

Minutes
Board Regular Meeting
Wednesday 22 March 2000 / Surrey Board Room

	Board	University College
Present	Navnit Shah (Chair) Carolyn Granholm (Vice Chair) Richard McIlveen Christopher Golden Janet Shauntz Dave Hayer Bill Piket June Laitar Jacqueline Rice Nancy Clegg Tim Glatley <i>Ex Officio Members</i> Jim Gunson (Chair Education Council) Skip Triplett (President)	Linda Coyle (Vice President Ventures & Finance) Judith McGillivray (Vice President Education) Liz McKinlay (Executive Director Human Resources) Kelly Bentley (Executive Assistant) Guests: Murray McDonald / Horticulture Technician Tom Radesh / Book Store Stock Clerk
Regrets	Conni Kilfoil Jennifer Harvey Juliana Yung	

Call to Order The Chair called the meeting to order at 6:05 pm.

Confirmation of Agenda The Agenda was accepted with the following addition:

 Item 3 Business Arising; add 'b. Banking Consortium' / Linda Coyle
 Item 10 Board Chair's Report; add 'b. ACCC Board Nominations'

Approval of Minutes **Moved by Dave Hayer; Seconded by Janet Shauntz:**

 THAT the Minutes of the Regular Meeting held on 23 February 2000 be approved with the following correction:

 Dates of AECBC Conference in Nelson BC are 15 to 17 June 2000.
 MOTION CARRIED

Moved by Rick McIlveen; seconded by Janet Shauntz:

 THAT the Minutes of the Incamera Meeting held 23 February 2000 be approved.
 MOTION CARRIED

Business Arising **Degree Development Process / Judith McGillivray**

 A new degree program approval process has been developed in order to assist the Minister responsible for post-secondary education to fulfill the statutory responsibility for approving any new degree program. The process ensures that any new degree program is within the goals and priorities of the BC post-secondary system while respecting institutional autonomy and the different and distinctive roles and mandates of the Province's degree-granting institutions.

The Vice President Education reviewed the Provincial Background and Rationale & Approval Process and Kwantlen's Background and Rationale & Approval Process.

After discussion, the Board of Governors requested that the proposal process criteria include, in the Letter of Intent stage, the following "Does the proposal meet the goals and objectives of the University College's future?" as defined at the recent Board Retreat.

It was agreed that Letters of Intent (LOI) be brought to the Board for endorsement and that the Board be briefed on the progress of the proposal.

The following Letters of Intent will be brought to the Board by the Education Council:

- Midwifery
- Applied Arts (Major in Psychology)
- Applied Journalism
- Geography & Geographic Information Systems
- Applied Design (Major in Interdisciplinary Design)

The degree proposal "Bachelor of Business Administration (Major in Accounting)" will be included in the Education Council Report at the April Meeting. Gordon Lee, Dean / School of Business will be present to answer Board Members questions relating to the proposal.

Banking Consortium / Linda Coyle

Kwantlen has been reviewing its banking service providers with a view to maximizing its benefits. Since greater volumes will enhance our negotiating position, Kwantlen has been working with Capilano College and Trinity Western University to form a banking consortium that will go to the market to request proposals from interested financial institutions.

The timelines were established as follows:

- 17 April / Request for Proposals will be sent out to financial institutions
- 26 April / Letter of Intent to respond is due
- 04 to 05 May / Formal presentations by Consortium to the financial institutions
- 26 May / Proposals due from the financial institutions
- 15 June / Short listed institution(s) presentation to college consortium

It was agreed that the Board appoint a representative to the Consortium; Juliana Yung will represent Kwantlen's Board of Governors.

Correspondence Letters of congratulations to be sent to newly appointed Surrey Cabinet Members.

Committee Reports **Community Contacts Committee** (Rick McIlveen)

- Dinner meeting with South Fraser Health Region set for Wednesday 29th March
- Dinner meeting with Past Board Members set for Wednesday 19th April
- Dinner meetings to be scheduled with Douglas College Board of Governors and Tech BC Board of Governors in June and/or September

Foundation Committee of the Board / Nothing to report (Janet Shauntz)

Policy Governance Committee / Nothing to report (Janet Shauntz)

Joint Board of Governors / Education Council Committee on Policy

At the first meeting of the Joint Committee, the members unanimously chose Rick McIlveen to act as Chair of the Committee.

After review of the Committee Terms of Reference & Mandate and the College & Institute Act, the members identified the following issues:

- joint approval is desirable for admissions criteria and course/program change or cancellation;
- an analysis of existing policies is required to determine Education Council jurisdiction

Post-Secondary Employers' Association

The Board Chair advised that the PSEA Annual General Meeting is scheduled for Friday 14 April and he will be attending.

Support Staff Common Table Bargaining Update

The Executive Director Human Resources advised that a tentative agreement has been reached at both Provincial and Local bargaining. The agreement will be presented to the membership in mid April for ratification and will be brought to the Board of Governors for ratification at the April Regular Meeting.

Congratulations were extended to Liz McKinlay, Murray McDonald and their respective colleagues for reaching a tentative agreement.

Monitoring Reports

Education Council

Moved by Bill Picket; Seconded by Janet Shauntz:

THAT the following courses be approved

- **HRTA 1223 Garden Design Primer**
 - **HRTT 1307 Ergonomics, Safety and Productivity**
 - **INFO 4310 Entrepreneurial Development in Information Technology**
 - **LBED 4810 Innovation and Creativity**
 - **SETA 1111 Interpersonal Communication Skills – Level 1**
 - **SETA 1112 Interpersonal Communications Skills – Level 2**
 - **SETA 1161 Change and Development: Childhood**
 - **SETA 1162 Change and Development: Adolescence through Adulthood**
- MOTION CARRIED**

President's Report

- The Board agreed that the Malaspina Initiative (University College Bargaining) would be placed on the April Meeting Agenda for an open discussion and comment.
- The Board agreed that the Kwantlen Entrance Scholarship Presentations would be assigned to Faculty and Administration. Board Members will be given a list of the presentations; if a Board Member wishes to make a presentation, they are requested to advise the Executive Assistant.

Constituency Reports

Student Association

- Christopher Golden advised the Board that the Student Association elections were in process. A letter of appreciation will be forwarded to Mark Stephens, retiring President of the Student Association for his contributions to Kwantlen.

BCGEU

- Murray McDonald extended thanks and appreciation to the Student Association, the Faculty Association and Administration for their understanding during the recent labour disruption.

Faculty Association

Doug Fletcher, President of the Faculty Association commented on the following:

- the Provincial Budget scheduled to be announced on 27th March;
- circulation of the National Post on Campus.

The Board Members requested, under the heading "Business Arising", information regarding the National Post (Does the College pay for the National Post? How is it being used, and by whom?).

AECBC Report

Moved by Rick McIlveen; Seconded by Nancy Clegg:

THAT a resolution, for presentation to the AECBC Annual General Meeting, will be developed relating to the use of apprentice students on capital projects.
MOTION CARRIED

Moved by Rick McIlveen; Seconded by Dave Hayer:

THAT Gerry Kilcup, Immediate Past President of Kwantlen University College, be nominated for an Honorary Life Membership in AECBC.
MOTION CARRIED

The Board further agreed that "Nominations for Life Membership to AECBC" and "Resolutions to AECBC Annual General Meeting" will be discussed annually at the February Meeting of the Board.

Board Chair's Report

General Agreement on Trades in Services (GATS) / Nancy Clegg

Moved by Janet Shauntz; Seconded by Rick McIlveen:

THAT a letter will be forwarded to Pierre Pettigrew, Minister of International Trade, with copies to the BC Colleges & Institutes, outlining concerns relating to the inclusion of the public post-secondary education system in GATS; and THAT a statement requesting exemption of the post-secondary education system in Canada be included.
MOTION CARRIED

Next Meeting

Wednesday 26 April 2000 commencing at 6:00 pm in the Surrey Campus Board Room; dinner served at 5:30 pm.

Adjournment

The meeting adjourned at 8:30 pm.

CHAIR

VICE PRESIDENT
VENTURES & FINANCE

Our Mission

We create quality, life-long learning opportunities for people to achieve personal, social and career success.