Surrey Phase II was financed and is operated by the Student Association.)
- programs and departments moving to Surrey from other campuses
- the Faculty Association Annual General Meeting is set for the 9th of April. The Association will be electing new table officers. Jack Finnbogason will introduce the new President at the April Board Meeting.
- on behalf of the Faculty Association, extended a thank you to the Vice President Administration for his service and dedication to the University College.

AECBC Report

Moved by Janet Shauntz; Seconded by June Laitar:

THAT the Board of Governors endorse the nomination of Navnit Shah to the position of Governor-at-large for AECBC.

MOTION CARRIED

**Board Chair's
Report**

Summary of Teleconference with Minister Petter

- discussed the college/institute share of funding compared to the universities;
- discussed the need for physical space particularly in the trades and vocational programs and innovative ways to obtain the capital funding required

Board Appointment Process

- The Chair advised that he will be seeking an extension of at least one member of the Board whose term expires this June. If other members are interested in putting their name forward for a term extension, please let the Chair know as soon as possible.

Next Meeting

Wednesday 28 April 1999 / Surrey Campus Board Room
/ 5:30 pm Dinner; 6:00 pm Meeting

Adjournment

The meeting adjourned at 8:45 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION